



Ref: DB/ES

6 June 2017

Dear Parent/Carer

E-Mail Address / Mobile Phone Number Updates

We would like to communicate important information and news directly to all of our parents and carers. To enable us to do this, we are requesting current e-mail addresses and mobile phone numbers from everyone to keep our records up-to-date. Please could you complete the information at the bottom of this letter and get your child to return it to their Form Tutor?

If you have received more than one of these letters, then you will only need to return one slip.

Yours faithfully

Mr D Bailey
Director of ICT Systems

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Please complete the information below:

Parent/Carer Name(s):

Name(s) of Child/Children:

Parent/Carer E-mail Address(es):

Parent/Carer Telephone Number(s):



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