



ASTREA ACADEMY WOODFIELDS
Weston Road, Balby, Doncaster, DN4 8ND
01302 312140
Principal: Mr David Scales



Dear parents/carers,

February 2026

Timetable Lanyards for Scholars in Co32, Co31 and Co30

From Monday 2nd of March, scholars in Co32, Co31 and Co30 will be issued with a lanyard displaying their individual timetable.

They must always wear this during the school day, and it must be visible.

We have introduced this in response to feedback from scholars and the Scholar Council, who told us they would appreciate a simpler and more accessible way to view their timetable during the day. Scholars also shared that Sixth Form Colleges and other Doncaster schools use timetable lanyards successfully to support independence and organisation. Our scholars felt this would help them manage their day more confidently.

The lanyard will form part of equipment policy and must be worn throughout the school day. An exception is during practical lessons where scholars will be able to remove the lanyard. In addition to being practical, the lanyard clearly identifies scholars as members of the Woodfields community.

As there has been a financial investment in providing these lanyards:

- Lost lanyards will incur a replacement charge of £2

Having a timetable has always been part of the equipment we expect scholars to have at Woodfields. If a scholar does not have their lanyard staff will issue a missing equipment demerit. This will continue to trigger a 20-minute detention as was the case before. Repeated incidents of missing lanyards will lead to further sanctions.

We appreciate your support in encouraging scholars to look after their lanyards and wear them as required. We believe this initiative will help scholars feel more organised, confident, and ready to learn.

Kind regards

A handwritten signature in black ink, appearing to read 'A. Clifford'.

Alex Clifford
Associate Vice Principal