

15th October 2021

Academic Review Week

Dear Parent / Carer

We are delighted to invite you to school to meet with your child's tutor during our Academic Review Week which takes place from Monday 1st November to Thursday 4th November.

We have recently collected information from your child's tutor and subject teachers on your child's attitude to learning. This will form the basis of your child's Autumn Term Report which will be sent to you shortly. This meeting with your child's tutor is an extremely important early opportunity to discuss your child's report and agree targets to support further progress.

In order to make an appointment, please complete and return the reply slip below by Tuesday 19th October. Your child's tutor will confirm your appointment time once this has been received.

Please note, we ask that all who attend wear a mask when visiting our school and not to attend if you are unwell.

We look forward to speaking with you during our Academic Review Week. In the meantime, if you have any subject specific inquiries please email your child's subject teacher directly. For any other general inquiries, please email your child's pastoral manager.

Thank you for your continued support.



Mrs Rufo
Deputy Headteacher

Academic Review Week Reply Slip: please return to your child's tutor by Tuesday 19th October.

Student Name:.....Form.....

Parent Name:.....Parent signature.....

To offer as much flexibility as possible, please tick as many appointment times as you are available to attend. **Your child's tutor will confirm one appointment time.**

Monday 01/11/21	Tuesday 02/11/21	Wednesday 03/11/21	Thursday 04/11/21
3.00-3.15			
3.15-3.30			
3.30-3.45	3.30-3.45	3.30-3.45	3.30-3.45
3.45-4.00	3.45-4.00	3.45-4.00	3.45-4.00
4.00-4.15	4.00-4.15	4.00-4.15	4.00-4.15
4.15-4.30	4.15-4.30	4.15-4.30	4.15-4.30
4.30-4.45	4.30-4.45	4.30-4.45	4.30-4.45
4.45-5.00	4.45-5.00	4.45-5.00	4.45-5.00
	5.00-5.15	5.00-5.15	5.00-5.15
	5.15-5.30	5.15-5.30	5.15-5.30

For tutor use only. Student Name.....

Your Academic Review Week meeting will take place on:

Date.....*Time.....

Tutor Name:Signature.....

***Please arrive 10 minutes before your scheduled appointment, sign in at reception and check the emergency contact details the school holds for your child are accurate.**