



ENFIELD GRAMMAR SCHOOL
Full Governing Body

Minutes of the Meeting on 15 July 2021 at 6pm (via Zoom due to Covid-19)

Present:

Mrs A Williams (Vice Chair of Governors)	Mrs T Holloway
Mr G Jones-Owen (Chair of Governors)	Ms H Ashley-Fraser
Mr C Lamb (Headteacher)	Mrs E Underwood
Mr S Gilmore	Mr M Bowe
Mr S Berkkun	Rev'd Dr S Griffiths
Mr P Collard	Mr D Willett
Mr R Cathline	

In attendance:

Mrs L Culora (School Business Manager)
Dr V Currie (Assistant Headteacher)
Ms N Faverjon (Assistant Headteacher)
Mr S Purrier (Deputy Headteacher)
Mr M Pieri (Assistant Headteacher)

Apologies:

Mr C Hide
Mr A Yilmaz
Mrs D Burke (Deputy Headteacher)
Mr D Wragg (Assistant Headteacher)

Apologies not received:

Ms M Jeffrey (**received late as had a work emergency*)

1 Welcome, Apologies for Absence and Declarations of Interest

- 1.1 Mr Guy Jones-Owen (Chair) welcomed everyone to the meeting
- 1.2 Apologies for absence were received from Mrs Burke, Mr Hide, Mr Yilmaz and Mr Wragg and accepted by the Committee
- 1.3 No apologies were received from Ms Jeffrey prior to the meeting. However, apologies were received late (Chair accepts apologies).
Mr Jones-Owen informed the Governing Body that Mrs Thompson had stepped down as a trustee due to personal commitments
- 1.4 There were no declarations of interest

2 Approval of minutes of the meeting held on 1 April 2021, and matters arising not covered on the agenda

- 2.1 The Minutes were circulated to the Trustees prior to the meeting.
The minutes were then approved for accuracy.
- 2.2 Actions from previous minutes:
 1. Complete
 2. Complete
 3. Complete – Mr Jones-Owens verified this with the GB
 4. Complete
 5. In Progress – Mr Purrier awaiting for new presentation style to be finalised
 6. Complete
 7. Complete
 8. Complete – update on this in Chairs Update



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9. Complete – Mr Lamb advised it was still at Amber but had changed from 12 to 15
10. Mr Lamb advised that this had been presented at the Strategy Day in June and did not think it would be required again at this meeting. Mr Jones-Owen advised that this now needed reviewing within the committees
11. Complete
12. Complete
13. Complete – dates are already on the website and will be going out to parents via the school newsletter next week
14. Complete – added into Form Tutors curriculum, Citizenship and Pastoral Curriculum
15. Complete
16. Complete

3 Committee Updates

3.1 Stakeholders

Mr Jones-Owen stood in as acting Chair as Mr Berkun (Chair of Stakeholders) could not attend the meeting. Mr Jones-Owen summarised the points covered in the meeting on 19th May 2021:

- **FEGS** - The Chair of FEGS, Ms Lloyd-Hughes, joined the meeting and confirmed that fundraising had been very limited but some funds coming in from EasyFundraising, SmileAmazon, 100Club and Book Cover sales. The bank account is currently at approx. £3000. Ms Lloyd-Hughes stated that it would be good to have more GB visibility at events in the future
- **Extra-Curricular** - There was a discussion regarding extra-curricular club opportunities for the boys and Mr Cathline suggested that more promotion of athletics was needed and that he would help passing information to the PE Department as he had a contact at Lee Valley Athletics Centre
Confirmed membership to the gym for the boys was available at £10 per month
It was also mentioned that more of a 'range' of clubs on offer would be good; to include art/craft based activities as well
- **Pulse Survey** – the survey was discussed and Mr Lamb advised that the survey provided great feedback. Recently, it highlighted the pressure that teachers were under with regards to marking and TAGs – this will be reviewed at the next Stakeholders meeting
- **Parents Evening** - The School Cloud system was discussed and it was determined that overall this has been a success and that any technical hitches were addressed and rectified
- **Presentation Styling** - The background colour of presentation slides to be changed from black to white rather than black and red with white characters as this was difficult to read
- **Unconscious Bias** - Training has been booked in for all staff
- **Staff Engagement (Risk Register)** – Mr Lamb advised there was no major threat of staff leaving although there was a dip in staff morale due to the pandemic.
- **Succession Plans** – will look at succession plans in the Autumn for SLT and teaching staff



