

Mill Hill Primary School

Policy on Infectious Diseases

(see also Health and Safety, Medication in School and First Aid policies)

1 Aims and Objectives

- 1.1 It is the intention of the governors and staff of Mill Hill Primary School to be vigilant in relation to the presence of any infectious disease (see appendix 1- LA advice). It is our policy to communicate with parents and, where necessary, medical authorities and to take appropriate measures to minimise any spread of infection.

2 Introduction

- 2.1 In the event of a member of staff suspecting any form of infection, he/she will inform the school office, the office will consult the official list of infectious diseases and discuss their symptoms with the appropriate staff in school in an attempt to identify the condition. The Head Teacher or Assistant Head Teacher will be informed.
- 2.2 Where a common infectious ailment such as chicken pox is identified or where concern persists without identification of the infection, the parents will be contacted by telephone or in person. The matter will be discussed and the parent advised to seek immediate medical advice and to contact the Head Teacher or Assistant Head Teacher either before the child returns or upon return if advised to do so by the doctor.
- 2.3 Whenever confirmation is made of any infectious disease the school will inform the parent of any need for exclusion. Direction on exclusion will be taken from the official chart of infectious diseases, or in cases of doubt, after consulting the medical services.
- 2.4 The letter ID1 will be sent to the parents of all children whenever medical advice suggests that such action should be taken. Examples of diseases necessitating whole-school information include meningitis, scabies and impetigo.

3 Monitoring and Review

- 3.1 This policy will be reviewed annually.

Signed:

Chair of Governors

.....

Head Teacher

September 2018

Mill Hill Primary School

(ID1)

Date

Dear Parent

A case of _____ has been identified in school.

Since there is a risk of infection to others, I would request that you act on the following medical advice:

Please accept my apology for the inconvenience. It is important always to act in the best interests of your child and the other children in school.

Thank you.

Yours sincerely,

Dean Marshall
Head Teacher