

## Recruitment for parent school governors at Alperton Community School

### Who are governors?

Governors are a team of volunteers who work together as part of the Governing Board and have strategic oversight over, and legal responsibility for Alperton Community School (ACS).

The Governing Board works together to:

- Develop a vision and strategy for the school
- Hold the school leaders to account to ensure that every pupil has the best possible education
- Oversee the financial performance of the school and make sure money is well spent
- Build relationships between the school, parents, and the local community

Governors are elected for a four-year period.

You can see more information about governors on the National Governance Association website: <https://www.nga.org.uk/about/become-a-governor-trustee>

### What are parent governors?

Parent governors are elected by parents and carers of students attending Alperton Community School. Parent governors bring a parental perspective to the work of the board, but they are **not** there to speak on behalf of parents or to be an advocate for their child. Parent governors must have a registered child in attendance at Alperton Community School when they stand for election. The Governing Board holds a number of spaces for parent governors.

### What do governors do?

Governors undertake a variety of duties to support the school. These include:

- **Meetings:** Meetings are held during the term, typically in the evenings:
  - Full governor board meetings: Held once a term
  - Committee meetings: You will be expected to sit on at least one of the following committees that meets at least once a term: Finance & Premises, Audit & Risk, Curriculum & Standards and Staffing & Students



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- **Governors focus days:** Held once a term, the focus day provides governors an opportunity to undertake mandatory training, scrutiny of exam performance, and discuss matters of strategic importance
- **Review information:** Read information presented by the school ahead of meetings and other documents published by relevant authorities to ensure you are kept abreast of developments in education.
- **Visit the school:** Governors hold 'link' visits where you visit the school during the school day to look at a particular area, and report back to the board on how effectively the school is managing that area.
- **Participate on panels:** make decisions related to issues such as pupil exclusion and staff disciplinary.
- **Training:** Undertake training as required to perform the role of governor. Training is a mixture of in-person and online.
- **Agree:** to the governor code of conduct, which includes committing to confidentiality and working collaboratively with school leadership and the rest of the board.

### Do I need any specific skills to apply?

No, but you do need to be committed to the role and to help the school achieve the best possible outcomes for our students. Governors at Alperton take an active role in the strategic direction of the school. As an Academy school, the governing board holds a significant amount of responsibility and therefore governors are required to undertake duties to support the school. Expect to commit to a minimum of 6 meetings per term usually in the evenings (18-20 per school year) plus additional time for reading papers and other documents.

Governance training will be available, and there will be an opportunity to shadow/buddy an experienced governor too.

From time to time, the governing board may look for specific skills needed, such as legal, financial, IT etc.

### What is the process to apply?

We are inviting those parents/carers who may be interested in being a parent governor to complete and submit the attached form via email to [office@alperton.brent.sch.uk](mailto:office@alperton.brent.sch.uk).

If there is interest from more than one candidate, we will have a ballot to choose who becomes the parent governor. If there is only one candidate, then that parent will be declared elected and a ballot will not be necessary.



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## Nomination for Parent Governor

Personal Details of Candidate
<p><b>Name:</b> <b>Email address:</b> <b>Home address:</b> <b>Contact number:</b></p> <p><b>STATEMENT TO BE SIGNED BY CANDIDATE:</b></p> <p>I confirm that I am prepared to accept this nomination and I note the requirement below to have a DBS check if successful. I confirm I am a parent or carer of a registered pupil at the school and am not:</p> <ul style="list-style-type: none"><li>• An elected member of the local authority</li><li>• Paid to work in the school for more than 500 hours in any consecutive 12-month period at the time of election</li></ul> <p>Please take some time to read the information regarding qualifications and disqualifications.</p> <p><b>Signed:</b></p> <p><b>Date:</b></p>
Children's Details
<p><b>The names and form classes of the candidate's children are:</b></p>
Safeguarding information:
<p><b>Please note: governors <u>must</u> complete an enhanced DBS. If you are successful, you will be required to apply for one which the school will do on your behalf</b></p>



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**In no more than 250 words, please outline why you would like to be a Governor at Alperton Community School. You could outline how your skills can contribute to the strategic development of the school, or talk about experience you have which would help you in your role as governor. If there is an election, this summary will be shared with parents.**



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## **Qualifications and Disqualifications (regulation 17 and Schedule 4 to the Regulations)**

### **Grounds that arise because of particular failings or actions on the part of the governor**

A person is disqualified from being a governor of a particular school if they have failed to attend the meetings of the governing body of that school for a continuous period of six months, beginning with the date of the first meeting they failed to attend, without the consent of the governing body. This does not apply to the headteacher or to foundation governors appointed by virtue of their office.

A foundation, local authority, co-opted or partnership governor at the school who is disqualified for failing to attend meetings is only disqualified from being a governor of any category at the school during the twelve-month period starting on the date on which they were disqualified.

A person is disqualified from holding or continuing to hold office as a governor of a school if, in summary, that person:

- is the subject of a bankruptcy restrictions order; an interim bankruptcy restrictions order; debt relief restrictions order; an interim debt relief restrictions order; or their estate has been sequestered and the sequestration has not been discharged, annulled or reduced;
- is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986; a disqualification order under the Companies (Northern Ireland) Order 2002; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order)
- has been removed from the office of trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body
- is included in the list of people considered by the Secretary of State as unsuitable to work with children or young people
- is barred from any regulated activity relating to children
- is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 or section 128 of the Education and Skills Act 2008
- is disqualified from working with children or from registering for child-minding or providing day care
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State
- subject to certain exceptions for overseas offences that do not correlate with a UK offence, has been sentenced to three months or more in prison (without the option of a fine) in the five years ending with the date preceding the date of appointment/election as a governor or since becoming a governor
- subject to certain exceptions for overseas offences that do not correlate with a UK offence, has received a prison sentence of two and a half years or more in the 20 years ending with the date preceding the date of appointment/election as a governor
- subject to certain exceptions for overseas offences that do not correlate with a UK offence, has at any time received a prison sentence of five years or more
- has been convicted and fined for causing a nuisance or disturbance on school or educational premises during the five years ending with the date immediately preceding appointment/election or since appointment or election as a governor
- refuses a request by the clerk to make an application to the Disclosure and Barring Service for a criminal records certificate.



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