



COTTENHAM VILLAGE COLLEGE LOCAL GOVERNANCE COMMITTEE

Thursday 12 May 2022

To be held at 6.00pm

at Cottenham Village College

Membership: C Webb (Chair); Z Andrews (Principal); B Benderli; V Ellaway-Barnard; W Hall;

K Tarlow; A Tyrrell.

In attendance:

K Goudie – Vice Principal; C Crisford; C Cassidy; H McKeand ; A Parker

Clerk: Melanie Basson

	Summary of action required	By whom	Status
17.03.22	Identify and recruit new LGC members	Principal, Clerk	
17.03.22	Ensure future student surveys clarify representation from all gender identities	KG	
17.03.22	School visit guidance to be shared with LGC link leads for their specific areas of responsibility.	Clerk	Complete
17.03.22	Dates to be arranged for governors to be invited to visit CVC	Clerk	Complete
17.03.22	Add future agenda items to next LGC meeting agenda: <ul style="list-style-type: none"> • PTA • Risk • 3G pitch proposal • CVC School Review progress 	Clerk	Complete

Agenda

Item	Timings	Subject	Format
1	2 mins	Introduction and apologies <ul style="list-style-type: none"> 	Oral item - Chair
2	2 mins	Declarations of interest	Oral item - Chair
3	5 mins	Minutes, action tracker and matters arising Minutes of last meeting on 17 March 2022	Papers attached (p3-10) - Chair
4	20 mins	Principal's Update	Papers attached (pp11-31) - Principal
5	10 mins	Astrea School Review progress	Papers attached - Principal
6	10 mins	3G pitch proposal	Oral item- Principal
7	5 mins	LGC member visit plans	Oral item- Chair
8	10 mins	PTA	Oral item – Chair/VEB
9	5 mins	Risk	Oral item - Chair
10	2 mins	Future agenda items and confirmation of forthcoming dates Date of next meeting: 30 June 2022. <ul style="list-style-type: none"> 2022-23 proposed meeting dates 	Oral item - Chair
11	2 mins	Any Other Business	Oral item - Chair



COTTENHAM VILLAGE COLLEGE
LOCAL GOVERNANCE COMMITTEE

HELD ON

THURSDAY 17 MARCH 2022

By Teams conference

MINUTES

Members Present:	Cerian Webb (Chair) Zoe Andrews (Principal); Burcu Benderli; Vicky Ellaway-Barnard; Andrea Tyrell; Will Hall.
In Attendance:	Melanie Basson (Clerk)

	Summary of action required	By whom	Status
02.12.21	Parent and Student survey findings re: Sexual Harassment and Sexual Abuse, to be shared with the committee	KG	Complete
02.12.21	Astrea School Review to be presented at the next CVC LGC meeting	Principal	Complete
02.12.21	CVC Policy review schedule to be shared with the Clerk to diary policy review dates on LGC future agendas	TQ	Complete
02.12.21	First Aid policy – consider changes: <ul style="list-style-type: none"> Notifying parents in an emergency first aid situation Remove Appendix 1: List of First Aiders Terminology and roles to match CVC Publish policy following amendments	TQ	Complete
27.01.22	Publish adopted policies and share with staff: <ul style="list-style-type: none"> Asbestos policy Safeguarding policy – noting new DSL Behaviour policy 	Principal	Complete
27.01.22	Add 'Progress of key milestones' to next LGC agenda	Clerk	Agenda item 5

17.03.22 Item 1	Identify and recruit new LGC members	Principal, Clerk	
17.03.22 Item 4	Ensure future student surveys clarify representation from all gender identities	KG	
17.03.22 Item 5	School visit guidance to be shared with LGC link leads for their specific areas of responsibility.	Clerk	
17.03.22 Item 7	Dates to be arranged for governors to be invited to visit CVC	Clerk	
17.03.22 Item 7	Add future agenda items to next LGC meeting agenda: <ul style="list-style-type: none"> • PTA • Risk • 3G pitch proposal • CVC School Review progress 	Clerk	

1) Introductions and Apologies

Apologies for absence were received from Kate Tarlow and SLT and these were accepted by the committee.

The Chair welcomed all attendees and introductions were given.

The Chair informed the committee that Paul Williams has resigned as a CVC LGC member. The committee acknowledged he has been thanked for his valued contribution and wished every success in the future.

The committee discussed recruitment opportunities and decided to advertise for both parent and community governor posts. Clerk to support LGC member recruitment process.

2) Declarations of interest

There were no declarations of interest for agenda items regarding this meeting.

3) Minutes, Action tracker and Matters Arising

The minutes of the last CVC LGC meeting held on 27 January 2022 were ratified electronically on 2 March 2022 and adopted by the committee.

The committee reviewed matters arising and acknowledged progress of actions as detailed in the action tracker.

The committee adopted the minutes as a true and accurate record of the meeting.

4) Principal's Update

The Principals update was circulated to the committee in advance of the meeting. The update focussed on:

- Headlines
- Leadership and Management
- Staffing
- Year 11 mocks (Feb-March 2022)

- Year 9 options
- Inclusion
- Attendance – 90.5% average for all students up to 28 February 2022
- Safeguarding
- Site and operations
- Parent/carers survey results

Staffing

The Principal informed the committee that Ellen Hadley, Designated Safeguarding Lead has left CVC. Chris Cassidy will cover in the interim until Easter when newly appointed Mikeala Robinson will take up the post of DSL.

Covid

The committee acknowledged the challenges CVC face in relation to staffing levels impacted by Covid absences.

In light that the DfE expect examinations to go ahead as normal this summer, the Chair questioned whether CVC have a contingency plan in the event that students are unable to attend an exam due to being affected by Covid. The Principal informed the committee that exams are well spaced out over the examination period, and nationally a contingency day been as a contingency day set by the DfE and Ofqual to look at a specific exam not being delivered at a centre, on 29 June 2022. The designation of a 'contingency day' within the common examination timetable is in the event of national or significant local disruption to examinations in the United Kingdom. It is part of the awarding bodies' standard contingency planning for examinations

Alternative Provision

Regarding CVC's Alternative Provision arrangements, the Principal reported CVC are working hard to remedy its approach with regards to clarification and implementation to meet the expectations of the Local Authority, Ofsted and Trust guidance.

