

Dear Parent/Carer,

Students in Year 12 will take end of year examinations in all subject areas in the week beginning the 17th June. The two week exam series will come to an end on the 28th June 2024.

A day by day timetable of examinations is currently being finalised and will be shared with students and parents on our return to school after this half term break.

These examinations will assess all taught content from the start of this academic year and will be used to:

- Identify whether students are **ready to transition** from Year 12 into Year 13
- Provide students with a **final and non-negotiable** University, College, Apprenticeship predicted grade which will be added to all University, Employment and Apprenticeship applications.
- Identify where students have **gaps in understanding** so that teachers can provide the relevant support both in and outside of class
- Identify students who are eligible for a **flexi study pass** for Year 13 (see page 3 for more details).

Please encourage your child to use the next 3 weeks, including the half term break to prepare for these examinations using the recommended revision and exam preparation techniques listed below. These have also been shared with parents and students via our Sixth Form Handbooks.

Technique	How can you help
Blurring technique - where students repeatedly recall information from memory . This strengthens recall pathways making it easier to recall information under exam conditions	Ask your child to show you their blurring notes. Your child should be able to show you multiple rough copies which get more detailed over time.
Spaced Retrieval - regularly recap all content within 7 - 10 days, even if just for 10 minutes. This also helps to strengthen recall pathways	Pick a random subtopic from your child's PLC and ask him/her to give you a verbal summary. You can have your child's notes with you to tick off everything they recall correctly and highlight the things they don't
Completing Exam Questions from memory, using markschemes and notes to check marks and then improving answers by rewriting them from memory.	Encourage your child to re-do answers where they lost even just one / two marks. Redoing questions correctly will help your child replace inaccurate frameworks for writing answers but is the one step most students do not do

The recommended guidance tells us that all Sixth Form students should dedicate **6 - 8 hours** of independent study to each subject every week. We support this in school by giving students **10 hours of independent study time** in our supervised study areas to divide across all 3 subjects. Please encourage your child to do the



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same at home to make up the additional 8 - 11 hours of study time recommended,

To support our Year 12 students in making sustained progress towards their target grades and achieve their career aspirations the students have had access to:

- Targeted interventions, which have taken place throughout this year both during term time and in staff holidays. These interventions will continue to take place until the end of the Summer Term.
- A bank of subject support resources on the Sixth Form VIP Zone as well on their subject google classrooms. This includes Exam Papers, Mark Schemes, Revision Resources and more.
- Wellbeing support from our dedicated Pastoral Teams
- University Guidance Resources which have taken students through the application process in stages.
- A timetabled quiet, independent learning space, equipped with access to online and offline learning resources as well as a bookable group study space.

As we come close to the end of this academic year our students in Year 12 will need to be completely focused and engaged since they will be required to

- complete End of Year Exams and meet final coursework deadlines
- Meet University Application Deadlines and prepare for demanding University Admissions Tests
- begin preparing for Year 13 aspects of their A Level courses.

As such it is really important that parents continue to promote wellbeing breaks, time away from screens and a healthy home learning environment. Additional guidance on how to do this is available on the [Parents Area](#) of our website. It is also important that holidays are not booked until after the final day of this academic year, which is the 19th July 2024.

We will be in touch with you soon to organise a one : one meeting on the **16th July 2024** where you will be invited into school to discuss your child's progress with a senior member of staff. Please keep this date available since we will be making a decision about the transition routes with you on this day.

On behalf of the Sixth Form Team, the Year 12 teachers and tutors I would like to take this opportunity to say it has been a pleasure working with the students and supporting them throughout their journey in the Sixth Form. We wish our students the very best of luck in their examinations and look forward to celebrating their successes as they prepare to progress into their final year at Alperton Community School.

Thank you for your continued support.

Yours Sincerely,



Ms S Zaraat
Assistant Headteacher



Ms J Kaniude
Sixth Form Pastoral Manager



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A summary of Useful Information for Year 12 students and Parents.

Exams.

All AM exams begin at 8.30am

Students should be seated in the exam hall by 8.20am

All PM exams begin at 1.30pm

Students should be seated in the exam hall by 1.20pm

Running Late / Unwell on Exam Day

All students are expected to arrive 15 minutes before an exam so they have a calm start. If your child is delayed or unwell on the day of their exam please telephone us on **0208 902 2038**.

Missing an exam due to ill health / other reason

Please note exam boards will not organise catch up exams for any students. If your child misses an exam they will receive an X for that paper and this will impact their overall grade as well as their UCAS prediction. If there is a significant illness or other unforeseen circumstance please contact the **exams officer / Pastoral Manager** as soon as possible.

Religious Festivals or Occasions

If students have an exam on the day of a religious festival or occasion, they are required to attend school to sit the exam and can then be excused to go home and continue their religious observance on this day. This is in line with the expectations that would be set during public examinations. Please note students are only given one day authorised leave for religious observance.

Lessons and Study Periods

All timetabled lessons will go ahead as normal until the end of this academic year. Year 12 students are expected to be in school from 8.30am - 3.30pm every day and until 4.30pm on days where they have a period 6 lesson.

May Half Term Classes

Students have been provided with a timetable of revision classes take place in May Half Term via Google Classroom

Sixth Form Flexi Study Pass

This allows students to study from home or a location of their choice during their timetabled study periods. We will be using the end of year exams to issue this to students who:

- be predicted to achieve at or above their Target Grades in **all** subjects (Professional Prediction)
- maintain a 96% attendance record [i.e. illnesses / other absences are not more than 4%]
- demonstrate an engaged or highly motivated attitude to learning in all classes
- demonstrate an engaged or highly motivated attitude to learning during study periods
- can demonstrate with evidence that they can study without supervision e.g. using Uplearn evidence

Note: The flexi study pass **is not issued for students to** engage in anything other than independent study during their study periods. This includes caregiving, employment or domestic chores. It is important to us that students use the time we have allocated to focus on their studies.



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