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Tuesday 2nd March 2021

Dear Parents/Carers

Many thanks to you all for supporting your child with home learning in the past few weeks. We know this has not been easy for many of you. Please do not worry about your child falling behind – a full gap analysis will be done when they return and we will be able to create a catch up programme from there.

Full Reopening of School on Monday 8th March 2021

As you will be aware we are re-opening to **all** children on Monday 8th March 2021. It is expected that all children will attend school. Please be assured that our safety measures are in place and in some cases have been adapted to be even safer. Please help to keep our community safe by continuing to follow guidelines and by ensuring adults / children with any symptoms from the NHS guidance are kept away from school and taken for a test.

Staggered start and finish times will continue as they were in the Autumn term and are shown on the table below.

Year Groups	Gate Opens	Drop Off Time	Gate Opens	Pick Up Time
Year 1, Year 2 Year 5, Year 6	8:40am	8:45 am	2:55pm	3:00pm
Reception Year 3, Year 3/4, Year 4/5	8:55am	9:00am	3:10pm	3:15pm
Nursery am	8:55am	9:00am	Gate will be open	12:00pm
Nursery pm	Gate will be open	12:30	Gate will be open	3:30pm

Pick up / Drop off arrangements:

- Stick to your allocated slot
- One adult only on site per family
- Children in Years 3, 4, 5 and 6 should be encouraged to walk in from the gates on their own (unless a younger sibling needs to be dropped off by a parent / carer)
- Arrive as close to your slot as possible
- Avoid gathering / lingering at any time and maintain social distancing
- Parents/carers are encouraged to wear face coverings on site
- Follow the one-way system

More than one child in school with different start and finish times? Drop all children off at 8:45am and pick them all up at 3:15pm.

Children will **go straight into class** on arrival to avoid ques on the yard. This also means



parents/carers can leave school grounds, **following the one-way system**, as quickly as possible.

These are the arrangements for pick up time:

Class	Pick up time <i>Arrive only 5 minutes before</i>	Collection Points <i>Only one adult to collect</i>
Nursery AM	11:45am	Nursery door. Please wait in the allocated area to be called to the door by a member of staff.
Nursery PM	3:30pm	Nursery door. Please wait in the allocated area to be called to the door by a member of staff
Reception	3:15pm	Reception door Please stand behind the white line painted on the yard. Staff will hand your child over to you.
Year 1, Year 2	3:00pm	Classroom doors. Please wait behind the white line in the wildlife area. Staff will hand your child over to you.
Year 3, Year 3/4, Year 4/5	3:15am	Top end of the yard. Children will be brought out onto the yard. Please stand back and your child will be sent over to you.
Year 5 Year 6	3:00pm	

At the end of the school day, if necessary there will be a short hand over, especially with the younger children. If you need to speak to a teacher/other member of staff, please phone or email school and we will get back to you.

This system did work in the autumn term and it will work again with your co-operation. At the end of the day, it is to ensure the safety of us all.

I thank you for your patience and co-operation. I assure you we are doing all we can to ensure the safety of everyone. I just ask that you support us with this by following our procedures and guidelines.

We appreciate you avoiding coming to the school office in person however, please do not hesitate to contact us by phone or email if you have any queries or questions.

As the children have missed **World Book Day** this week, please send your child into school on **Monday 8th March in non-uniform / dressed up as their favourite book character /author**. No donation is required. Uniform will be expected from Tuesday 9th March.

Stay safe and well.
See you all next week.

Michelle Lauder
Head Teacher

