

ST IVO ACADEMY LOCAL GOVERNANCE COMMITTEE

THURSDAY 14 JULY 2022 3.30 p.m.

PRINCIPAL'S OFFICE

ST IVO ACADEMY

Membership: Sam Griffin - Principal, Frank Newton, Richard Potter, Philip Speer, Elaine Warriner

Clerk: Emillie Newell

Distribution: Julie Bloor, Link Trustee Cambridgeshire

Melanie Basson, Information and Governance Officer, Astrea Academy Trust

In Attendance: Tim Blake

Agenda

Item	Subject	Format
1	Apologies	PS
2	Declarations of interest	ALL
3	Minutes of the last meeting, action tracker and matters arising	PS
4	Chair's Update <ul style="list-style-type: none"> Recruitment to LGC - progress 	PS
5	Principal's Report - committee members questions on report	Papers
6	Self-Evaluation Framework and Academy Improvement Plan	Gr
7	Member visits reports	ALL
8	Any other urgent business	Chair
	Date of next meeting: October 2022 3.30 p.m.	

**MINUTES OF THE
ST IVO ACADEMY LOCAL GOVERNANCE COMMITTEE MEETING
WEDNESDAY 11 MAY 2022 at 15.30 hours
PRINCIPAL'S OFFICE**

PRESENT:

**Sam Griffin
Frank Newton
Emillie Newell (Clerk)
Philip Speer
Elaine Warriner (joined at 16:25)**

APOLOGIES:

Richard Potter

IN ATTENDANCE:

Tim Blake, Executive Principal, Astrea Academy Trust

ITEM	DISCUSSION	ACTION
1.0	Apologies	
1.1	Apologies received from Mr Potter; the committee consented to this absence.	
2.0	Declarations of Interest	
2.1	There were no declarations of interest.	
3.0	Minutes of the last meeting, action tracker and matters arising	
3.1	Minutes of the last meeting held on 23 February 2022 approved. ACTION: Mr Speer will write to all members of staff before the end of the summer term.	Mr Speer
4.0	Chair's Update	
4.1	Mr Speer spoke with great sadness at the passing of Mr Glanville. Mr Speer reflected on Mr Glanville's time as Chair of the governing body of St Ivo School steering the St Ivo through a difficult period. The committee will miss Mr Glanville's counsel and sent their condolences to his family.	
4.2	The committee discussed the lack of parental representation on the Local Governance Committee. ACTION: Mr Griffin and Mr Speer to meet with interested parents before the end of the academic year.	Mrs Newell

5.0	Principal's Report	
5.1	<p><u>In attendance Mr Blake</u> - Executive Principal</p> <p>Mr Blake provided an update on his continuing work to improve the culture at St Ivo Academy and the introduction of new systems and the codifying of these to share with students and staff. Students in years 7-11 now have morning addresses raising awareness of qualities and characteristics, these are led by the year group, Heads of Year of Senior Leaders.</p> <p>Work is currently underway to address conduct during break, lunch, and the transition between lessons as well as reward and recognition and promoting positivity to the wider community.</p> <p>Mr Blake advised that now is a time for continued quality assurance and looking ahead to the new academic year, the pastoral Vice Principal will be responsible for the pastoral system and realignment together with the use of behaviour data gathered via Bromcom and identifying repeat behaviour.</p> <p>Mrs Warriner joined the meeting at 16:25 hours.</p> <p>The structure of the school day is currently under review to facilitate split lunch, several models would have a positive impact considering students numbers and space providing students with a better experience, however, there are some unintended consequences of making such changes, particularly impacting on personal development opportunities and availability of clubs during lunchtime. Mrs Warriner added that a reduced lunchtime also impacts on members of staff and the time they must prepare and get organised for the afternoon.</p> <p>Mr Newton enquired as to whether the new rules and a no tolerance approach was having an impact on reducing the number of minor incidents and referred to historically there being issues with years 8, 9 and 10s during their free time. Mr Blake advised that students do receive sanctions for minor incidents (C1) or C2s (one hour in detention) and this in turn is making students accept more responsibility for their behaviour.</p> <p>Mr Speer thanked Mr Blake for his contributions and added that St Ivo has been extremely fortunate to have Mr Blake focusing on systems, procedures, and routines. Mr Griffin added that it has been a luxury and is incredibly grateful to the Trust.</p> <p>Mr Blake left the meeting at 16:32 hours.</p>	
5.1	<p>Mr Griffin requested questions from the committee on his report circulated ahead of the meeting.</p> <p>Mr Speer referred to the departure of Mr Jones and Mr Thomas from the trust later this academic year and highlighted the great support that they have both been to Mr Griffin and the Senior Leadership Team.</p> <p>Mr Speer congratulated Ms Sherwood and Ms Panter on their promotions and competing against external candidates. The committee also discussed the promotion of Mr Chambers,</p>	

	<p>Head of Geography to become the Trust National Lead for Geography, Mr Chambers will remain a teacher here, teaching A Level Geography.</p> <p>The committee discussed personal development for students that post –Covid wider school life activities are now returning with the re-introduction of school trips and concerts. Mr Griffin explained that Mr Brown of Astrea Academy Trust is taking the lead on this to ensure a consistent curriculum approach across all schools.</p>	
5.2	<p>Alternative Provision</p> <p>Mr Griffin presented on behalf of Mr Daly, Assistant Principal, the work that has been undertaken for Alternative Provision following on from Ofsted in November 2021. Mr Daly and Mrs Foster now oversee the day-to-day running of Alternative Provision and check those students not in school on a full-time basis with Mr Daly being accountable and week by week challenging and monitoring the provision for students on Alternative Provision due to either behaviour, medical or EHCP. A daily record is now kept for each student with safeguarding checks taking place by telephone and face-to-face visits taking place with two pastoral staff. Clear robust systems are in place and data for each student is kept in their own personal file showing all interactions and levels of engagement from students.</p> <p>Mr Newton suggested that there could be a role for a committee member to also take part in the active monitoring of AP (Alternative Provision) students and identifying any risk.</p>	
6.0	Self-Evaluation and AIDP	
6.1	<p>Mr Griffin advised that these have been re-designed by the Trust, the AIDP was updated mid-year, however, the trust now requires for AIDPs to be made available in early September for signing off.</p> <p><u>ACTION: The AIDP and self-evaluation will be reviewed by the LGC at the final committee meeting of the academic year.</u></p>	Mr Griffin
7.0	Member visits reports - SEND (Special Educational Needs and Disability) – Mr Newton	
7.1	<p>The committee had sight of Mr Newton's report prior to the meeting. Mr Newton reported that progress is being made and this is in keeping with the findings of the Astrea audit.</p> <p>ACTION: Mr Griffin to liaise with Mr Daly regarding the monitoring of AP by a link member and suggesting that this could fall into the SEND link role.</p> <p>Discussions took place regarding access within St Ivo for those with disabilities and accessing the main hall and science block.</p> <p>Mr Speer advised the committee that he has a Pupil Premium link committee member meeting arranged with Dr Craig for 18 May 2022.</p>	
8.0	Any other business	
8.1	<p>Mrs Warriner raised the issue of school uniform and tendering.</p> <p>The committee agreed to retender during the 2022-2023 academic year.</p>	
	Meeting ended at 17:35	