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- **Complaints Policy** - Discussion around the Complaints Policy – this will be brought to the FGB in Autumn

3.2 Admissions

Mrs Williams (Chair) summarised the points covered in the meeting on 26th May 2021:

- **Outreach Update** - Dr Currie updated on the plans to reach current Year 5s to ensure we receive as many applications as possible for admissions next year
- **Sixth Form Admissions & Co-Ed** – There was a discussion with regards to the uniform consultation/survey
- **Pupil movements** – pupils moving into and out of the school across all year groups
- **Year 7 Admissions** – currently have 180 confirmed places but not had any appeals this year. Feeder school intake was low. Year 7 admissions is a Risk Register item as each pupil brings an amount of money with them to the school which accumulates as they progress through the years. Strategies were discussed including raising awareness, highlighting scholarship programmes, sport and music outreach to primaries

3.3 Resources & Management

Mr Collard (Chair) summarised the points covered in the meeting on 10th June 2021:

- **Budget** – Advised that the budget was on track.
- **Internal Scrutiny** – Audits carried out by Landau Baker which, overall, went very well. The only item that was flagged was that the Business Continuity Plan required updating
- **Nuffield Gym** – The contract with Nuffield gym is under review for September. Mr Collard feels that we should not enter into another contact with Nuffield but start letting out the Ball Hall and the gym which would generate a good income. The proposed contract renewal for the next two years showed minimal profit for the School.
- **Finance Compliance Checklist** – In future a cash flow forecast will be circulated to the committee
- **MAT** - EGS being MAT ready was discussed. Mr Lamb stated that EGS is in a positive financial position if we did move in this direction
- **Careers Advisor** - There will be new approach to delivering careers advice and support. The Local Authority will not be supplying the careers advisor next year. Mrs Culora has worked with Kingsmead School to employ a Careers Advisor who will work at both schools.
- **Enfield Stories Heritage Bid** - Mrs Culora is putting in a bid for £10,000 from the Heritage Lottery Fund bid with regards to renovating the Rose Garden in upper School



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3.4 Standards & Achievement

Mr Cathline (Chair) summarised the points covered in the meeting on 16th June 2021:

- **Data Training** - Mrs Burke gave training on Data pre-meeting. Some Governors have now got access to Fischer Family Trust data
- **Exclusion & Attendance Briefing** - Mr Purrier had talked through exclusion and attendance
- **Policies** - The TAG and Exams Policies were approved
- **PE Skills Update** - Mr Wragg gave an update on PE Skills plan and an overview of how EGS would approach improving their results
- **Pupil Premium** – Mrs Holloway was meeting with Mr Pieri to go through PP
- **PE Link Governor** – Mr Willett advised that he would make himself available to the PE Department with regards to coming in to discuss future plans and strategies

4 Chairs Update

- 4.1 Mr Jones-Owen apologised for the 'drip feed' of circulating documents prior to meetings and that it was important that in future all documents to be circulated 7 days in advance.
- 4.2 Mr Jones-Owen advised that a review of the committees will take place over the summer break, taking into account the Governor Skills Audit and feedback received, before allocating the new Governors to committees. Mr Jones-Owen or Mrs Williams will be in contact with all Governors to discuss their positions and to ensure that governors are placed in the most applicable committees with regards to their skills.
- 4.3 Mr Jones-Owen stated that he was still waiting for some skill audits to be completed and asked those Governors to complete this by the end of this term.
- 4.4 Mr Jones-Owen also mentioned that a few Governors still had to complete their Unconscious Bias Training and asked if this could also be completed by the end of this term. Mr Jones-Owen added that if anyone has any logging in problems to contact him directly to sort this out.
- 4.5 Mr Jones-Owen advised that he would be producing a document collating all the information, issues and observations regarding the school he has received / seen in circulating emails. This is to ensure that nothing is missed and that all is put through the correct channels.
- 4.6 Mr Jones-Owen informed the Governing Body that Mrs V Thompson had stepped down from her position as Parent Governor due to personal commitments. Mr Jones-Owen thanked her for her contribution to the Governing Body.
- 4.7 Mr Jones-Owen thanks Mrs Williams for her commitment and for the help and support she has given him in his first year as Chair.



