

Hartley Brook Primary Academy Hartley Brook Road, Sheffield, S5 0JF Tel: 0114 245 6882

www.astreahartleybrook.org
Principal: Claire Costello





3 December 2025

Dear Parent/Carer

Year 2 Christmas Performance

Your child will be performing in the Year 2 Christmas Performance on **Wednesday 17 December at 9.15am** and **2.00pm** in the Key Stage 1 Hall. Gates for the afternoon performance will open at **1.45pm** for a prompt 2.00pm start.

In order to ensure safety at each performance entry will be by ticket only. For safety reasons tickets are **limited to 2 per family** and are **free** of charge. Tickets will be sent home with your child on Friday 12 December and any spares will be given out on Tuesday 16 December.

Unfortunately, we are unable to allow you to take photographs or film the performance and all mobile phones must be switched off during the performance. Please take your child to school as normal and enter and exit school via the main entrance. You are kindly requested to remain seated for Health & Safety reasons and for the benefit of all attending. Refreshments will be available to purchase (tea, coffee and flapjack).

Where possible, please avoid bringing pushchairs into school as there is very limited storage space in school. Younger siblings are welcomed but may need to sit on parent's knees.

To request your tickets please fill in the slip below and return to your child's class teacher by **Wednesday 10 December** 2025. Please also indicate if you would like to receive any extra tickets, should spare ones be available.

Yours sincerely

Miss Kemp	
Assistant Principal KS1	

Please return this slip to class teacher by Wednesday 10 December 2025

X	Year Child's name:	Year 2 Christmas Performance – Wednesday 17 December sname: Class:		
	Performance Day & Time & Numbe	r of tickets – Maximum 2 tickets		
	Wednesday 17 Dec @ 9.15am	Wednesday 17 Dec @ 2.00pm		

Extra Tickets (if available) (please indicate number of extra tickets and the performance)						
Wednesday 17 Dec @ 9.15am		Wednesday 17 Dec @ 2.00pm				

Signed (Parent):				
Name				