

**ST IVO ACADEMY PAC MEETING
WEDNESDAY 14 MAY 2025**

In attendance: Tony Meneauagh (Principal), Paul Mumford (parent, chair), Caroline Dennington, Denise Brandrith, Kirsten McLaughlin, Gary Barton, Sarah Collinge (parents); Matt Finch (Parent Forum rep)

Apologies: None

Agenda:

Item	Subject
1	PE uniform update
2	PAC influence and role
3	Responses to parents' emails
4	Work experience
5	Prom criteria
6	Progress with SEND provision at St Ivo
7	English dept cover during teacher absence
8	Lunchtime ethos and increase of house competitions at lunchtime
9	Feedback to/from LGC
10	Date of next meeting

1	<p>PE uniform update:</p> <ul style="list-style-type: none"> - School to outline at least one option that can be worn instead of optional branded trackpants without wearing shorts underneath. - Trackpants not joggers; not to be made of sweatshirt material; no large logos; plain black. - PAC welcomed the approach – TM to clarify approach for pupil premium students.
2	<p>Examples of PAC influence; PAC role:</p> <ul style="list-style-type: none"> - TM to use weekly newsletter to list examples of PAC influence. - PAC acknowledged not all recommendations would be acted on by TM. PAC influence would not always be direct, but discussion and recommendations were certainly considered by TM. - Agreed to continue with PAC and parent engagement evenings. - It was agreed that a topic for discussion at PAC would be highlighted in weekly newsletter to see if any comments were made – PAC would be open for parents to attend if they wanted to. - Agreed that Denise and Kirsten would attend the next Year 7 introduction meeting to explain what PAC is. - For the next meeting – parents engagement evenings to be discussed – TM to include in the weekly newsletter.
3	<p>Response to parents' emails:</p>

	<ul style="list-style-type: none"> - PM / TM to respond more quickly to parents' emails. - Minutes to be prepared and agreed more quickly.
4	<p>Work experience:</p> <ul style="list-style-type: none"> - TM clarified that if students/parents organised their own work experience, that could still happen. - Discussion about how to increase the variety of sectors coming to school and when is the best time to ask companies to take part. - TM undertaking review of process – to include consideration of these points.
5	<p>Prom criteria:</p> <ul style="list-style-type: none"> - TM explained the criteria and confirmed that if there were any uncertainties, parents should approach the school for clarification.
6	<p>Progress with SEND provision:</p> <ul style="list-style-type: none"> - TM explained that the school was moving to 'Provision Map' for communicating with parents and students involved in Person Centred Planning. - PAC agreed on the importance of information on the website being clear, including how parents should contact the school.
7	<p>English dept cover for teacher absence:</p> <ul style="list-style-type: none"> - TM explained measures put in place to cover absence, acknowledging the challenge during a (hopefully short) period of high staff turnover. - No clear recommendation from PAC, but agreed on the importance of swift resolution, particularly given timescale for end of year KS3 assessments.
8	<p>Lunchtime ethos and increase of house competitions at lunchtime:</p> <ul style="list-style-type: none"> • TM explained that heads are now in place for all houses, which makes things easier.
9	<p>Feedback to/from LGC:</p> <p>This feedback to be presented to LGC at July 2025 meeting:</p> <ul style="list-style-type: none"> - PAC wants to advertise at least one topic for discussion at each meeting, invite comments from parents, and invite parents along to PAC if there is any interest. - First topic for inviting comments to be the parent engagement evenings.
10	<p>Date of next meeting – Wednesday 25 June.</p>