



Astrea Academy Trust

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We are committed to ensuring that our people have the opportunity to develop at Astrea. Please complete this internal application form to apply for a vacancy within the Trust. This form is suitable for applications in all academies and departments.

Please return all signed and completed application forms to recruitment@astreaacademytrust.org by the closing date of the vacancy.

Full Name:	
Current academy/central:	
Current role:	
Email address:	
Contact telephone:	
Role of Interest (Please detail the role that you wish to apply for)	

Please detail the reason you would like to apply for this role and why it is of interest.

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Please describe the skills and experience that you have that make you a good fit for this role.

Please provide an example of your contribution to your current role.



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Please provide any other information that supports your application.

You may attach additional evidence if you wish to do so.

Do you require any special adjustments to attend an interview?

Yes / No

Please detail if yes;

Is your line manager aware of your internal application?

Yes / No



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I confirm that I have not been involved in any activity/incident, including criminal convictions, charges or cautions, in the last 12 months which might results in a change to by DBS status, should a new check be requested.	Yes / No
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Data Protection – Privacy Information Notice

The Trust collects, processes and shares personal information to enable it to carry out its statutory and other functions. For the purposes of recruitment, this is covered under the following Articles of the UK General Data Protection Regulation (UK GDPR) and in accordance with the Astrea Academy Trust Privacy Notice.

We are committed to maintaining the confidentiality of all internal applications submitted by existing employees. To ensure a fair and unbiased selection process, we guarantee that the details of your application will be kept strictly confidential and will not be disclosed to your current line manager without your consent.

Application Forms

Where a current application form is not held on an employee file for the existing role, the Trust reserves the right to ask internal candidates to complete a full application form via My New Term.

Please sign and date your application;

Signed:

Dated:

The recruitment team will contact you further in relation to your application and if you have been successful shortlisted for interview. If you have any questions, please do not hesitate to contact recruitment@astreaacademytrust.org

