



**Marden High School**

January 2026

Dear Applicant

**Business Manager – Full Time 52/52**

Thank you for your interest in this key position which is to commence 1 September 2026.

Marden High School is highly successful, with examination results well in excess of national standards.

If after reading the attached material you would like to apply for the post please complete the application form and submit it, together with a letter of application, outlining how well you meet the person specification and the qualities you will bring to this position. Your letter should be no longer than 2 sides of A4. Applications can be emailed to [e.scott@mardenhigh.net](mailto:e.scott@mardenhigh.net)

If you would like an informal chat about this opportunity, do not hesitate to contact me.

The closing date for applications is 9.00am on Friday 27 February 2026. Interviews will take place on Thursday 5 March 2026

Yours faithfully

Mr Matt Snape  
**Headteacher**