ALPERTON
COMMUNITY SCHOOL

Upper-school site: Stanley Avenue
Wembley, Middlesex HA0 4JE

Lower-school site: Ealing Road
Wembley, Middlesex HA0 4PW

Tel: 020 8902 2038   Fax: 020 8900 1236
Email: office@alperton.brent.sch.uk
Headteacher: Mr Gerard McKenna BSc(Hons) NPQH

www.alperton.brent.sch.uk

Job Title: Personal Learning Centre and Internal Exclusions Officer
Salary range: Scale 5 and spinal point 12 £28,596 to point 17 £30,945 Inc. London weighting (Pro rata £24,565 - £26,583)
Contract: Permanent
Hours of work: 36 hours per week
Working weeks: 39 weeks
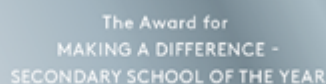**Location:** Alperton, London

Aspire | Commit | Succeed

We are a large, mixed, 11-18 academy with over 350 students in our sixth form. Due to our increased popularity as a school, we expanded our roll in 2018. Alperton Community School is an inclusive school with a student intake that reflects a wonderfully diverse and vibrant local community. Our students are very well behaved, work hard and are ambitious to succeed. Our most recent Ofsted inspection in July 2021 graded our school as Good "Pupils like coming to school and they enjoy their lessons"; "Leaders' expectations of all pupils are high".

Student progress at GCSE and A Level has been above national averages for many years with disadvantaged students performing well above national averages. Our progress 8 score has been consistently "above average". We also see high numbers of our students' progress to Oxbridge and Russell Group Universities. Student attendance and the percentage of students who remain in education, employment or training are also well above national averages.

Recent awards include the 2022 Pearson "Making a Difference" Award; the school was recently shortlisted for the TES School of the Year and won the TES Maths Team of the Year. We are also one of only four schools in the country to hold the Platinum Professional Development Mark.

We are fully staffed with subject specialists in all areas. Our teachers and support staff are well-qualified, friendly and committed to student achievement.

This is an exceptional opportunity. It will offer the successful candidate a friendly, highly supportive and committed working environment within a culture of success and professional growth. The school offers excellent support for ECTs in their induction year.

The Role

The successful candidate will be responsible for the management of the Personal Learning Centre (PLC) and Internal Exclusions. They are responsible for maintaining high standards of behaviour and ensuring that students comply with the schools expectations as set out in the Behaviour for Learning Policy. The successful candidate will establish productive working relationships with students and improve learning skills to enable them to achieve their full potential.

The Person

Are you motivated, enthusiastic, disciplined, committed, passionate, have excellent communication skills, organised and want to be part of an amazing team? If so, we would like to hear from you.

The Benefits

Continuing Professional Development (CPD)
Employee assistance programme
Ride to work scheme
Health insurance
Pension scheme
Wellbeing

Closing Date: 13 August 2024 (23:59)
Assessment & Interview Date: week commencing, 19 August 2024

To apply, please visit our [vacancies page](). Completed application forms may be emailed to; [hr@alperton.brent.sch.uk]().

Applicants who have applied for this post in the last 6 months need not apply.

Supplementary Information

We are committed to safer recruitment and safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We are an inclusive community school and encourage applications from all sections of the community.

Successful candidate(s) will be required to undertake an Enhanced and Barred Disclosure and Barring Service (DBS) check.

Please note CVs will not be considered as part of your application for this position.

Only successful candidates will be notified. If you do not hear from us within 14 days of the closing date, please assume that you have been unsuccessful on this occasion.