

TRINITY
CATHOLIC COLLEGE
AND SIXTH FORM

Our Ref: LDW/FIH

2nd March 2021

Dear Parents/Carers

Following the recent letter from our CEO to inform you about the full opening of schools from the 8th March, I now write to you to confirm our plans in Trinity Catholic College.

Firstly, I would like to thank you for your continued support as you have juggled your own home working with your child's home schooling. Winter has seemed long but spring is upon us representing a renewed hope and a time where we can look forward to warmer days and now, importantly, welcoming our pupils back.

This letter will outline important information about how your child will return to school and what measures will be in place to keep pupils and staff safe.

Phased opening

Testing

The Government has announced that all pupils should be offered three covid tests at school using Lateral Flow Devices (LFDs). Testing is voluntary. Pupils will return to school fully following their first negative test result. Once pupils have been tested three times at school, they will be provided with home test kits for regular testing. Pupils will be supplied with LFD test kits to self-swab and test themselves twice a week at home.

Pupils must report their result to NHS Test and Trace as soon as the test is completed either online or by telephone as per the instructions in the home test kit. **Positive results must be reported to Mrs Joanne Day Attendance Officer via telephone or email: day.j@trinity.npcat.org.uk**

Pupils with a positive LFD test result will need to self-isolate in line with the stay-at-home guidance. They will also need to arrange a lab-based polymerase chain reaction (PCR) test to confirm the result if the test was done at home you can organise a PCR test via <https://www.gov.uk/get-coronavirus-test> or by calling 119.

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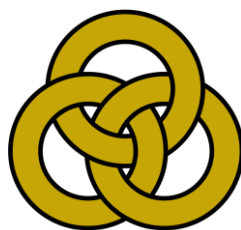
Headteacher: Mrs L Dwyer

Trinity Catholic College, Lacy Road, Middlesbrough. TS4 3JW

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Return to school

We will begin a phased return from Monday 8th March and it is important that parents and pupils follow the timetable to allow for the safe return of all pupils:

Friday 5th March	<ul style="list-style-type: none">Year 11, 12 and 13 pupils attend COVID test by appointment only and then leave school (individual test times will be sent by text to parents once consent has been completed via Parent Portal on Arbor.)Work for Year 11, 12 and 13 will be set on Google Classroom - no live lessons.Live lessons via Google Classroom to be delivered for Year 7, 8, 9 and 10.
Monday 8th March Live Lessons Via Google Classroom will cease from this date as we prepare for the full return to school	<ul style="list-style-type: none">Year 11, 12 and 13 (with a negative test) return to school and attend lessons as normal.Work for Year 7, 8, 9, and 10 will be set on Google Classroom - no live lessons.Year 7 and 10 pupils attend COVID test by appointment only and then leave school (individual test times will be sent by text to parents once consent has been completed via Parent Portal on Arbor.)
Tuesday 9th March	<ul style="list-style-type: none">Year 7, 10, 11, 12 and 13 (with a negative test) return to school and attend lessons as normal.Work for Year 8 and 9 will be set on Google Classroom - no live lessons.Year 8 and 9 pupils attend COVID test by appointment only and then leave school (individual test times will be sent by text to parents once consent has been completed via Parent Portal on Arbor.)
Wednesday 10th March	<ul style="list-style-type: none">Year 7, 8, 9, 10, 11, 12 and 13 (with a negative test) return to school and attend lessons as normal.Year 11, 12 and 13 will have their second test.

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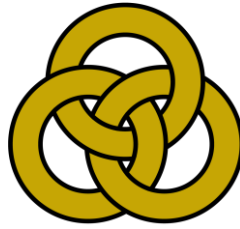
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Thursday 11th March	<ul style="list-style-type: none">Year 7 and 10 will have their second test
Friday 12th March	<ul style="list-style-type: none">Year 8 and 9 will have their second test
Monday 15th March	<ul style="list-style-type: none">Year 11, 12 and 13 will have their third test
Tuesday 16th March	<ul style="list-style-type: none">Year 7 and 10 will have their third test
Wednesday 17th March	<ul style="list-style-type: none">Year 8 and 9 will have their third test
Friday 19th March	<ul style="list-style-type: none">All pupils who have consented to testing will receive their home testing kits with a how to guide

**Any pupil not taking part in Lateral Flow Testing will return to normal lessons with their year group on the dates above.

Returning school laptops and devices

As a school we have issued almost 300 laptops and devices. It is vital that pupils return all equipment to school so that we are able to deliver the curriculum effectively. Therefore, pupils must report to the LRC by 8.30am on the following day:

Date	Year Group
Monday 8th March	11, 12 and 13
Tuesday 9th March	7 and 10
Wednesday 10th March	8 and 9

The school day

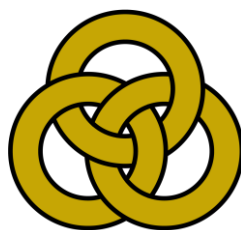
Following on from your child's first negative test pupils should follow the school day as normal, below is a reminder of the school day. Pupils must enter school through their designated year group gate where they will be greeted by duty staff. We place a significant importance on punctuality and therefore we ask parents to ensure all pupils are on school site by 8.25am in order to avoid lateness. Pupils who are late without a suitable reason (as determined by school) will be subject to our school discipline and attendance policy.

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School Times

Time	Year 7, 8 & 11	Time	Year 9, 10, 12 & 13
08:30	P1	08:30	P1
09:30	P2	09:30	P2
10:30 (15)	Break	10:30 (20)	Tutor
10:45 (20)	Tutor	10:50 (15)	Break
11:05	P3	11:05	P3
12:05 (30)	Lunch 1	12:05	P4
12:35	P4	13:05 (30)	Lunch 2
13:35	P5	13:35	P5
14:35	End of School day	14:35	End of School day

Breakfast club will be available from 7:45am onwards for those pupils who wish to attend. We hope to have extra curricular clubs up and running once school testing is completed. We will publish the timetable in due course.