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5 Stage 3 Complaints

- 5.1 Mr Jones-Owen advised that he had an obligation to report back to the Governing Body any findings from complaints and any recommendations that are made by the Complaints Panel/s. In the recent 2 cases the committee Chairs were Mr Cathline and Mr Hide.

Mr Jones-Owens referred to the Panel Recommendations email he circulated prior to the meeting and stated that he did not feel there was a need for any changes to school policies, however, he will be writing to Mr Lamb with regards to the delivery and implementation of certain aspects of the school policies with the expectation that the school will update the GB in September as to what they have done.

Mr Cathline agreed with My Jones-Owen and said that he was interested in how the school would now respond to these recommendations. Mr Cathline noted that there may be a bit more thought required about the process with regards to Seclusion.

Mr Lamb responded by saying that he had not seen the email with all the recommendations circulated prior to this meeting but will have a look and is sure that he will agree with all the findings, based on earlier communications that he has read, and will then go on to meet with the relevant member of staff to talk though the recommendations and put them into practise.

Mr Lamb thanked the Panel members for all their work with the recent parental complaints and that he and the school had learned a lot from it.

Mr Collard added that the recommendations were there for the school to consider and that he would like a timeline and person responsible put against the actions of these recommendations.

Mr Cathline offered to meet with Mr Lamb to go through and discuss how the Panel came to make the recommendations to aid Mr Lamb understand what they are based on and why.

Mrs Ashley-Fraser asked if feedback to the GB regarding the outcomes of these Complaint Panels was normal practice. Mrs Williams answered that it was and was similar to the Exclusion Panel practice.

Mr Lamb gave the GB an outline of the 2 complaints that were submitted by parents so that all governors were aware of why they were filed to clarify the situation and limit any potential conclusions made not based on facts.

Mr Jones-Owen thanked the Complaint Panel members.

ACTIONS:

- **The school to report back to the GB in September with a timeline and staff**



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responsibility for the actions/recommendations that have arisen

6 Headteacher's Report

- 6.1 Mr Lamb started by apologising for not bringing the 'new' Headteacher's report to this meeting. The reason for this is due to some of the data required for the report has not been fully prepared.

Mr Cathline asked if Mr Lamb was going to reconvene the working party?

Mr Lamb confirmed that he would so the details could be finalised and approved before the next GB meeting in September.

- 6.2 **The ATC (Test Centre)** – Mr Lamb advised that the school was required to run the ATC again for all students in September, ahead of the return to school.

Mr Lamb explained that there was a significant amount of planning required to deliver the ATC and that Mrs Culora and Mrs Burke are working together to deliver this project.

- 6.3 **Fundraising for Student** – Mr Lamb advised that the GoFundMe page for the student who was injured in the road traffic accident in Enfield Town is still live and accepting donations. Mr Lamb is hoping to present the cheque (£15,000) to Kiren's mother next Thursday (last day of term) during an online assembly. It is possible that Kiren may also come in. Mr Lamb also added that students have asked if they can do some more fundraising next term for him.

Mr Cathline asked Mr Lamb to clarify how much of the total raised was being donated to the hospital.

Mr Lamb answered that he has to have a conversation with the mother about this to identify an amount and then how to hand over the donation to the hospital. Mr Lamb will have this conversation on the Thursday when she comes in to the school.

