



8th March 2024

Dear Parents and Carers

I am writing further to the communication that was sent out yesterday about the activation of the lockdown alarm in school. Thank you to the small number of parents who have contacted us overnight.

Our lockdown alarm was triggered yesterday as a consequence of a parent entering the corridor beyond the reception area without permission. Whilst it was quickly established that there was no threat to any of our students, it is clear that some of our processes did not operate as effectively as we had planned. As would happen in any situation where this is the case, we will be undertaking an incident review so that we can ensure that all systems are operating efficiently and are well understood by the school community. That review will include any additional training that is needed with staff and students.

We have put in place some immediate measures this morning to ensure that we can effectively respond to yesterday's incident and I am pleased to report that the school has started the day in a calm and orderly way. The response of our students, as always, has been mature and understanding. Their safety remains our priority.

Thank you for your continuing support.

Yours faithfully

Rachel Purnell  
Headteacher