

Upper-school site: Stanley Avenue Wembley, Middlesex HA0 4JE

Lower-school site: Ealing Road Wembley, Middlesex HA0 4PW

Tel: 020 8902 2038 Fax: 020 8900 1236 Email: office@alperton.brent.sch.uk Headteacher: Mr Gerard McKenna BSc(Hons) NPQH

www.alperton.brent.sch.uk

Job Title: Trainee Curriculum Resources Assistant

**Salary range:** Scale 1 £22,366 and spinal point 2 Inc. London weighting £24,541 (Pro rata £19,032)

Contract: I Year Fixed term,

Hours of work: 32 ½ hours per week

Working weeks: 39 weeks Location: Alperton, London

# Aspire | Commit | Succeed

We are a large, mixed, II-18 academy with over 350 students in our sixth form. Due to our increased popularity as a school, we expanded our roll in 2018. Alperton Community School is an inclusive school with a student intake that reflects a wonderfully diverse and vibrant local community. Our students are very well behaved, work hard and are ambitious to succeed. Our most recent Ofsted inspection in July 2021 graded our school as Good "Pupils like coming to school and they enjoy their lessons"; "Pupils can focus because they feel safe"; "Leaders' expectations of all pupils are high"; "Pupils behave well in school. They focus on their learning in lessons. Pupils follow teachers' instructions and listen to one another".

Student progress at GCSE and A Level has been above national averages for many years with disadvantaged students performing well above national averages. Our progress 8 score has been consistently "above average". We also see high numbers of our students' progress to Oxbridge and Russell Group Universities. Student attendance and the percentage of students who remain in education, employment or training are also well above national averages.

Recent awards include the 2022 Pearson "Making a Difference" Award; the school was recently shortlisted for the TES School of the Year and won the TES Maths Team of the Year. We are also one of only four schools in the country to hold the Platinum Professional Development Mark.

This is an exceptional opportunity. It will offer the successful candidate a friendly, highly supportive and committed working environment within a culture of success and professional growth. The school offers excellent support for ECTs in their induction year.

## The Role











We are looking to appoint well organised, proactive, enthusiastic, and committed individuals with strong interpersonal, communication, and ICT skills for the following position within our school.

In return we offer a competitive salary, pension scheme along with great opportunities for continuous professional development. You will have an opportunity to work with other dynamic, energetic, hardworking and forward looking professionals.

### The Person

You will need to liaise with teachers to ensure a smooth running of departments. You will be flexible and have the ability to work independently and as part of a wider admin team. Do you enjoy making a difference to the working environment for others? If so, then this job could be for you.

#### The Benefits

Continuing Professional Development (CPD)
Employee Assistance Programme
Cycle to Work Scheme
Cashback Health Benefits
Pension Scheme

Closing Date: 18/08/2024

Assessment & Interview Date: week commencing, 27/08/2024

To apply, please visit our <u>vacancies page</u>. Completed application forms may be emailed to; hr@alperton.brent.sch.uk.

## Supplementary Information

We are committed to safer recruitment and safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We are an inclusive community school and encourage applications from all sections of the community.

Successful candidate(s) will be required to undertake an Enhanced and Barred Disclosure and Barring Service (DBS) check.

Please note CVs will not be considered as part of your application for this position.

Only successful candidates will be notified. If you do not hear from us within 14 days of the closing date, please assume that you have been unsuccessful on this occasion.









