



Ref: ST/ES

23 January 2017

Dear Parent/Carer

Year 11 Leaving Celebration

We are organising a Prom Event for Year 11 students on the evening of Wednesday 28 June at the Village Hotel, Cobalt Business Park. This is one of the highlights of the Marden High School Calendar. It will be a happy opportunity for all eligible Year 11 students to join with staff in celebrating the conclusion of their studies at Marden in style.

This is to reward the students' hard work and behaviour whilst at Marden High School and we hope that this will be enjoyed by all who attend. The cost will be £28 which includes a Photo Booth, Buffet, DJ and a non-alcoholic welcome drink.

I do hope that your son/daughter will be able to attend, although you will appreciate that we do have to take certain precautions to ensure that everyone has a safe and enjoyable evening.

Unfortunately if your child receives either an exclusion, time in conduct, three or more detentions or refuses to adhere to the school uniform policy after Monday 27 February 2017, they will not be able to attend this event.

Since the students attending will be representatives of the school we would like to point out the following terms and conditions that would apply should your child secure a ticket.

- We must be able to contact parents should the need arise and would therefore require two emergency contact numbers.
- There will be no alcohol consumed before or during the event. We will ring parents of any student behaving in a manner that leads staff to believe they are intoxicated and request that they remove their child immediately. This will also apply to any behaviour considered unacceptable by Marden staff or Hotel staff.
- No bottles or similar containers may be brought to the venue. We reserve the right to check any bags where we consider it necessary.
- Tickets are only for the Year 11 student named on them and may not be transferred to another student.
- Students will be liable for any breakages they cause.

To apply for a ticket please complete the accompanying application form and return it to Mrs Proud in the LRC by Friday 28 April 2017 with payment, preferably made via ParentPay. Tickets will only be issued on confirmation of payment and receipt of the application form.

Yours faithfully

Mr S Topping
Year 11 Co-ordinator



arts colleges



science



Matt Snape BA(Hons), NPQH
Headteacher

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Marden High



MardenHigh

Year 11 Leaving Celebration
Ticket Application Form

I would like to apply for a ticket to this event.

I accept the terms and conditions stated in the accompanying letter and shown on this form.

I enclose a cheque /Reference Number for ParentPay / cash for £28 (delete as applicable)

ParentPay Reference Number.....

Student Name..... Form.....

Student Signature.....

Parent/Carer Signature.....

Date.....

1st Emergency Contact Name.....

Tel. Number.....

2nd Emergency Contact Name.....

Tel. Number.....

Terms and Conditions

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2. There will be no alcohol consumed before or during the event. We will ring parents of any student behaving in a manner that leads staff to believe they are intoxicated and request that they remove their child immediately.
3. No bottles or similar containers may be brought to the venue. We reserve the right to check any bags where we consider it necessary.
4. Tickets are only for year 11 students named on them and may not be transferred to another student.
5. Dress Code SMART.

Students will be liable for any breakages caused.