



9th June 2025

Dear Parents and Carers,

RE: The Importance of Full Attendance During the Summer Term

I hope this letter finds you and your family well.

As we enter the final half term of the academic year, I would like to take this opportunity to highlight the importance of consistent and full attendance. While it may be tempting to view this time as a winding down period, it is, in fact, a crucial phase for your child's academic progress, personal development, and preparation for the next school year.

During the summer term, teachers focus on consolidating key learning, addressing any gaps in understanding, and preparing students for the transitions ahead—into a new year group and for some students a new key stage. It is also a time when students take part in valuable enrichment activities, school trips, and end-of-year assessments, all of which contribute significantly to a well-rounded education.

Regular attendance ensures that your child:

- Stays up to date with the curriculum and classwork
- Maintains strong relationships with peers and teachers
- Builds good habits that support long-term success
- Takes part in experiences that foster confidence, teamwork, and creativity

We understand that there may be times when absence is unavoidable due to illness or exceptional circumstances, and we appreciate your communication and cooperation in these situations. However, we kindly ask that you avoid scheduling holidays, appointments, or other non-urgent events during school hours wherever possible.

Let's work together to ensure your child finishes the school year on a high and is well-prepared for the future. If you have any concerns or need support regarding attendance, please don't hesitate to contact us.

Thank you, as always, for your continued support.

Kind regards,

Leanne Sweetlove

Pastoral Support Leader - Attendance Intervention & DDSL