

Hartley Brook Primary Academy Hartley Brook Road, Sheffield, S5 0JF Tel: 0114 245 6882

www.astreahartleybrook.org
Principal: Claire Costello





Wednesday 3 December 2025

Dear Parent/ Carer

School Milk order

We will be submitting our milk order for the Spring term 2026 on Wednesday 17 December 2025. Milk will be ordered from Tuesday 6 January 2026 right through until Friday 27 March (the Easter holidays). The cost for the term will be £12.19 (Please send the correct money as we are unable to give change and unable to take card payments for milk).

In order to minimise waste, we will only be ordering milk for children who return their slips. If you would like your child to be provided with milk, then please fill in the slip below and return to the school office with payment (if needed) NO LATER than 3pm on Tuesday 16 December. *Late slips/payments cannot be accepted.

Please note, if your child is in Reception, Year 1 or Year 2 they will only be entitled to free milk if they have income based Free School Meals, not Universal Free School Meals. If you have any queries, please ask at the school office

Children under 5 will continue to receive free milk until the week after their fifth birthday. If your child turns 5 this term, please see the office or class teacher to see what payment is needed.

Kind Regards,





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Child's name:	Class:
I would like my child (above) to have school milk and (please tick as appropriate)	
Or enclose £ (Please send correct money)	
my child is entitled to Income Based free school meals Or	
My child is under 5 years old and entitled to free school milk	
Signed:	Parent/ Carer