- 6.4 **Sixth Form** – Mr Lamb advised that if the school decides to go Co-Ed then this will have an impact on the Uniform discussion (if EGS 6th Form changes to Co-ed, the uniform criteria will have to change). He also advised that Mr Wragg was going to present, in September, a timeline of how the school can go about this, put the paperwork in place, consult for a launch.

The survey results with regards to the uniform change were very close. The approximate breakdown 'for' uniform to 'against' is:

Students: 60% Against uniform 40% For Uniform / Staff: 50-50 / Parents: 50-50

However, this discussion is now on hold until the Co-Ed decision has been made.

- 6.5 **Staff Wellbeing** – Mr Lamb stated that all staff had worked incredibly hard and that the SLT have really stepped up, citing the test centre ran by Mrs Culora and Mrs Burke as an example.

Mr Lamb explained that all the extra work the SLT has had to put in over the last year is not sustainable and that they are utterly exhausted. He will be talking to staff about



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switching off over the summer break and would like to thank all The SLT for their achievements.

Mr Lamb also thanked the Governors for their support over the last year.

6.6 **CIF Project** – Mr Lamb stated that the CIF project was up and running. The architects were due on site on the 23rd July for the first site meeting.

6.7 Mrs Williams asked Mr Lamb whether he was considering using parent volunteers to help run the Covid test centre?

Mr Lamb answered that he was and would be discussing this with Mrs Burke, Mr Purrier and Mrs Culora. Mr Lamb mentioned that the school has received offers from parents who are medical staff themselves.

Mr Cathline then asked if there would be any opportunities for Governors to volunteer their help as he would be willing to?

Mr Lamb answered that there would be.

Mr Jones-Owen asked that the school circulate the request for volunteers to them by email.

6.8 Mr Jones-Owen then went on to thank Mr Lamb and the school for everything they have done throughout the year.

ACTIONS:

- **Clerk to set a date for the next Working Party committee meeting ahead of the FGB on 16th September (re Headteacher's Report)**
- **School to send an email to all Governors requesting volunteers for the Test Centre in September**

7 Risk Register

7.1 Mr Lamb said that the Risk Register had not changed and did not feel that there are any other risks to the school and feels that any risks were mitigated this year and did not cause any significant problems to the school.

However, Mr Lamb would like to review the Risk Register with SLT and for the Governors to also review it and advise if they feel there are any areas missing. Mr Lamb went on to say that he feels the Risk Register should be reviewed yearly in time for the start of each new academic year.

Mr Jones-Owen asked Mr Lamb how he could access the Risk Register?

Mrs Culora stated that it is not currently shared with Governors but could send out a link to all Governors so that they could access it.

Mr Cathline agreed that a periodic review of the Risk Register is needed and how each item is rated to enable more significant discussions and actions.

Mr Jones-Owen agreed with Mr Cathline and added that each committee oversees their relevant Risk Register items and each Chair would decide what to focus on in their respective meetings.



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ACTIONS:

- **Mrs Culora to share with Governors the link to the Risk Register**

8 Budget

- 8.1 Mrs Culora had circulated the Budget forecast for 2021/22 pre-meeting and outlined the assumptions made:

Student numbers - based on current student numbers continuing through the years ahead and assuming 180 in year 7 this year and in future years.

- 8.2 **Sixth Form** – programme funding – based on current student numbers but subject to change depending on whether the Sixth Form does change to Co-Ed and/or increase its student intake.

- 8.3 **Local Authority funding** has increased (due to the 10 additional EHCP students starting in September). The LA is changing the way these EHCP students are funded. Mrs Culora is waiting to receive more information and have confirmed exactly what the changes will be due to a SEN deficit in the borough.

- 8.4 **3G Pitch** – Mrs Culora stated that the letting of the 3G pitch should reach the target of £55000 as long as we do not have any more lockdowns. Mrs Culora stated that the pitch is being managed really well by Edu Lettings.

- 8.5 **Lettings** – should recover during the year ahead and have a new letting with a performing arts group. It was noted that some long term lettings had not yet restarted.