Parental communication and perceptions

With a view to improving parental communication, the Principal informed the committee that CVC parents/carers have been offered an open forum with once a month to raise any concerns directly. Most recently parents/carers have raised the following issues:

- students feeling safe in the playground
- lunch-line queues
- SEN provision

The Principal reported that these concerns have been addressed and where necessary the Principal has met with parents directly to address their concerns on an individual basis.

Year 11 mocks

The committee noted the Principal's update regarding Year 11 mock exams which took place from 28 February to 11 March 2022, for all core subjects (maths, English language, English literature and science, both triple and combined).

Student survey findings re: Sexual Harassment and Sexual Abuse

Regarding the outcome of the student survey as detailed in the Principal's update (pages 27-29), the Chair invited questions.

Mrs Ellaway-Barnard questioned what is CVC's approach regarding tackling student behaviour.

The Principal informed the committee that she meets weekly with SLT to ascertain what suspensions have been applied and the reasons for these. Middle leaders have reported that students feel their voice is not being heard. In response, SLT are re-iterating the key messages with regards to CVC behaviour expectations and its approach to dealing with behaviour which falls short of this.

Mrs Tyrrell acknowledged that CVC PHCE program provides staff and students with feedback as to the behaviours seen in school which raise awareness of the issues CVC face. This is proving beneficial in supporting teaching staff to tackle student behaviour.

Mrs Ellaway-Barnard questioned whether the behaviour issues at CVC are typical of other similar education settings in the local area.

The Principal informed the committee that since students have returned following the lockdowns due to Covid, CVC has seen an increase in students using homophobic and racial language, which is concurrent with other local education settings.

The Principal pointed out that most students have reacted positively to behaviour sanctions dealt with as a one off incident. Where there have been repeated incidents of homophobic and racial language, students engage in researching the origin of the comments they've made and present this to their parents and the school with a view to gaining a level of understanding what impact they may have on others and what is acceptable in society.

Highlighting that 53 students participating in the student survey do not identify as either male or female gender, Mr Hall sought clarification as to whether question four represented the opinions of all students participating in the survey.

The Principal stated the answer to question four represented responses from all students participating in the survey. All students could either answer in their own opinion or their perceptions of what they personally feel most boys/girls opinions would be regarding their views around sexual harassment.

CVC to ensure future student surveys clarify representation for all gender identities.

The Principal informed the committee that results of the survey are not significantly different to other similar education settings who have completed the survey. CVC have no significant concerns regarding student's views of sexual harassment, but CVC are responding to the issues raised by students.

Special Educational Needs (SEN)

The Principal reported regarding CVC approach to SEN:

All SEN students have information sheets detailing their individual SEN needs and teaching strategies which support their needs. Teaching staff can access these through Bromcom, and these are regularly reviewed. CVC SENCo regularly monitors the support in place for each student with a view to maintaining rigorous standards in accessible teaching methods.

The Principal reported CVC have a high level of students with EHCP's in place and students identified with SEN K is lower than the national average. CVC are looking to develop the resources in view that the team are stretched to deliver a number of interventions which are reviewed regularly. Resulting in delivering bespoke additional sessions for each student to support in core subjects.

Teaching and Learning

Regarding Year 11 examination preparation, the Chair questioned whether student's knowledge and understanding is where it is expected to be and whether CVC have sufficient time to deliver the full curriculum content.

The Principal identified that now CVC have more clarity regarding the content of examinations, the curriculum has been adapted and the content has been appropriately reduced. The Principal reassured the committee that students have time to learn what they need to in time for exams and catch up strategies are proving successful. Period six is still offered to students, with all subjects supported.

The Principal informed the committee that further teaching sessions for all students are being considered for each of the subjects. Rewards and incentives for the short and long term may be offered, particularly encouraging PP and SEN students to attend. CVC recognise the need to balance staff work load and support work life balance in promoting staff wellbeing.

Year 9 options (p13)

Regarding CVC Year 9 Option choices for GCSEs, the Principal informed the committee that CVC are proposing an extra hour of learning to the Year 10 timetable, from September 2022, to accommodate the proposed curriculum offer. The committee were presented with two option modules at the last meeting which has since become a compromised version of both options, which does not narrow the curriculum offer and facilitates better availability for specialist staff to deliver lessons.

CVC current Year 9 students have the opportunity to choose four options which would require a longer timetable, with the option to deliver more subjects. CVC propose this approach on a trial basis for one year, to be reviewed in due course.

Mrs Tyrrell questioned whether support staff, senior staff, first aiders, safeguarding staff will be on site during extra teaching timetabled lessons. The Principal reassured the committee that there is an expectation for the whole year group and all support staff to be on site as they would be on a normal school day.

Recognising that CVC SEN student attendance is lower than the rest of CVC population, Mrs Ellaway-Barnard questioned why this may be and what CVC are doing to address this.

The Principal identified that school refusers are represented in the SEN category, along with identifiable SEN needs. Since Covid, CVC has seen an increase in students reporting anxiety and difficulty in engaging in face to face teaching. Anxiety is recognised as a mental health issue of which CVC have support strategies in place which is hoped will improve their attendance.

By way of supporting student's reintegration into CVC mainstream, the Principal informed the committee that the Pastoral team staff resource has been increased to facilitate daily phone calls to students not attending college. Students can also access live lessons in the college site at the 'Bridge', with the support of a TA.

In light of the in-year increase to the number of students with EHCP's, Mr Hall questioned whether staffing levels are sufficient to cope and whether CVC have the funds to cover the additional staffing requirements.

