Marden High School

COVER SUPERVISOR – PERSON SPECIFICATION

	Essential	Desirable	How Identified
Education & Qualifications	• 5A*-C GCSEs including English and Mathematics • Evidence of good numeracy/literacy skills	• Level 3 and / or 4 qualifications	• Application form
Relevant Experience	• Ability to present information to a variety of audiences	• Experience of working in a secondary school	• Application/supporting statement/ Interview
Specialist Knowledge	• Ability to find solutions to problems • ICT Literate • Ability to use a range of strategies to build relationships with pupils so as to command their respect and deal with classroom behaviour as a whole and, also, individual behaviour needs in order to produce a constructive working environment in class	• Knowledge and understanding of the School's Policies for Behaviour Management, Health & Safety, SEN and Equal Opportunities • Evidence of appropriate knowledge of first aid	• Supporting statement/Interview/ References • Observation
Interpersonal Skills	• Ability to relate to teachers, other professionals, parents and students • Ability to work constructively as part of a team and understand classroom roles and responsibilities and your own position with these. • Ability to work on own initiative • Ability to be firm and fair in dealing with young people	• Ability to adapt to change and work under pressure	• Supporting statement Interview/ References • Observation
Other	• Ability to relate to and promote the ethos of the school • Willingness to undertake training as required • Excellent attendance and punctuality • Smart personal appearance • Flexible Attitude • Team Player • Positive • Enthusiastic • Calm • Good record of health/attendance • Satisfactory safeguarding checks	• Sense of humour • Optimistic attitude	• Supporting statement/Interview • Observation • References/interview/satisfactory completion of our safeguarding procedures, including a DBS check