



May 2016

Dear Applicant

Examinations Officer & Student Data Manager

Thank you for your interest in the above position which is a full time, permanent position, commencing 1 September 2016.

Marden High School is highly successful, with examination results well in excess of national standards.

If after reading the attached material you would like to apply for the post please complete the application form and submit it, together with a letter of application, outlining how well you meet the person specification and the qualities you will bring to this position. Your letter should be no longer than 2 sides of A4. Applications can be emailed to e.scott@mardenhigh.net

If you would like an informal chat about this opportunity, do not hesitate to contact me.

The closing date for applications is 9am on Friday 10 June 2016. Interviews will take place week beginning 13 June 2016.

Yours faithfully

A handwritten signature in black ink that reads "Joan Bloomfield". The signature is written in a cursive style with a large initial 'J'.

Mrs Joan Bloomfield
Headteacher