The Principal acknowledged an increase in staff resources required due to a significant mid-year increase to students requiring an EHCP. CVC annual budgets are set at the start of each academic year, as such the Principal has submitted a request for additional in-year funding support to cover the increase.

Pupil numbers

Regarding CVC Pupil Admission Number (PAN) of 180 students per year group, Mrs Tyrrell enquired regarding expectations for pupil numbers from September 2022 and beyond.

The Principal informed the committee that 181 school places have been offered to current Year 6 pupils, of which CVC expect admissions to Year 7 will be around 170 students in September 2022, based on primary feeder school figures. The Principal informed the committee that CVC are engaging with current Year 5 students in local primary settings with a view attracting students for next September 2023.

Acknowledging the Principals report, the Chair questioned whether CVC have any concerns around the reasons that five students have left Year 7 so far this academic year.

The Principal reassured the committee these students left for genuine reasons of which are accepted by CVC without concern.

Acknowledging the Principals report, the Chair questioned why student suspensions reported are currently higher than expected.

The Principal reported suspension rate statistics change throughout the year but acknowledged an increase in suspensions. With the new Principal in post since September 2022, the Behaviour policy is being applied more vigorously, presenting an expectation of increased suspensions in the shorter term whilst a positive culture of behaviour is established.

The Principal was thanked for their report.

5) Astrea School Review

Dimitris Spiliotis, Deputy Director of Education and Inclusion spent week commencing 6 December 2021 at CVC to carry out a school review, and visited on 1 March 2022 to review the behaviour system; the report was circulated to the committee in advance of the meeting.

The Principal updated the committee of the action points which have been addressed to date in response to the school review report:

- Personal Development curriculum quality assurance
- Recording of views from Student Voice
- Targeted staff training sessions
- SEN
- Alternative Provision

The Principal informed the committee that Dimitris Spiliotis is due to carry out a return visit on 14 June 2022 to review what progress has been made against objectives set out in his initial report. CVC plan to monitor and RAG rate progress against actions detailed in the report, to be presented at the next LGC meeting. **The Clerk was asked to add school review progress to the next CVC LGC meeting agenda.**

Mr Hall enquired as to how staff safeguarding training is monitored and recorded at CVC.

The Principal reported CVC staff have attended sufficient annual safeguarding training this academic year and this has been recorded by CVC. Recently the Trust implemented a new staff training platform Educare, which records which staff have completed Safeguarding training Educare modules. From September 2022, CVC staff will complete safeguarding training through the Educare platform in line with the rest of the Trust.

Mrs Benderli enquired regarding CVC teaching techniques in the classroom with regard to its approach in teaching for assessment/exams as opposed for learning.

The Principal informed the committee that teachers use the examination/assessment framework as a curriculum reference to deliver the curriculum in supporting students examination outcomes.

National Leads support teachers in developing curriculum delivery to support student's breadth of knowledge and understanding.

The Chair thanked the Principal for their report.

6) Progress of key milestones

As reported in agenda point 5.

7) LGC member visits and membership

In his role as Safeguarding and Behaviour Link Lead role, Mr Williams visited CVC on 12 November 2021 and his report will be circulated to the committee after this meeting.

Following the resignation of Mr Williams and Mrs Tarlow withdrawal from the SEN Link Lead role, the committee considered Link Lead responsibilities.

Mrs Ellaway-Barnard agreed to take on responsibility as CVC Link Lead for SEN.

Mr Hall agreed to take on interim responsibility as Link Lead for Safeguarding and Behaviour.

The Clerk was asked to circulate the school visit guidance to LGC link leads for their specific areas of responsibility.

LGC Link Lead roles were determined:

Teaching and Learning: LGC Lead Cerian Webb; SLT Lead Kath Goudie

Safeguarding: LGC Lead Will Hall; SLT Lead Mikaela Robinson

Behaviour: LGC Lead Will Hall; SLT Lead Clive Crisford

Pupil Premium and Grants: LGC Lead Will Hall; SLT Lead Hanan Mc Keand

Curriculum: LGC Lead Burcu Benderli; SLT Lead Kath Goudie

Assessment: LGC Lead Burcu Benderli; SLT Lead Amelia Parker

SEND: LGC Lead Vicky Ellaway-Barnard; SENCO Susan Keane, QA Kath Goudie

The Principal informed the committee that she is keen for LGC member visits and walkaround observations to resume. The Clerk was asked to arrange suitable dates for LGC members to visit CVC.

8) Risk

The Chair informed the committee that the Trust is reviewing its approach to risk with regards to local governance committee responsibilities and expectations to include:

- Risk reporting
- Mitigation of risk
- Probability of risk
- Impact

The Clerk was asked to add risk as a future agenda item to allow opportunity to clarify the LGC's responsibilities regarding risk.

9) Future agenda items and confirmation of forthcoming dates

The date of the next meeting is scheduled to take place on Thursday 12 May 2022.

Due to diary clash with another Trust commitment, the Principal proposed changing the LGC meeting scheduled to take place on 23 June 2022. The committee agreed the CVC LGC meeting will take place on 30 June 2022.

Mrs Ellaway-Barnard reported she has been put in contact with Astrea colleagues in supporting the set of a PTA at CVC. The Clerk was asked to add PTA as an agenda item at the next CVC LGC meeting to allow the committee an update as to the progress.

Future agenda items:

- PTA
- Risk
- 3G pitch proposal
- School review progress

10) Any Other Business

Attendees were thanked for their input and left the meeting.

The meeting finished at 7.40pm.