- 8.6 **Nuffield Gym Partnership** – Mrs Culora is in receipt of the 2 year contract proposal but the projected profit share is minimal and that she was looking into alternative options of either running the lettings in house or entering into a contract with Edu Lettings.

Mrs Culora will circulate a proposal to the Resources Committee in advance of the next FGB

- 8.7 **Staff Pay and Performance** – Mrs Culora informed that this figure includes a 2% increase for staff and assumes all teachers move up their spines. This figure incorporates any leavers and new staff that are planned.

- 8.9 Mr Berkkun asked if there would be a refund on the exam fees paid for this year? Mrs Culora answered that it was too early to determine what the rebate would be as the Boards are still doing their quality assurance work.

- 8.10 Mr Jones-Owen questioned the deficit position showing on the budget forecast. Mrs Culora confirmed that there was an in-year deficit forecast based on current income and staffing numbers. Mrs Culora informed governors that the school cannot set a deficit budget and that she would provide a narrative in the BFRO to explain that a staffing review would be undertaken to rectify the budget position.



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Mr Jones-Owen thanked Mrs Culora for all her hard work throughout the year.

ACTIONS:

- **Mrs Culora to circulate the proposal for the Ball Hall/Gym to the Resources & Management Committee prior to the next FGB**

9 School Development Plan

9.1 Mr Lamb stated that there were still a few items / information to add to the SDP such as which staff are responsible for what points and also need to add the marketing plan.

9.2 Mr Cathline mentioned that there was not a general overview of the SDP or priorities listed. Mr Cathline asked if the SDP picked up on any Ofsted findings and recommendations from the last inspection and also thought the structure of it could be refined.

Mr Lamb said he would take that on board and would have a look at it, specifically with regards to Ofsted findings and recommendations and to include an overview.

Mr Jones-Owen said that the SDP would be re-assessed at the next Strategy Day and that the Committees will look at each point on the SDP and to focus on the items relevant to their committees.. The Governors can then decide how best to support the school.

Mr Collard added that the last SDP had committees that were assigned to each section and thought this would be a sensible way to break down the portions of the SDP and ensure there wasn't any cross-over between committees.

Mr Jones-Owen advised that this would be something he would be looking at over the summer whilst doing a review of each committee and its members.

Mr Lamb added that what is needed to be 'Good' and 'Outstanding' in Ofsted terms is highlighted on the plan on the left hand side.

ACTIONS:

- **Mr Lamb to consider how to refine the structure of the SDP to help the Governors track it; to include an overview and the findings and recommendations of Ofsted**
- **Mr Jones-Owen and Mrs Williams to meet during the summer break to look at the committees and the members plus to assign the relevant portions of the SDP to each**

10 Appointment of Trustees to Committees (newly appointed governors; Raymond, Maggie, Michael)

10.1 Mr Jones-Owen re-confirmed that this is something that he will be looking at during the summer whilst doing the committee reviews and will confirm committee member at the next FGB in September.

11 Attendance Policy



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- 11.1 Mr Jones-Owen confirmed with Mr Purrier that this item was not being discussed at this meeting.

12 EDI Policy

- 12.1 Mr Lamb stated that the Policy was very close to being completed and had not brought it to this meeting for approval as he still had to meet with parents to receive their feedback. Mrs Culora confirmed that she had shared the revised version with Mr Cathline and that they would be discussing the changes that had been made ahead of meeting with parents next Wednesday. Mr Lamb explained that three EDI objectives have been agreed plus the 4 specific Governing Body objectives.

Mr Lamb added that the work currently going on around the school in relation to the EDI policy was superb.

Mr Cathline said that he would review the EDI policy and that he would be consulting with Mrs Ashley-Fraser for her comments.

