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|  | **NORTH TYNESIDE**  **COUNCIL**  **Governor Services** |

**Parent Governor Application Form**

***Please complete all sections of this form***

Name: Title:

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Post Code:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_                                                                           \_\_\_\_

Tel. No. (Home) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel. No. (Work) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel No. (Mobile)

Occupation:

**In carrying out my duties as a Governor, I agree to abide by the Code of Conduct for all governors.**

Yes *(Note: This field must be completed for the application to proceed).*

**Are you currently, or have you previously, served as a governor? If so please list the school names and approximate dates below:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Continued overleaf / ....

Please tell us about yourself and why you would like to be a school governor.

(The information in this section may be shared with the governing body)

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| **Please give details of the skills which you feel you have: (Feel free to give clarification if you wish)**  Leadership/Management Finance  Part of a Team Personnel  Data Interpretation Education  Working with Young People Curriculum  PR/Marketing Law  Community Development/Engagement ICT  Health & Safety  **Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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The school reserves the right to take up references – please provide details of two referees. If you are, or have been, a governor at another school one of your referees should be from that school.

|  |  |
| --- | --- |
| Name  Address  Post Code  Tel No:  Occupation: | Name  Address  Post Code  Tel No:  Occupation: |

**GENERAL INFORMATION**

Schools and the LA take their responsibilities with regard to safeguarding children very seriously. You should be aware that relevant pre appointment checks will be undertaken and you will be asked to provide evidence to allow these checks to take place.

Governor Services follows DBS’s Code of Practice, copies can be provided upon request.

Governor Services has a Policy Statement on the Secure Storage, Handling, Use, Retention & Disposal of Disclosures and Disclosure Information, available from Governor Services upon request.

## REHABILITATION OF OFFENDERS ACT 1974

**DISCLOSURE OF PREVIOUS CONVICTIONS**

This governor position is exempt from the Rehabilitation of Offenders Act 1974. So you should tell us about any convictions you may have, even if they are considered to be ‘spent’ under this act. Please declare any convictions that have occurred, including any that have become spent under the Rehabilitation of Offenders Act.

We will keep in strict confidence any information we receive. A criminal record will not affect your appointment as a governor unless it makes you unsuitable for appointment. In making this decision, we will consider the nature of the offence, how long ago and what age you were when it was committed, and any other relevant factors, including the Council’s policies.

A Policy Statement on the Recruitment of Ex-Offenders is available from Governor Services upon request.

Continued overleaf / ..…

**DISQUALIFICATIONS**

A person is disqualified from appointment as a community governor if they are a registered pupil at the school, eligible to be a staff governor at the school, or if they are an elected member of the LA.

A person is disqualified from holding or continuing to hold office as a governor or associate member (bullet one does not apply to associate members) if he or she:

* Is under the age of 18 at the time of their election or appointment;
* already hold a governorship at the same school;
* fails to attend the governing body meetings – without the consent of the governing body – for a continuous period of six months, beginning with the date of the first meeting missed (not applicable to ex-officio governors);
* is bankrupt;
* has been disqualified from acting as a company director or trustee of a charity;
* is included in the list of teachers or workers prohibited or restricted from working with children or young people; or is disqualified from working with children;
* is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
* has within the last five years been sentenced to three months or more in prison without the option of a fine;
* has received a prison sentence of two and a half years or more in the twenty years before becoming a governor; or at any time received a prison sentence of five years or more;
* in the last five years has been convicted and fined for the offence of nuisance on school premises;
* refuses an application being made to the Criminal Records Bureau for a criminal records certificate (now known as Disclosure and Barring Service).

I declare that none of the disqualifications apply to me, and that if any do become applicable whilst I am serving as a governor I will immediately inform Governor Services and resign.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

### Please return your completed application form to the Headteacher at the school you are applying to be a Governor.