

Hartley Brook Primary Academy Hartley Brook Road, Sheffield, S5 0JF Tel: 0114 245 6882

www.astreahartleybrook.org
Principal: Claire Costello





26 November 2025

Dear Parent/Carer

## Year 4 Christmas Performance

Your child will be performing in the Year 4 Christmas Performance on **Wednesday 10 December at 9.15am** and **2.15pm** in the Key Stage 2 Hall. Gates for the 2.15pm performance will open at **2.00pm** for a prompt 2.15pm start.

In order to ensure safety at each performance entry will be by ticket only. For safety reasons tickets are **limited to 2 per family** and are **free** of charge. Tickets will be sent home with your child on Friday 5 December and any spares will be given out on Tuesday 9 December.

Unfortunately, we are unable to allow you to take photographs or film the performance and all mobile phones must be switched off during the performance. Please take your child to school as normal and enter and exit school via the main entrance. You are kindly requested to remain seated for Health & Safety reasons and for the benefit of all attending. Refreshments will be available to purchase (tea, coffee and flapjack).

Where possible, please avoid bringing pushchairs into school as there is very limited storage space in school. Younger siblings are welcomed but may need to sit on parent's knees.

To request your tickets please fill in the slip below and return to your child's class teacher by **Wednesday 3 December** 2025. Please also indicate if you would like to receive any extra tickets, should spare ones be available.

Yours sincerely

Miss Lewis Assistant Principal Y3/4



X	Please return this slip to class teacher by	Wednesday 3 December 2025	

Year 4 Christmas Performance – Wednesday 10 December Child's name: \_\_\_\_\_\_ Class: \_\_\_\_\_

Performance Day & Time & Number of tickets – Maximum 2 tickets							
Wednesday 10 Dec @ 9.15am		Wednesday 10 Dec @ 2.15pm					

Extra Tickets (if available) (please indicate number of extra tickets and the performance)							
Wednesday 10 Dec @ 9.15am		Wednesday 10 Dec @ 2.15pm					

Signed (Parent):	
Name	