

ENFIELD GRAMMAR SCHOOL

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Headteacher: Mr C Lamb B.A. Hons



An Academy Trust
(Company No. 07697044)

1 June 2020

Dear Parent/Carer

RE: UPDATE ON PHASED RE-OPENING OF ENFIELD GRAMMAR SCHOOL FOR YEAR 10 AND YEAR 12

As promised in my last letter, I am writing to update you all on how the School is hoping to re-open to accommodate students from Year 10 and Year 12, alongside the current provision for key worker parents and vulnerable children.

Following additional guidance from the Government, which stated, 'any plans that secondary schools have made for pupils to return earlier in June should be amended to commence from 15 June', the Stage One and Stage 2 plans for Year 10 and Year 12 to return to school have been revised in line with the new date.

A detailed and comprehensive risk assessment has been completed, to enable the School to proceed safely. The risk assessment directly addresses risks associated with the virus, so that we can ensure measures are put in place to mitigate the risks for students, staff, and the wider community. School will only re-open when we are fully prepared, as the safety of our students, families and our staff is of the utmost importance. This risk assessment will be shared with all parents and students once it has been approved by our Governors, local Union Reps and the Local Authority.

Stage One - Individual Meetings: New Dates

I am now planning to invite all Year 10 and Year 12 students in for an individual one to one meeting during the week commencing 15 June 2020. Year 10 meetings will take place in the morning and Year 12 in the afternoon. I have again attached a more detailed description of how the School intends to implement this to ensure the safety of our students, parents/carers and staff.

Further correspondence will be sent on 8 June 2020, which will include an individual appointment for each student. Students will be allowed to attend with a parent or carer.

Any student or family member from the same household who has symptoms of Covid-19, should be in isolation and must NOT attend.

Stage Two - Small Group Lessons: New Dates

The plans to invite Year 10 and Year 12 students in for small group lessons are now being revised, to enable us to be ready for Monday 22 June 2020. These lessons will supplement the remote learning, which will continue throughout.



Details and information regarding the implementation for Stage Two will be sent in the week commencing Monday 15 June 2020.

Please ensure that you read the additional information attached regarding the individual meetings (Stage One). Every student will be invited to attend and will be given a specific date and time to ensure that, as a School, we are fully prepared.

I am still looking at a phased return of students in Years 7, 8 and 9. I will contact you, once plans are in place and as a School, we are able to make this happen.

Please ensure you keep yourselves and your families safe. If you have any queries or concerns, please do not hesitate to contact the School via email at office@enfieldgrammar.org or by telephone on 020 8363 1095. All the staff at Enfield Grammar School are committed to supporting our students and their families during these difficult times.

The School will remain open every day for students who have been attending during lock down, that is, students of keyworkers and specific students who have been invited. If you are planning on taking up this provision for your son, can you please contact the School at the above email address, to confirm which dates your son will be attending.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C Lamb', written in a cursive style.

C Lamb
Headteacher



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STAGE ONE – INDIVIDUAL MEETINGS

These meetings will focus on the following:

1. Student Well-being
2. Remote Learning
3. Details of the Protocols for Stage Two

The meetings will be staggered so that only five students (and/or a parent/carer) will be on site at any one time. Please read the outline below carefully.

- Students are to enter using the **Main Gate in the Upper School Playground (Little Park Gardens)**
- Please observe **social distancing on your journey** to school. Once in the playground, you will be met by staff. Cars can be parked in the Upper School Playground and there will be a designated area for you to park in.
- We will be operating a **one-way system** so please follow the signs and staff instructions.
- The meeting will take place in a room that has been adapted to enable some classroom teaching to take place in Stage Two and will last approximately 15 minutes.
- **Hand sanitisers** are available and **must be used** when **entering the room** and when **leaving the site**.
- After the meeting you will **exit using the front gate** if on foot or complete the circuit back to your vehicle.
- Please **arrive** and **depart** promptly.