

Cottenham Village College Careers Strategy

Benchmark	Requirements	School provision
1. A stable careers programme	Embedded programme of career education and guidance that is known and understood by pupils, parents, teaching staff, governors and employers.	<ul style="list-style-type: none"> • Careers Lead available full time to offer information advice and guidance. • Careers library open to whole school. • Careers Adviser attends on a weekly basis to offer personal guidance for students. Focus is on Y11 students in Autumn term and Y10 in Spring Term. • Opportunity for work experience for all year 10 students. • Support to year 11 students in Post 16 application process. • Conference Days during school year to allow for careers education to take place. • Unifrog platform available to whole school to allow exploration and access to resources to encourage self- led and tracked careers education.
2. Learning from careers and labour market information	Access to good quality information about future study options and labour market opportunities. Support from an informed adviser to make best use of available information.	<ul style="list-style-type: none"> • Post 16 information evening for Y11 students and parents. • Career maps displayed throughout school in subject areas • Unifrog platform gives links to current LMI.
3. Addressing the needs of the pupils	Opportunities for advice and support to be tailored to the needs of each pupil. Programme to embed equality and diversity considerations throughout.	<ul style="list-style-type: none"> • Teachers and support staff know pupils positively. They are aware of the support pupils need and share appropriate information with Careers Lead/Guidance advisor to be sure that CEIAG is tailored as well as impartial. • School has a policy for Equality and Diversity. • Listening to students views on work experience placements. Encouraging them to understand what is meant by employability skills while attempting to link to interests. • When appropriate, students are offered targeted work experience to enhance their employability skills. • Referring students for to a Senior Transitions Adviser at the appropriate time if student is at risk of becoming NEET. • Strong professional relationships with SENCO and other support staff to work as a team to support individual student needs. • Working with parents to ensure we meet the needs of their child.

4. Linking curriculum learning to careers	Teachers to link curriculum learning with careers. STEM subjects to highlight relevance of STEM subjects for a wide range of careers paths.	<ul style="list-style-type: none"> • STEM teachers highlight the relevance of STEM subjects for a wide range of future careers. • Faculties display posters giving career pathway suggestions relating to subject. • All pupils work towards GCSE Maths and English. • Sharing opportunities with curriculum leads about career related activities that students can engage in. • Working with curriculum leads to identify student interests.
5. Encounters with employers and employees	Multiple opportunities to learn from employers about work, employment and the skills that are valued in the work place.	<ul style="list-style-type: none"> • KS4 students engage in Work Experience Placements. • Employers and/or Employees are invited in to talk about their work. Some pupils have also been to visit work places. • Dynamic programme of various careers activities targeted to appropriate student interests.
6. Experiences of workplaces	First hand experiences of work places through work visits, work shadowing and/or work experience.	<ul style="list-style-type: none"> • Experience of work through work placements. • Information about careers events taking place outside of term time shared with students. Eg A14 project events • We also encourage students to develop interests and hobbies, through the SHINE programme, D of E scheme and school clubs and societies.
7. Encounters with further and higher education	All pupils should understand the full range of opportunities that are available to them.	<ul style="list-style-type: none"> • We partner with our link college Girton who have an HE pathways programme which begins in Y7 and goes through to Y11 • Students have the opportunity to attend taster days at 6th form colleges in the Summer term. • Information and advice about apprenticeships available from Careers Lead including support in registering on the government website and applying. • Support to complete Mychoice@16gress Applications for post 16 learning.
8. Personal guidance	Opportunities for guidance with a careers adviser, internal or external, timed to meet individual needs.	<ul style="list-style-type: none"> • Pupils can visit the Careers office at any time. • Students can contact Careers Lead by email. • All students will have an opportunity to meet with a personal guidance adviser from Form the Future to discuss opportunities available to them. They will receive an action plan and have an opportunity to follow this up. • Students who are identified as at risk of becoming NEET will be referred to a Senior Transitions Adviser at the earliest

		opportunity who will offer additional support as needed beyond their leaving date and into Y12 as needed.
--	--	---