



30 November 2020

Dear Parent/Carer,

This has been an exceptionally busy weekend for myself and our support staff, we have had over twelve positive cases of COVID 19 reported to us, eleven of which have been in Year 9. Consequently we have had to close our Year 9 Bubble and advise that they self isolate for two weeks.

We have been in contact with the LA and DFE and are awaiting further guidance from the local PHE team. We will of course act on any guidance that we are given and ensure we continue to follow the plans that are currently in place. As you can imagine completing Track and Trace over the weekend and outside of school presents a whole new level of challenge as we can't speak quickly or directly to staff or students to identify close contacts. For this reason please could we ask that if reporting a case via email you provide the following information to speed this process up:

*Date last in school?*

*When did symptoms start?*

*When was the test taken?*

*When did results come back?*

*Can you identify any close contacts, both students or staff including break/lunchtime/bus?*

*This should be sent to [reception@brookvalegroby.com](mailto:reception@brookvalegroby.com).*

We are doing all we reasonably can to keep our community safe and we thank you for your ongoing support at what is an extremely challenging time for us all.

Should you have any questions please do not hesitate to contact the school.

Yours sincerely

W Teece  
Headteacher