The LGC agreed the above to be a true and accurate record of the meeting on: 31 March 2022

PRINCIPAL'S REPORT MAY 2022

Summary of action required	By whom	Status
Identify and recruit new LGC members	Principal, Clerk	
Ensure future student surveys clarify representation from all gender identities	KG	
School visit guidance to be shared with LGC link leads for their specific areas of responsibility.	Clerk	complete
Dates to be arranged for governors to be invited to visit CVC	Clerk	complete
Add future agenda items to next LGC meeting agenda: <ul style="list-style-type: none"> • PTA • Risk • 3G pitch proposal • CVC School Review progress 	Clerk	complete

Headlines & updates since previous meeting:

- School is operating much more 'as normal' since the half-term with a decrease in covid cases within the school community.
- Recruitment has been busy this half term. Details below.
- Activities Week is planned for the last week of the summer term for students to experience residential trips, day trips and in-house activities.
- CVC welcome their first Ukrainian families as local host families host people fleeing the conflict with Russia. We have two students currently and are anticipating more will join over the rest of the term.

Leadership and Management

- The Principal met with Hywel Jones, David Thomas & Jonathan Timmis (Astrea Chief Operating Officer) in March.
- The Principal has meet with middle leaders in March to assist with how we may improve as a school community.
- The parent and student survey findings are available in appendix 1.

Staffing

New starters in April/May:

- Over the Easter break we appointed 8 Examination Invigilators on a casual/zero hours contract to add to our bank of Invigilators. The new invigilators had training on 27 April ready for the GCSE exams that start on 16 May.
- Sarah Powell will join on 4 July as Operations Manager.
- Zoe Higney and Claire Phipps will share the role of Receptionist and Administration Assistant. Zoe will start on 6 June and Claire is our current Attendance Assistant. Sarah Halsey will become the new Attendance Officer.
- Head of Maths from 6 June will be Caitlin Burtonshaw, with Mike Jorden returning to role as second in dept.

We have secured new starters who will join us in September for:

- Josie Kitchiner has been appointed as Second in Charge of Science to start in September 2022.
- Jonathan Sellin as Head of History.
- Rhys Sewell Teacher of Computer Science.

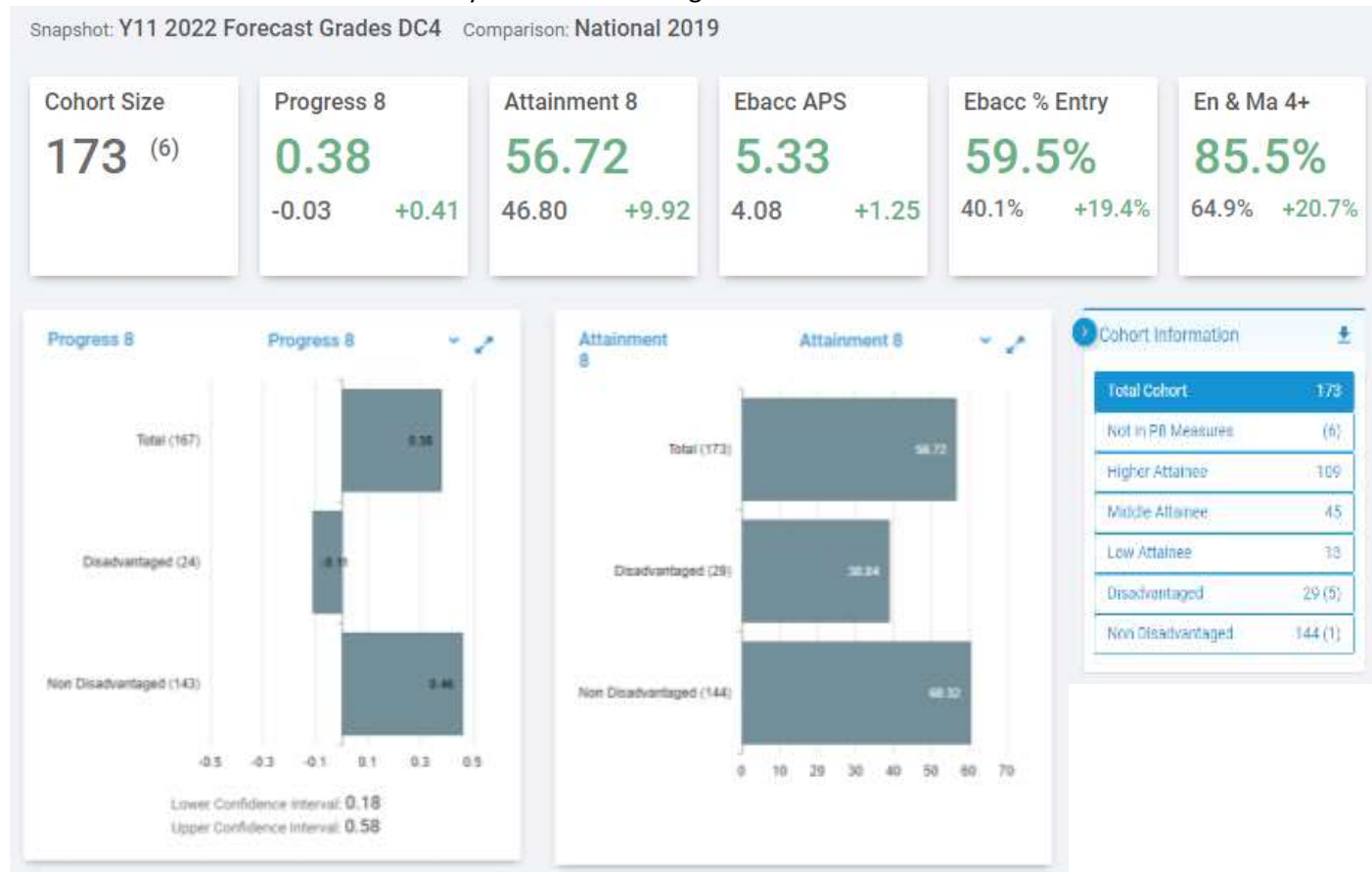
Leavers – July 2022:

- Peter Holt will be moving on for a promotion at Witchford Village College.
- Sarah Starr is moving closer to home as a head of faculty at Neale Wade.
- Neil Morson will start at Sawston Village College with a promotion to 'Head of Computing'.
- Matthew need takes on a new post in the independent sector as a teacher of science at Stephen Perse.
- Xina Moss moves to Hills Road to take on some sixth form maths teaching.
- Lois Brayser is relocating to London with her partner as a teacher of MFL.
- Matt Stanford has been promoted to Astrea National Lead for History, he will retain a small number of teaching hours at CVC.

