MARDEN HIGH SCHOOL

Job Outline

Post **Cleaner** **Grade 3**

Responsible to **Senior Cleaner**

Purpose of the Role

To work under the direct instruction of the Senior Cleaner or other designated member of staff to undertake the cleaning of designated areas of the school to ensure they are kept in a clean and hygienic condition.

Duties will include cleaning, washing, sweeping, vacuum cleaning, emptying of bins and polishing and dusting the designated areas (which may include toilets and shower areas). Where appropriate, powered equipment will need to be used and duties will vary between term time and holiday periods.

Main Duties

- to use general electrical equipment (polishers and vacuums) in a safe and proper manner, following all safety precautions including checking the equipment for damage to cables and plugs
- to assist with classroom and hall set ups when needed
- attend training courses relevant to duties
- to comply with health and safety legislation, promoting a safe environment
- to appropriately clean areas in and around school such as toilet areas, stairwells, landings, corridors, offices, classrooms, social spaces, halls and specialist areas. Occasional clean of school minibus.
- to clean accidental spillages in and around school
- to undertake any other duties appropriate to the grade of the post

Responsibilities

- to be aware of, and comply with, policies and procedures relating to child protection, health and safety and security
- confidentiality and data protection, reporting all concerns to an appropriate person
- be aware of and support difference and ensure equal opportunities for all
- contribute to overall ethos/work/aims of the school
- appreciate and support the role of other professionals
- participate in training and other learning activities and performance development, as required

- The above is an illustrative list of main tasks and is not intended to be exhaustive nor exclusive. Duties may be added or removed as part of the regular staffing review process.