

---

## North Tyneside Admission Appeals Service

---

### North Tyneside Admission Appeals Service

Democratic Services

Quadrant 3FL

The Silverlink North

Cobalt Business Park

North Tyneside

NE27 0BY

Tel: 0191 643 5316/5322/5313

Dear Parent/Guardian

If you wish to appeal against the decision of the Admission Authority not to admit your child to your preferred school you should complete this form. Your appeal will be heard at a meeting of the Independent Education Appeals Panel and you have the right to attend the hearing.

Further information in relation to the admission appeals process is available on the Government's website [www.gov.uk](http://www.gov.uk) and the Council's website [www.northtyneside.gov.uk](http://www.northtyneside.gov.uk)

Please send forms by mail to the **North Tyneside Admission Appeals Service, Democratic Services, Quadrant 3FL, The Silverlink North, Cobalt Business Park, North Tyneside, NE27 0BY**, or e-mail: [education.appeals@northtyneside.gov.uk](mailto:education.appeals@northtyneside.gov.uk)

Name of child \_\_\_\_\_

Date of birth \_\_\_\_\_

Year group to which this appeal relates \_\_\_\_\_

Address \_\_\_\_\_

Post code \_\_\_\_\_ Email address \_\_\_\_\_

Daytime Telephone Number \_\_\_\_\_ Mobile \_\_\_\_\_

Child's present school (if applicable) \_\_\_\_\_

School offered \_\_\_\_\_

Your preferred school \_\_\_\_\_  
(i.e. the school to which the child has been refused admission)

Date of refusal \_\_\_\_\_  
(You can only appeal for a school that you have **applied for** and **been refused** a place at. Failure to complete this section may cause a delay in the processing of your appeal.)

Please tick box to indicate whether this appeal relates to:

Immediate admission  
(i.e. this school year)

September admission  
(i.e. next school year)

Please tick, and state language, if you require an interpreter at the appeal hearing

\_\_\_\_\_

Signature \_\_\_\_\_ Name(Mr/Mrs/Ms/Miss) \_\_\_\_\_  
**Please print name**

Date \_\_\_\_\_ Relationship to Child \_\_\_\_\_

Please set out below, in your own words, why you feel the child should be admitted to the school. Please continue on a separate sheet if necessary.