We are currently advertising for: Teacher of MFL, Head of Year, Behaviour Manager and an Assistant Head of Year, Behaviour Manager and an Inclusion Administrator.

Year 11

Year 11 took their second round of mocks at the end of February. The final projected grades shared with parents were holistic grades based on mock results in papers from November and February, milestone assessments and classwork and homework. The summary of these forecast grades are as follows:



In addition, we used 2019 grade boundaries to guide forecast grades as well. This is because grade boundaries will fall between 2019 grade boundaries and the 'boundaries' created through Teacher Assessed Grades last year. The 2019 grade boundaries, therefore, are the harshest the grade boundaries could be this academic year. Bromcom allows us to compare these forecast grades with previous years. Above, there is a comparison with the national 2019 results and our forecast grades which have been informed by 2019 grade boundaries.

There is still clearly a gap between our disadvantaged and non-disadvantaged students: this is a national pattern and one which has been widened as a result of disruption to education over the past two years. This is clearly an ongoing priority for us to continue to target this year and in the longer term.

In order to support Year 11 students as far as is possible in the final weeks before exams begin, we have continued to offer Period 6 sessions, which are increasingly well-attended, and some Saturday Conference mornings in some subjects, including English and maths. Caitlin Burtonshaw (teacher of maths and extended SLT) launched a loyalty card scheme which allows Year 11 students to collect rewards when they attend sessions outside of the school day and these have proven popular.

We also intend to keep Year 11 students in school for at least the first weeks of the exam season. Written exams begin on Monday 16 May: access to teachers with subject specialist knowledge for structured revision and lessons will be invaluable. Therefore, we intend to review how Year 11 are progressing in the week beginning Monday 6 June, and we reserve the right to keep some students in school after this date with us if we feel that they would be better supported in their revision and, therefore, attainment in the GCSE exams.

Year 9

Guidance interviews were held Tuesday 19 April to Friday 22 April. These 10-minute interviews were an opportunity for tutors and students, and parents if there were able to attend during the school day, to discuss their option choices. Interviews were well-received by students and parents and tutors reported that these were invaluable discussions, both to support the options process but also pastoral support.

The options blocks are now being planned and final confirmed choices will be shared with Year 9 students this term.

Admissions

Number on roll	
Year 7	173
Year 8	179
Year 9	176
Year 10	181
Year 11	173
Total	882

In-year admissions 2021-22	
Year 7	5
Year 8	7
Year 9	8
Year 10	7
Year 11	1

Year 6-7 intake					
Year	PAN	Place Allocated	1st	2nd	3rd
2022-23	180	180	162	70	30
2021-22	180	170	156	59	29
2020-21	180	178	168	68	33
2019-20	180	181	192	77	37
2018-19	180	180	175	74	29
2017-18	180	180	166	57	30

Leavers

Leavers 2021-22	
Year 7	5
Year 8	2
Year 9	2
Year 10	3
Year 11	1

Managed Moves

Managed Moves 2020-21			
Year Group	In	Out	Taken on roll
Year 7	0	0	0
Year 8	0	0	0
Year 9	0	3	0
Year 10	0	2	0
Year 11	0	1	0

Suspensions

	2021-22 (22.4.22)			2020-21			National (2018/19)
	No. of exclusions	No. of students	%	No. of exclusions	No. of students	%	
Whole school	101	49	5.48	51	30	9.04	10.75
7	1	1	3.17	3	3	1.67	
8	26	12	6.63	13	4	2.19	
9	37	14	7.82	15	10	8.15	
10	9	8	2.17	12	6	3.35	
11	28	14	8.05	8	7	3.93	
Multiple exclusion		21	2.35		5	0.55	2.03

Attendance

Attendance	2021/22 22.4.22
School	90.8
Year 7	92.3
Year 8	92.2
Year 9	90.1
Year 10	88.4
Year 11	91.0
Disadvantaged	83.5
Non-Disadvantaged	92.1
SEN E	79.9
SEN K	78.6
Non-SEN	92.0

PA	2021/22 22.4.22
School	27.2
Year 7	26.0
Year 8	24.0
Year 9	32.0
Year 10	29.9
Year 11	24.1
Disadvantaged	51.7
Non-Disadvantaged	22.4
SEN E	46.5
SEN K	63.8
Non-SEN	24.1

After-school detention numbers since return in January

- Behaviour – 932
- Homework – 301

Pupil Premium

Year group	PP numbers	% of year group
Year 7	33	19.08
Year 8	37	20.67
Year 9	23	13.07
Year 10	22	12.15
Year 11	28	16.18
Whole school	143 out of 882	16.21

	Number of students
KS3	528
KS4	351
SEN K	44
SEN E	42
EAL	51
LAC	5
FSM	107

Safeguarding

Safeguarding Data Return	September 2021	October 2021	January 2022	February 2022	March 2022
No. of Referrals made to Social Care	0	0	2	2	0
Cases picked up by Social Care	0	0	1	0	0
Early Help Assessments submitted/ cases opened at TAC level (or equivalent)	1 but for three children in the same family	0	1	1	3
No. of children open to Child Protection Plan	0	0	2	3	3
No. of children open to Child In Need Plan	2	2	0	2	2
No. of children with TAC Plan/EHA or equivalent currently in place	12	11	7	8	10
New: No. of children on EHCP	34	34	34	40	42
New: No. of children on the edge of receiving support from social care or in process of being referred	0	0	0	0	1
New: No. of those at risk of NEET (not in employment, education or training)	N/A	N/A	N/A	N/A	N/A
New: No. in temporary accommodation	0	0	0	0	0
New: No. of Young carers	3	4	4	4	4
New: No. considered otherwise vulnerable/monitoring	N/A	9	9	9	9
Discriminatory incidents	2	10	0	6	2
Bullying Incidents	4	25	0	13	7
Recorded Restraints	0	0	0	0	0
Prevent Concerns	0	1	2	0	0
Prevent Referrals	0	0	0	0	0
Previous LAC	0	0	0	0	0
Current LAC	4	4	4	4	5
No. of staff allegation this academic year so far	0	0	0	0	0
No. of LADO referrals this year so far	0	0	0	0	0

Site & Operations (Tony to update)

A programme of works to complete the roof repairs over drama, music and art has been agreed to be completed over the summer. The work may extend to the beginning of September but every effort will be made to have it completed before students return from the summer break.