- 12.3 Mrs Faverjon gave a summary of the work going on in school with respect to EDI and stated that the whole school community was very much engaged:
- Working to finalise details for Black History Month in October
 - Planning a selection of other events in relation to the EDI calendar throughout the year including assemblies and Form Time activities
 - HODs involved in getting display boards ready for their department corridors
 - Schemes of learning are being updated
 - The EDI meetings are already scheduled in for the next academic year
 - The next parents EDI meeting is scheduled for Wednesday 21st July 6-7pm

ACTIONS:

- **Mr Lamb to present the compliant EDI Policy at the next FGB in September**

13 Accessibility Policy (Site and Curriculum)

- 13.1 Mr Lamb told the GB that the Policy was almost ready and would have been compliant but still had to look at a couple of aspects that have been highlighted by the injury sustained by the Kiren, Y11 student, who is now in a wheelchair but is keen to return to school.

Mr Jones-Owen stated to the committee that although this policy should have been approved at this meeting, due to the reasons Mr Lamb gave, it will be delayed for the additional items to be included and then brought to the next FGB for approval.

ACTIONS:

- **Mr Lamb to present the Accessibility to the next FGB in September for approval**



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14 Social Media Update

14.1 The Social Media update presentation had been circulated to all Governors prior to the meeting detailing types of posts, plans and targets, difficulties, platforms used and engagement etc.

Mr Cathline stated that , since the Social Media, had been taken on board the school is now publishing interesting and informative posts on a daily basis, sharing what the boys are doing in school is being shared including following the EDI calendar.

Mr Cathline then added that he thought the templates used by the school for communicating with parents still needed to be tweaked so that there was continuity and that all communications featured the same information with regards to the website and social media platforms.

Mrs Field then gave a brief verbal summary of the presentation which included that staff awareness and engagement was increasing and that work needed to be done on collating parental permissions for student images/names to be published on Social Media.

Mr Jones-Owen suggested that some promotion of our social media platforms could be actioned during parents evenings including maybe showcasing some past posts to make parents aware of how informative it would be to follow us.

Mr Cathline added that an additional opportunity for this would be the Benchmarks days.

14.2 Mr Lamb brought up the question of ‘micro-targeting’ on Facebook for targeting specific groups of people, specifically with regards to Year 5 parents. Mr Lamb asked Governors if they had any experience of this and if they were knew of companies who do this.

Mrs Ashley-Fraser answered that this can be done, however, the Facebook profile is getting older and may not be as appropriate.

It was confirmed that Instagram was probably the more relevant social media platform for the parents EGS would want to target.

Mr Cathline advised that he had recently been on a Twitter training course which he found quite useful and that he would share the slide from this.

Mr Cathline thanked Mrs Field for her presentation.

ACTIONS:

- **Governors (and school staff) to follow EGS on social media (including liking and sharing posts to help increase audience)**
- **To email out Parental Permission Google Link Forms to parents to collate permissions**



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15 Any other Business

15.1 Mrs Williams thanked Mr Jones-Owen and Mr Lamb for all their work over the past year.

15.2 Mrs Ashley-Fraser stated how important it was that all school leavers left the school with positive feedback on the report card. Mrs Ashley-Fraser explained that her son, who is a leaver, received positive feedback and it made a positive impression, gave confidence, inspiration and left a good memory of the school.

Mr Lamb and Mr Guy Jones-Owen thanked Mrs Ashley-Fraser for that feedback and said how nice it was to hear.

15.3 Mr Collard thanked Mr Jones-Owen for all his work supporting the school over the past year.

15.4 EDI Pillar and Staff Training

Mr Lamb advised the GB that staff all had an unconscious bias online training session to complete online by next Wednesday, as part of the Unconscious Bias training programme.

Mr Lamb then informed the GB that Orlene Badu was conducting a whole school training/talk on 24th September from 2.30-4.30pm. Mr Lamb asked the GB if he could have a ½ day closure of the school from 1pm so that all staff could attend the talk (remotely). Mr Lamb would ensure that all FSM pupils received a packed lunch on that day and that he would write to all parents to advise them about his and the reason why.

All Governors would be invited to the talk and a link would be sent out if they preferred to join by zoom/online.

The GB voted on the ½ day school closure and it was approved by the GB.

Mr Lamb thanked the Governors for all their support over the year.

15.5 Mr Cathline asked about the situation/preparation with regards to systems/school guidelines being put in place due to Covid and the return to school.

