

27 February 2015

Dear Parent / Carer

Year 11 Prom
Evening of Thursday 25 June 2015: Village Hotel: Cobalt Business Park

As you probably know, the Year 11 prom is a great event and is one of the highlights of the Marden High School calendar. It is a happy opportunity for all eligible Year 11 students to join with staff in celebrating in style the conclusion of their studies at Marden.

The cost will be £27 which includes a Marden High School 2015 mug, American style buffet including dessert, DJ and a non-alcoholic welcome drink.

We see the prom as an important feature of our rewards system and is our way of recognising Year 11 students' hard work and good behaviour. We hope that attending the prom will be a strong incentive to Year 11 students to continue to meet our expectations of behaviour and attitude in their last few months with us. Therefore, as in previous years, if your son or daughter receives either an exclusion, extended time in conduct, three or more detentions or refuses to adhere to the school uniform policy after Monday 2 March, they will not be eligible to attend this event. This lack of eligibility will also apply to Year 11 students with below 95% attendance from Monday 2 March until Friday 22 May.

I do hope that your son or daughter will be able to attend, although you will appreciate that we do have to take certain precautions to ensure that everyone has a safe and enjoyable evening.

Since the students attending will be representatives of the school we would like to point out the following terms and conditions that would apply should your child secure a ticket.

- We must be able to contact parents should the need arise and would therefore require two emergency contact numbers
- There will be no alcohol consumed before or during the event. We will ring parents of any student behaving in a manner that leads staff to believe they are intoxicated and request that they remove their child immediately. This will also apply to any behaviour considered unacceptable by Marden staff or hotel staff.
- No bottles or similar containers may be brought to the venue. We reserve the right to check any bags where we consider it necessary.
- Tickets are only for the Year 11 student named on them and may not be transferred to another student.
- Students will be liable for any breakages they cause.

To apply for a ticket please complete the accompanying application form and return it to the Finance Office by Friday 24 April 2015 with payment, preferably made via ParentPay. Tickets will only be issued on confirmation of payment and receipt of the application form.

Yours faithfully



S Topping
Year 11 Co-ordinator

Year 11 Prom 2015
Ticket Application Form

I would like to apply for a ticket to this event.

I accept the terms and conditions stated in the accompanying letter and shown on this form.

I enclose a cheque /Reference Number for ParentPay / cash for £27 (delete as applicable)

ParentPay Reference Number.....

Student name.....

Form.....

Student Signature.....

Parent/Guardian signature.....

Date.....

1st emergency contact Name.....

Tel. number.....

2nd emergency Contact Name.....

Tel. number.....

Terms and Conditions

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2. There will be no alcohol consumed before or during the event. We will ring parents of any student behaving in a manner that leads staff to believe they are intoxicated and request that they remove their child immediately.
3. No bottles or similar containers may be brought to the venue. We reserve the right to check any bags where we consider it necessary.
4. Tickets are only for year 11 students named on them and may not be transferred to another student.
5. Dress Code SMART.
6. Students will be liable for any breakages caused.