Phase 2 of the electrical rewire of the science and art block is almost complete with the remaining snagging work scheduled to be finished by 20th May.

Quotes are currently being obtained to renovate student toilets which will include redecoration and full-length cubicles being installed. Toilets are currently year group specific however this will change from September with any student able to use any toilet. Entrance doors to toilet facilities are being removed and doorways widened with security cameras being installed to cover entrance/sink areas.

Trips and events - Summer term

Diana Award

On 18th May, 10 of our Year 8 and 9 students will be trained by the Diana Awards to become Anti-Bullying Ambassadors. The Diana Awards Anti-Bullying Ambassador programme sees trainers working with students to change the attitude surrounding bullying. The programme has a strong peer to peer focus, with trainers giving pupils

the skills and confidence to become Anti-Bullying Ambassadors to tackle bullying in their school long after the training has finished. The Diana Awards antibullying work is recognised as world class. The training will look at bullying in different situations including face to face and online. At the end of the day students will develop an action plan of how to approach bullying issues that may arise in the school and committed to their roles as Anti-Bullying Ambassadors.

Boulogne Day

On Friday 17 June year 7 will take a day trip to France to visit Boulogne.

Year 11 Prom

The year 11 prom is planned for Friday 1 July

Activities week 2022

Activities Week at CVC allows our staff the ability to share some of their wider sporting and cultural interests with the students and provide lifelong memories after what has been a very busy and challenging year. Our activities are designed to give students the opportunity to try something new, have fun or develop their skills in an activity or subject area in which they have an existing interest. We offer students three strands of different trips and activities, in school activities, day trips and residential. All Pupil Premium students have now received their first-choice trips and those who have requested financial assistance are being significantly supported. Please see Appendix 2 for a breakdown of the trips.

Transition 2022–23

180 places have been offered to Year 6 families. So far 10 families have declined their place, however, with late application offers, we are back up to 180 assuming there are no further rejections of an offered place.

This year we have three transition days (Monday 11th July to Wednesday 13th July) for Y6 to visit and experience a bit of CVC life. The days will include time in form, participating in some activities that will allow the pupils to get to know each other and for the form tutor to find out about their new tutees. The transition days also include a mixture of lessons plus a music and PE festival. This year we have asked for Y6 pupils to bring a small portfolio of work to showcase the high standards that Y6 pupils are achieving.

A welcome letter from the principal has been sent to the Y6 families along with a link to the admissions form that provides us with the information for the student profile on Bromcom. Data collection spreadsheets have now been completed and returned from the 14 primary schools. This provides us with the information to create balanced form groups. Meetings have taken place with the three main feeder schools (Cottenham, Willingham and Waterbeach) to identify which pupils would benefit from early transition support. The SEND team are liaising with families where the child has an EHCP.

It has been decided that heads of year (along with their assistant head of year) will now rotate each year. This means they can stay with their year groups from Y7 to Y11. Using this approach will not only allow for continuity, but that the pastoral team will know their students and their families incredibly well. The form tutors will also experience continuity since they will be working with the same head of year.

This year we are hosting a visit for some Year 5 pupils on Friday 15th July. The primary schools that have been selected for this are Robert Arkenstall, Stretham, Wilburton and Sutton. So far, two of the schools have confirmed they are able to attend, and the transition team will make further contact with the remaining two schools. We are hoping to run a sporting festival for these pupils so they can have an early experience of secondary school life. CVC sports' leaders will be involved in this event.

Astrea – new Complaints policy.

Please see the new [Complaints policy](#) which aims to be more parent-friendly and with more guidance about handling vexatious complaints.

CVC Parents Survey on Communication

260

Responses

06:13

Average time to complete

Closed

Status

1. Which year group is your child(ren)? (0 point)



2. How do you rate communication from CVC overall? (0 point)

256

Responses



3.25 Average Rating

3. How do you rate the frequency of communication? (0 point)

258

Responses



3.44 Average Rating

4. How do you rate the quality of communication? (0 point)

257
Responses



3.21 Average Rating

5. How do you rate the timeliness of communication? (0 point)

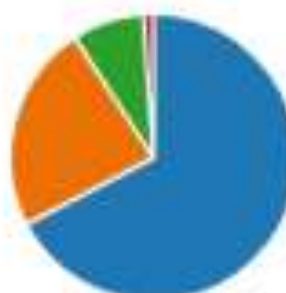
257
Responses



3.22 Average Rating

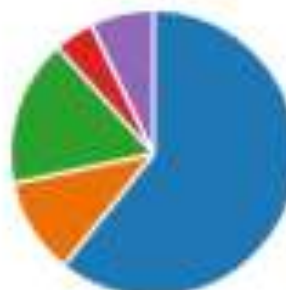
6. Do you read the parental newsletter? (0 point)

Yes, every week	175
Yes, most weeks	61
Sometimes (once a month)	21
Less than once a month	3
Never	0

