



BROOKVALE GROBY LEARNING CAMPUS

Valuing Everyone, Achieving Excellence

Will Teece, Headteacher

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Ref: WTE/AHR

7 September 2020

Dear Parent/Carer

Year 12 Parent/Tutor Induction Evening Video Call: 4pm - 6.30pm Thursday 17 September 2020

You and your child are invited to our forthcoming Year 12 Parent/Tutor **Video Call Induction Evening** on **Thursday 17 September 2020**. The purpose of this video call is to provide an opportunity for parents/carers to speak with their child's Tutor. Tutors will share information about how we support students and will be able to answer any questions that parents/carers may have.

Appointments last for five minutes and are being held "virtually" as a video call. They can be booked using our online parent evening booking system. You will receive an email confirming your appointment and meeting log in instructions. The appointments are available between 4.00 - 6.30pm.

The booking system will be open for you to make appointments from **7am Wednesday 9 September 2020 until 11pm Wednesday 16 September 2020**. If you wish to make a change after this date please contact the school office.

The Booking System can be accessed via our school website, no password is required, visit www.brookvalegroby.com. Click on 'Parents Evening' and you will be taken to the booking screen. **(A guide on how to book an appointment is included with this letter, along with a guide on how to attend the appointment.)**

Log-in with the following information:

Student's Preferred First Name

Student's Preferred Surname

Student's Date of Birth

(in full i.e. dd/mm/yyyy)

With this letter is a guide to connecting to your video call appointment. Please familiarise yourself with this before your appointment. If you do not have access to the internet, please contact Reception between 9.30am and 2.00pm or email at reception@brookvalegroby.com

Yours sincerely

Will Teece
Headteacher