

Hartley Brook Primary Academy Hartley Brook Road, Sheffield, S5 0JF Tel: 0114 245 6882

www.astreahartleybrook.org
Principal: Claire Costello





1 December 2025

Dear Parent/Carer

Year 5 Christmas Performance

Your child will be performing in the Year 5 Christmas Performance on **Monday 15 December at 9.15am** and **2.15pm** in the Key Stage 2 Hall. Gates for the afternoon performance will open at **2.00pm** for a prompt 2.15pm start.

In order to ensure safety at each performance entry will be by ticket only. For safety reasons tickets are **limited to 2 per family** and are **free** of charge. Tickets will be sent home with your child on Wednesday 10 December and any spares will be given out on Friday 12 December.

Unfortunately, we are unable to allow you to take photographs or film the performance and all mobile phones must be switched off during the performance. Please take your child to school as normal and enter and exit school via the main entrance. You are kindly requested to remain seated for Health & Safety reasons and for the benefit of all attending. Refreshments will be available to purchase (tea, coffee and flapjack).

Where possible, please avoid bringing pushchairs into school as there is very limited storage space in school. Younger siblings are welcomed but may need to sit on parent's knees.

To request your tickets please fill in the slip below and return to your child's class teacher by **Monday 8 December** 2025. Please also indicate if you would like to receive any extra tickets, should spare ones be available.

Yours sincerely

Mrs Bentley Vice Principal



Please return this slip to class teacher by Monday 8 December 2025

Performance Day & Time & Number of tickets - Maximum 2 tickets

Year 5 Christmas Performance – Monday 15 December

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Child's name: _____ Class: ____



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Monday 15 Dec @ 9.15am	Monday 15 Dec @ 2.15pm	

Extra Tickets (if available) (please indicate number of extra tickets and the performance)				
Monday 15 Dec @ 9.15am		Monday 15 Dec @ 2.15pm		

Signed (Parent):			
Name			