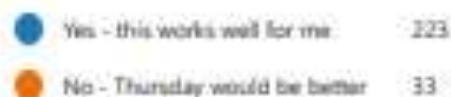


7. Do you use the 'my child at school' MCAS website/app to share attendance and behaviour data? (0 point)

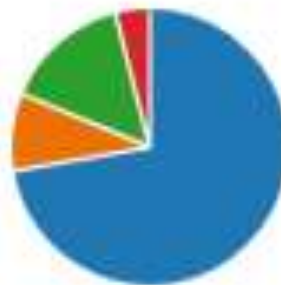
Yes, the app	161
Yes, the website	29
No, but I'd like to	44
No, I don't think this is useful	12
Never	19



8. Should the parental newsletter be shared on a Friday afternoon? (0 point)



9. Please indicate which types of social media you would follow for the school (0 point)



10. Are there other streams of social media you think we should use as a school? (0 point)

51
Responses

Latest Responses
"No"

11. Do you have any other comments that can help us to improve our communication between school and home? (0 point)

116
Responses

Latest Responses

"I find that the communication from the school on a day to day basis is good. However, when I have had concerns, it feels pretty impossible to get hold"

Principal's survey - Student Opinions (March 2022)

264

Responses

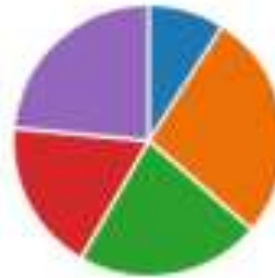
11:03

Average time to complete

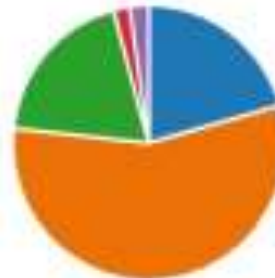
Closed

Status

1. Which year group are you in? (0 point)



2. Do you feel safe at school? (0 point)



3. How visible are staff on bus duty before school? (5 stars = you see multiple members of staff, 1 star = you don't see any staff)

(0 point)

245

Responses



3.35 Average Rating

4. How visible are staff during break time? (5 stars = you see multiple members of staff, 1 star = you don't see any staff) (0 point)

261
Responses



3.71 Average Rating

5. How visible are staff during lunch time? (5 stars = you see multiple members of staff, 1 star = you don't see any staff) (0 point)

262
Responses



3.85 Average Rating

6. How visible are staff in between lessons 1+2 ? (5 stars = you see multiple members of staff, 1 star = you don't see any staff) (0 point)

260
Responses



2.48 Average Rating

7. How visible are staff in between lessons 3+4 ? (5 stars = you see multiple members of staff, 1 star = you don't see any staff) (0 point)

257
Responses



2.51 Average Rating

8. How visible are staff on bus duty after school? (5 stars = you see multiple members of staff, 1 star = you don't see any staff)

(0 point)

247
Responses

★★★★☆
3.79 Average Rating

9. Have you noticed any improvements in staff visibility over this school year? (0 point)

191
Responses

Latest Responses

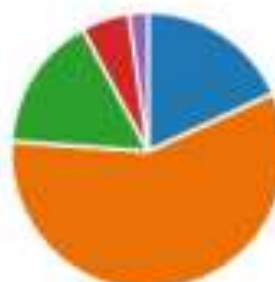
"wear hi vis jackets, have their lanyard on "

"I don't know I don't pay much attention"

"High vis jackets"

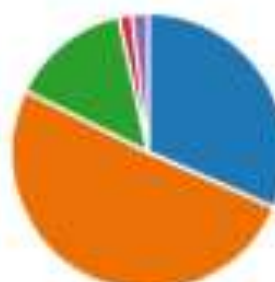
10. How often do you see your head of year around the site? (0 point)

Every day	48
Most days	153
Once a week	42
Once a fortnight	15
Once a month	5

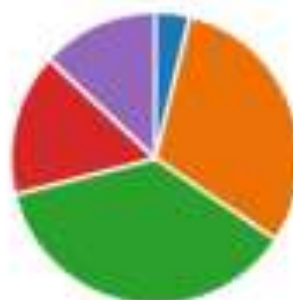


11. How often do you see SLT members around the site? (0 point)

Every day	82
Most days	132
Once a week	37
Once a fortnight	4
Once a month	5



12. How often do you see your head of year in your lessons? (0 point)



13. How often do you see SLT members in your lessons? (0 point)



14. Do you know which members of staff are part of SLT? (0 point)

209
Responses

Latest Responses
"no"
"No"

15. How do you rate student behaviour on the buses? (0 point)

208
Responses

★ ★ ★ ★ ★
3.15 Average Rating

16. How do you rate student behaviour in tutor time? (0 point)

262
Responses

★★★★★
3.87 Average Rating

17. How do you rate student behaviour walking between lessons? (0 point)

258
Responses

★★★★★
3.36 Average Rating

18. How do you rate student behaviour in English lessons? (0 point)

261
Responses

★★★★★
3.82 Average Rating

19. How do you rate student behaviour in Maths lessons? (0 point)

259
Responses

★★★★★
3.97 Average Rating

20. How do you rate student behaviour in Science lessons? (0 point)

261
Responses

★★★★★
3.76 Average Rating

21. How do you rate student behaviour in PE lessons? (0 point)

259
Responses

★★★★★
3.87 Average Rating

22. How do you rate student behaviour in French/Spanish lessons? (0 point)

243
Responses

★★★★★
3.45 Average Rating

23. How do you rate student behaviour in Art lessons? (0 point)

211
Responses

★★★★★
3.47 Average Rating

24. How do you rate student behaviour in DT lessons? (0 point)

199
Responses

★★★★★
3.70 Average Rating

25. How do you rate student behaviour in Food lessons? (0 point)

177
Responses

★★★★★
3.80 Average Rating

26. How do you rate student behaviour in ICT/Computing lessons? (0 point)

213

Responses



3.87 Average Rating

27. How do you rate student behaviour in Business lessons? (0 point)

158

Responses



3.70 Average Rating

28. How do you rate student behaviour in Geography lessons? (0 point)

226

Responses



3.92 Average Rating

29. How do you rate student behaviour in History lessons? (0 point)

241

Responses



3.89 Average Rating

30. How do you rate student behaviour in RE lessons? (0 point)

209

Responses



3.76 Average Rating

31. How do you rate student behaviour in wider curriculum lessons? (0 point)

210

Responses



3.54 Average Rating

32. How do you rate student behaviour in PSHE/conference day lessons? (0 point)

248

Responses



3.32 Average Rating

33. Any comments about student behaviour in any areas of the school that I should be aware of?

(0 point)