Mr Lamb answered that the school was fully prepared to provide remote learning in the case of another lockdown.

Dongles could be provided for staff if required to help their internet access at home.

As soon as the Year 7 start in September the school will check that they have access to devices at home if remote learning had to be implemented again.

15.6 Mrs Williams asked about what would be happening in school from the 19th July.

Mr Lamb answered that the only change to school will be that they will no longer have to conduct the Test, Trace and Track (this applies also to the summer school).

15.7 Mr Cathline commented on all the emails regarding the Behaviour Policy that was sent



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- out to Governors just prior to this meeting.
Mr Jones-Owen will feedback to Mr Lamb tomorrow regarding this and that there were some points that needed addressing.
- 15.8 Mr Cathline asked if there was a 'Schedule of Review Dates for Policies'.
Mrs Culora answered that she does have a spreadsheet with this information (dates, responsible person etc) and would share the live document with Mr Cathline
- 15.9 Mr Jones-Owen stated that he would like 2 Governors to attend each Meet The Tutor, Parents Evening and Benchmark Days on the calendar to show that the GB are supporting the school. Mr Jones-Owen would like these allocated to Governors in the next FGB meeting in September.
Mrs Holloway asked the question whether these sessions were going back to face to face or staying online.
Mr Lamb confirmed that the plan was to keep the parents evening sessions online as per the feedback received from parents and staff, although, there will be provision if some parents want to have a face to face meeting. Mr Lamb advised that the format of the Benchmark Day was being determined.
Mr Lamb continued to say that there could be the chance to structure in slots for parents to talk with a Governor if they would like to.
- 15.10 Mrs Field asked Mrs Culora if the dates for the Trustees calendar 2021/22 were confirmed.
Mrs Culora answered that Mrs Burke would come back with the final confirmation as she had to check on when the data drops were due to ensure that these worked with the Standards and Achievement Committee dates.
- 15.11 Mrs Holloway thanked the school and wished everyone in school a good holiday.
- 15.12 Mr Pieri informed the GB that he had had a good meeting with Mrs Holloway regarding Pupil Premium and that he would be presenting a document to the SLT and then to Governors.

ACTIONS:

- **Mrs Culora to share, by a link, the Schedule of Policies to Review spreadsheet on the Google Drive with all Governors**
- 11.7 Mr Jones-Owen thanked the Committee, SLT and Mrs Williams (Vice-Chair) and wished everyone a good summer.

The meeting finished at 7.55pm



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Action Points arising from the meeting:		Responsibility
1	The school to report back to the GB in September with a timeline and staff responsible for the actions/recommendations that have arisen	Mr Lamb
2	Clerk to set a date for the next Working Party committee meeting ahead of the FGB on 16 th September (re Headteacher's Report)	Clerk Mr Lamb
3	School to send an email to all Governors requesting volunteers for the Test Centre in September	Clerk Mrs Culora
4	Mrs Culora to share with Governors the link to the Risk Register	Mrs Culora
5	Mrs Culora will circulate the Ball Hall/Gym to the Resources members in advance of the next FGB	Mrs Culora
6	Mr Lamb to consider how to refine the structure of the SDP to help the Governors track it; to include an overview and the findings and recommendations of Ofsted	Mr Lamb
7	Mr Jones-Owen and Mrs Williams to meet during the summer break to look at the committees and the members plus to assign the relevant portions of the SDP to each	Mr Jones-Owen Mrs Williams
8	Mr Lamb to present the compliant EDI Policy at the next FGB in September- Clerk to add to agenda	Mr Lamb Clerk
9	Mr Lamb to present the Accessibility to the next FGB in September for approval – clerk to add to agenda	Mr Lamb Clerk
10	Governors (and school staff) to follow EGS on social media (including liking and sharing posts to help increase audience)	Governors
11	To email out Parental Permission Google Link Forms to parents to collate permissions	Mrs Field
12	Mrs Culora to share, by a link, the Schedule of Policies spreadsheet on the Google Drive with all Governors	Mrs Culora