

## **Chantry & Newminster Middle Schools Covid-19 Booking Conditions for MUGA & Outdoor playing fields**

### **Hirers**

**A risk assessment is required from the lead hirer for all bookings which considers the below before a booking can take place:**

- Each hirer will undertake its own COVID-19 risk assessment adhering to current government guidelines, and devise its own operational standards that take into account the facility and its activities.
- Sessions should be designed and pre-planned in advance to ensure that social distancing can be maintained and structured to enable adherence to the risk assessments at all times.
- The hirer must instruct users to stay home and not attend any sessions when they are showing symptoms of COVID-19, or have had close contact with a person with COVID-19.
- The hirer must keep a temporary record of their users for 21 days, and assist the NHS Test and Trace with requests if that data is needed and responsible for their own groups track and trace and must sign all users on a track and trace sheet or use a QR code.
- Hirers must communicate how the group will manage a suspected COVID-19 case while on the school site, and the procedures they will take to notify the school of this, and/or any subsequent positive test result.
- The hirer must report to school any confirmed cases of COVID-19 within their bookings.
- The hirer must use disinfectant for cleaning the entrance gate on entering and leaving the facility.
- All users should provide their own hand sanitiser for frequent use and antibacterial wipes for disinfecting hard surfaces and shared equipment.
- Hirers bring their own equipment where possible (footballs, netballs).
- The hirer is responsible for the cleaning of any shared equipment utilised during the letting activity.
- The hirer to ensure social distancing is always adhered to between users of the facility.
- Consideration of gaps between classes (if two classes are running by the same hirer in the same space).
- Consideration of drop offs, one-way system uses and exit strategies for all users. No large group changeovers at the same time.
- Users should quickly exit the session and go directly to their cars without congregating with other users.
- Arrive on time, dressed for the activity as there are no changing rooms
- No toilet facilities will be available and hirers will not have access to the school building.
- It is the hirer's responsibility to make their own first aid arrangements, such as the provision of first aid training for supervising personnel and the provision of a first aid kit, particularly in the case of sports lettings. Use of the school's first aid resources is not available.
- It is the hirer's responsibility to facilitate First Aid in adherence to COVID-19 government guidelines to avoid the transmission of COVID-19 through the administering of First Aid.
- All usual documents are still required (PLI, PAT, qualifications).