109

Responses

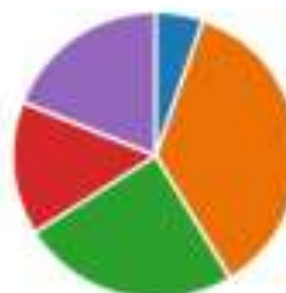
Latest Responses

"no"

34. Do you agree with this statement "Bullying at this school is dealt with effectively"?

(0 point)

	Strongly agree	14
	Agree	93
	Disagree	64
	Strongly disagree	39
	Don't know	49



35. If you were being bullied, which member of staff would you tell? (0 point)

216
Responses

Latest Responses
"form tutor, head of year"
"head of year"
"Form tutor or head of year"

36. What can the school do to stop bullying? (0 point)

- More supervision at break and l... 52
- Talking about bullying more at s... 56
- Have anti-bullying rules 64
- Have a confidential way of repo... 174



37. Have you any other comments about bullying at CVC that I should know about? (0 point)

115
Responses

Latest Responses
"no"

38. Which facilities would you like to see at CVC (0 point)

- More sporting areas and equip... 137
- More social seating around the ... 192
- More toilet areas 147



39. Have you got any ideas for ways to improve student facilities at CVC? (0 point)

154
Responses

Latest Responses

*"benches to sit on outside, outdoor or indoor pool, more accessible
toilet areas - doesn't matter what age group you are"*
"i dont know how to"

40. Would you like to see the Principal's breakfast reinstated on a Monday morning?

(0 point)



41. Have you got any ideas for a good reward for students from the Principal? (0 point)

139
Responses

Latest Responses

"chocolate?"

42. Have you got anything else that you would like to feedback to the Principal for consideration?

(0 point)

132
Responses

Latest Responses

"no"

Appendix 2 – Activities Week

Residential	Places	Year 7	Year 8	Year 9	Total Check	Left
Year 7 - Whitwell Hall, Norfolk. Monday - Friday	80	37			37	43
Year 9 - Bawdsey Manor, Suffolk. Monday - Friday	60				29	31
Year 8 - PGL Caythorpe Court, Lincolnshire. Monday - Friday	60		35		35	25
Year 8 - Ferry Meadows, Peterborough. Monday - Friday	48		46		46	2
All years - The Lake District, Cumbria. Monday - Friday	30	3	21	6	30	0
Year 7 - High Adventure, Skipton. Monday - Thursday	29	29			29	0

Monday	Places	Year 7	Year 8	Year 9	Total Check	Left
In school Multi Sports Day	75	18	8	26	52	23
Harry Potter World	70	27	15	25	67	3
In school Creative Design Challenge	31	12	9	10	31	0
In School Animation Design	25	5	9	11	25	0
Duxford War Museum	30	5	8	17	30	0
Woburn Safari Park	60	26	13	21	60	0
Go Ape	50	10	15	25	50	0
Total	341	103	77	135	315	26

Tuesday	Places	Year 7	Year 8	Year 9	Total Check	Left
In school Multi Sports Day	75	11	12	6	29	46
In School Performing Arts	25	8	3	12	23	2
In school Creative Design Challenge	29	10	9	10	29	0
In School Cooking	25	6	3	16	25	0
Dalham Stud Tour	30	13	8	9	30	0
Big Rock Climbing	50	8	20	22	50	0
Pleasurewood Hills	77	28	9	40	77	0
Go Ape	50	17	13	20	50	0
Total	361	101	77	135	313	48

Wednesday	Places	Year 7	Year 8	Year 9	Total Check	Left
In school Multi Sports Day	75	8	7	10	25	50
In School Performing Arts	25	1	4	8	13	12
Obstacle Training Ground	40	9	4	19	32	8
Pleasurewood Hills	70	18	23	28	69	1
In school Creative Design Challenge	30	11	9	10	30	0
In School Cooking	26	12	4	10	26	0
Cadbury World	50	24	11	15	50	0
Colchester Zoo	70	20	15	35	70	0
Total	386	103	77	135	315	71

Thursday	Places	Year 7	Year 8	Year 9	Total Check	Left
In school Multi Sports Day	75	8	4	6	18	57
Aqua Park	80	15	13	38	66	14
In School Animation Design	27	8	7	9	24	3
The Playground	50	21	7	20	48	2
In school Creative Design Challenge	29	11	9	9	29	0
Botanic Gardens & Fitzwilliam Museum	30	5	14	11	30	0

Ninja Warrior & Bowling	50	15	14	21	50	0
Snozone & Top Jump	50	20	9	21	50	0
Total	391	103	77	135	315	76

Friday	Places	Year 7	Year 8	Year 9	Total Check	Left
In school Multi Sports Day	75	6	3	6	15	60
Harry Potter World	70	15	20	30	65	5
Go Ape	50	30	4	11	45	5
In School Animation Design	25	8	7	7	22	3
In school Creative Design Challenge	28	10	9	9	28	0
Obstacle Training Ground	40	9	11	20	40	0
Aqua Park	80	36	11	33	80	0
Ninja Warrior & Bowling	50	18	12	20	50	0
Total	418	132	77	136	345	73

All	Residential Trip	Individual Day Trips
Year 7	172	69
Year 8	179	102
Year 9	170	35
Total	521	206

PP	PP Residential	PP Day Trips
Year 7	33	6
Year 8	37	20
Year 9	20	4
Total	90	30