ASTREA ACADEMY WOODFIELDS
Weston Road, Balby, Doncaster, DN4 8ND
01302 312140
Principal: Mrs. Victoria Southall

Dear parents/carers,

Examination Arrangements for Missed Exams

Firstly, I wanted to take the time to commend Y11 scholars for their general positive attitude and character as we start the Mock 2 examination window this week.

Secondly, as we continue through the examination period, I would like to remind all families of the arrangements in place for scholars who miss an examination.

When a scholar is absent for an exam, the school will make every effort to ensure that the assessment is completed within the examination window. Wherever possible, a suitable time during the school day will be identified. For example, a scholar may complete a missed exam during an option subject examination that they are not scheduled to take.

If, at the end of the examination window, a scholar still has outstanding examinations to complete, they will be required to attend after-school sessions to sit these assessments. This approach helps to ensure that no further curriculum learning time is missed.

It is important that all examinations are completed within the designated assessment period. This enables teachers to have sufficient time to mark and assess scholars' work accurately and ensures that outcomes can be used to inform progress discussions and predicted grades. These predicted grades will be shared with colleges and sixth forms as part of future applications and transition arrangements.

These arrangements also help scholars develop the resilience required for public examinations. In GCSEs and other final examinations, scholars are expected to sit examinations at the scheduled time, even if they are feeling ill, alternative sittings are not available.

I appreciate your support in ensuring that your child attends all scheduled examinations and any required catch-up sessions. By working together, we can ensure that scholars complete their assessments successfully.

Kind regards
Mr Arezoo

Vice Principal - Quality of Education