



23<sup>rd</sup> September 2024

Dear Parent / Carer

### **GCSE Design Technology Coursework Folders**

As part of the course your child is required to have a folder to store and display work, In DT we typically work with A3. This is to practice layout and display of work in preparation for the NEA which will begin on the 1st June next year (2025). Through our school suppliers we can obtain these folders plus 20 clear A3 pockets for £7.80.

If you would like to order the folder and pockets for your child, please place your order through 'The School Gateway'. If you have not registered, please go to [www.schoolgateway.com](http://www.schoolgateway.com). You will need to enter the e-mail address and mobile number we have on record for you. We use the email address and mobile number that we hold for the priority one contact(s) in our database. If you do have any issues with using this system, please contact [helen.martin@ansford.net](mailto:helen.martin@ansford.net)

If you would like to purchase your folder from online or a local shop, please ensure your child has this by Tuesday, 8<sup>th</sup> October.

### **Additional NEA Recommendations**

It is also recommended that pupils have a small A5 sketch book that they can use outside of class for 'informal work'. This gives them the ability to write or sketch ideas to be brought into school and the best ideas can be copied into portfolio work, as folders will not leave the classroom.

**Please place your order by Tuesday, 1<sup>st</sup> October 2024.** After this date, we will not be able to accept any additional orders.

In some circumstances, the Academy may be able to help cover some of the cost of purchasing the folders. In order to be considered, you must be in receipt of one/some of the following benefits:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

In order to be considered for help towards meeting the cost, please email me at [harley.howard@ansford.net](mailto:harley.howard@ansford.net)

Yours sincerely

Mr Harley Howard  
Teacher of Design Technology