ASTREA ACADEMY WOODFIELDS
Weston Road, Balby, Doncaster, DN4 8ND
01302 312140
Principal: Mrs. Victoria Southall

Good afternoon,

November 2026

I wanted to write to you with important information regarding uniform and the requirement for our scholars to fully adhere to the uniform policy.

If your child comes into the Academy, not in full uniform – this includes their timetable/lanyard, equipment pack and bag – a replacement item will be loaned to them. If the replacement loaned item is returned in good condition, within a few days, there will be no charge. If, however, the loaned item is not returned or returned in poor condition, there is a charge for each item loaned.

The charge will be applied to your child's MCAS account and will show in 'outstanding payments'. You will receive an order/receipt for each item that there is a charge for. You will then be required to pay for the item, via MCAS.

As a school, we cannot continue to bear the cost of all replacement items. Your child begins each school year with a full set of uniform. If they require a replacement pen/pencil/stationery item, they can take the item that needs replacing, to Miss Wright and it will be replaced free of charge.

We have some 'pre-loved' stock which consists of trousers, blazers and some PE items. If a scholar needs a replacement item that we have in our pre-loved stock, that item will be given to the scholar and is free of charge. All other items that we replace, are brand new and the school has paid in full for. Therefore, we require payment in full, if an item is loaned to your child and not returned.

Unfortunately, there will come a time where we can no longer continue to give your child additional loaned items if they have already received a considerable amount. At that point, we will contact you to make alternative arrangements.

If you have any questions regarding this letter, please speak to your child's PYL in the first instance. If you have further questions, your child's PYL will direct them to another member of staff.

Yours sincerely

Mr. A Clifford
Vice Principal