

Supporting Achievement Application



Principal: Mr A Downing

Regional Director: Mrs R Ramsden

The Supporting Achievement Fund is financial assistance with the cost of trips/visits and sits outside of the statutory 'Charging and Remissions' Policy. It can also be used to support students with any other essential costs, as determined by the supporting achievement panel. It is available to students in all years at Netherwood Academy who have a good behaviour and attendance record.

Consideration will be given to students who meet one or more of the criteria listed below:

- Eligible for Free School Meals / Pupil Premium
- Experiencing temporary situations which are causing difficulty. For example: recent job loss, bereavement or other serious and unforeseen circumstances

No money is paid to the parents/carers or student. Instead, any qualifying costs are covered by the academy.

If you have received a letter for a trip / visit and would like to request funding, you must complete the form below.

Once completed the form must be forwarded to the Principal and the Operations Manager. Applications will be processed on demand and parents/carers will receive a verbal response from the school.

All applications will be considered by the academy and will refer to previous assistance that the student has received, individual circumstances, and attendance level. There will be a cap on the amount of funding which is released to cover each trip or visit. In the event that there are multiple applications for support for the same trip, the total amount allocated to successful applicants will not exceed this amount (*see note 1*)

If the parent/carer is unhappy with the decision, they can appeal in writing within 5 working days to the Principal. Should the parent/carer be unhappy with the Principal's decision they can appeal to the Regional Director within 5 working days. The Regional Director's decision is final.

Principles of allocation

The **maximum** award for any single trip will be the lower amount of:

- 50% of the total cost of the trip as advertised (excluding additional costs not covered in the full trip cost for students, such as clothing, equipment not provided, meals to be paid for, snacks, etc)
- £300

Only one allocation of funding may be made per academic year per student.

Considerations

- Any previous financial assistance requested and provided
- Means to pay, taking into account instalment plans (many of our trips are advertised well in advance, and once accepted for the trip, an instalment plan is provided, enabling parents/carers to spread the cost of the trip over a number of months)

Behaviour and attendance

- Students will **NOT** be eligible for financial support through this fund if they have:
 - o Received a suspension in the previous academic year or the year-to-date
 - o Visited Reset base more than twice in the previous academic year or the year-to-date
 - o An attendance rate below 96% for the previous academic year or the year-to-date

By way of example:

Cost of trip (£)	20	50	100	200	500	900	1200	2000
50%	10	25	50	100	250	450	600	1000
£300	300	300	300	300	300	300	300	300
Max support	10	25	50	100	250	300	300	300

Please note that maximum support will only be available in extreme circumstances.

Note 1

The maximum amount of funding for each trip will be 5% of the total income.

If there are 40 places on a trip which costs £120 (total £4,800), the total fund which can be allocated is £240 for the whole trip. If 6 students are successful in applying, they will only receive an allocation of this total amount and, on an equal basis and assuming everyone's need is the same, will each receive a maximum of £40.

The Supporting Achievement Fund also offers financial assistance towards the cost of branded uniform items.

The maximum amount of subsidy per application per year (and per child) will be £30.

Student Name:	
Year Group:	
Form Group:	
Home Address:	.
Has the student ever been eligible for Free School Meals (FSM):	YES / NO
Is the student currently in receipt of Free School Meals (FSM):	YES / NO
I would like to request assistance for:	
Total Cost of the Trip / Visit / Items:	£
I would like support to the value of:	£
Please provide details of your circumstances:	
Name (Parent/Carer):	
Signed (Parent/Carer):	
Relationship to student:	
Date:	

Office use only:

Attendance % before absence		Official recorded code for absence	
Previous academic year attendance %		Do you feel that exceptional circumstances have been met?	
Achievement Points:		Behaviour Points:	
Suspensions this year:		Total Days suspended this year:	

Principal's Office use only:

Request Approved:		Request Declined:	
Additional Comments:			
Signed:		Date:	