Parents/carers on school site

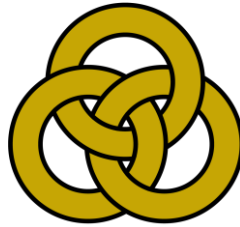
A reminder that parents should not gather on school grounds without consent or a pre-arranged appointment to avoid mass gatherings in a bid to reduce the spread of COVID 19. Please also note that the Saltersgill Avenue entrance will be closed to the public from 9.00am each day and access to school can only be reached via Lacy Road (Ladgate Lane) from 9.00am to 2.30pm.

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Precautions and face coverings

The government has now recommended that face coverings should be worn in classrooms as well as in corridors and communal areas and when travelling on school transport. However, this does not apply in situations where a face covering would impact on the ability to take part in exercise such as PE. We would appreciate your support in ensuring your child continues to bring a face covering to school.

We will continue to take precautions in line with DFE guidance such as:

- ensuring everyone at the school cleans their hands more often than usual
- ensuring good respiratory hygiene, by promoting the 'catch it, bin it, kill it' approach
- enhanced cleaning, including cleaning frequently touched surfaces more often
- minimising contact and maintaining distance where possible

You must not send your child to school if they have coronavirus (COVID-19) symptoms, or if you have someone in your household who does. We would ask parents and carers to support us by engaging with the NHS Test and Trace process so that cases can be identified and action taken.

Behaviour

At Trinity Catholic College we expect that all our pupils without exception live out our mission; to follow Jesus, build a family and fulfil their potential. Which in turn means that all pupils must live out and demonstrate our school values. Where a pupil fails to reach the expected standard of behaviour we will without exception implement our discipline policy in order to remind our pupils about our high standards and expectations.

Mobile Phones and Chewing Gum

In school, mobile phones often detract from learning. May I remind all pupils that mobile phones are banned from use in and around school site. However, I do agree with many parents that mobiles are a source of safety when travelling to and from school. Therefore, please can you remind your son/daughter that pupils must not use mobile phones in school; mobile phones are to remain in bags and switched off.

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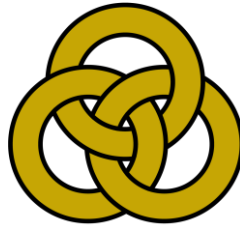
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Any mobile phone seen in use will be confiscated and pupils will be able to collect it at the end of the day from their House office. If a student persists with the use of a mobile phone and as a result, takes up an inordinate amount of staff time, the mobile will be confiscated and parents will have to arrange a meeting with a member of the senior team to collect the mobile phone and explain why their child persistently fails to follow school rules.

Moreover, may I remind pupils that we have issued a ban **on chewing gum**. Please could you reiterate to your son/daughter that chewing gum is prohibited in Trinity Catholic College.

Uniform

Being ready to learn is vital and it is imperative that all pupils return to school wearing full uniform and comply with our uniform policy. This includes: blazer, shirt, tie, trousers/ skirt, and school shoes, **trainers are not deemed as school shoes**. We also expect that all pupils return with basic equipment such as; **a bag, pen, pencil, ruler, planner and face mask**. Failure to have the correct uniform could result in consequences in line with our school discipline policy. If you are aware of any issues regarding uniform in advance of your child's return to school it is vital that you contact school. Please email your child's Head of House or Achievement Officer and where we can we will support.

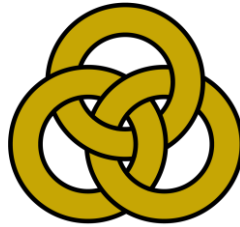
Bede House	Miss Walton walton.l@trinity.npcat.org.uk Mr Myrie myrie.m@trinity.npcat.org.uk
Clitherow House	Miss Storey storey.a@trinity.npcat.org.uk Mrs Phillips phillips.e@trinity.npcat.org.uk
Fisher House	Mrs Nicol nicol.a@trinity.npcat.org.uk Miss Olone olone.b@trinity.npcat.org.uk
Hilda House	Mr Allen allen.l@trinity.npcat.org.uk Mrs Hawes hawes.m@trinity.npcat.org.uk

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Postgate House	Mrs Powner powner.d@trinity.npcat.org.uk Mrs Connolly connolly.j@trinity.npcat.org.uk
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Attendance

On the return to school, school attendance will be mandatory. This means that the legal duty on parents of children of compulsory school age will apply. It is vital that children return to school as quickly as possible for their educational progress, wellbeing and wider development.

Where shielding advice remains in place for your child, it is important that you communicate this information to Mr Smith via smith.n@trinity.npcat.org.uk so we can ensure remote learning continues. We would ask for evidence from your child's doctor or other medical professional, to support this requirement.

Examinations for Y11 and Y13 pupils

We will send separate correspondence to all year 11 and 13 parents updating you on the plans for grading in due course. However, we ask that all pupils continue to complete all work they are set by their teachers as this will contribute significantly to their summer grades.

Finally, thank you to all parents/carers for your continued support over recent months. We cannot thank you enough for the emails, calls and social media messages you have sent during a time that has been very challenging for our entire community. It is now time to look forward and for our school to continue to live out our mission to: *follow Jesus, build a family and ensure that all our young people fulfil their potential.*

We cannot wait to open our school doors to all our pupils and look forward to seeing you all very soon!

Yours sincerely

Mrs Dwyer
Headteacher

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