

28th January 2019

Year 9 Parents' Evening Thursday 7th February 2019 5pm until 8pm

Dear Parent / Carer,

On Thursday 7th February 2019, your child's teachers, Pastoral Manager and members of the Senior Leadership Team look forward to speaking with you about your child's academic and pastoral progress this year.

At this event you will receive:

- Specific actions your child must take to improve target grades in each subject.
- Specific support to ensure successful completion of home learning.

We would like to invite parents to meet with teachers and suggest that you attend the sessions according to your child's form group as follows-

Session 1	Forms 9N & 9P	5.00 - 5.40 p.m.
Session 2	Forms 9Q & 9R	5.40 – 6.25 p.m.
Session 3	Forms 9S & 9T	6.30 – 7.9 p.m.
Session 4	Forms 9V & 9X	7.15 - 7.50 p.m.

All sessions will be held at our Ealing Road site and will start promptly at the designated times. **It is therefore essential that you arrive 9 minutes before your session begins to allow time to sign in and collect important documents.**

If you are unable to attend your timed session and would prefer to attend another timed session, please can you indicate your preferred time on the reply slip below which must be completed in all cases and returned to the Form Tutor by Monday 4th February 2019.

If you do not get the opportunity to speak to all of your child's teachers and you would like to make contact with them, please do so by emailing info@alperton.brent.sch.uk

We look forward to seeing you on Thursday 7th February.

Yours sincerely,

Mrs. C Lazare
Assistant Headteacher

Ms. L Alexander
Pastoral Manager Y9



Please complete and ask your child to return this reply slip to the Form Tutor by Monday 4th February 2019.

Please tick the relevant box.

- ☐ We will be able to attend the Year 9 Parent's Evening at the allocated session.
- ☐ We would prefer to attend the Year 9 Parent's Evening at an alternative time (session) _____
- ☐ We will not be able to attend the Year 9 Parent's evening.
- ☐ We will require a translator in (language) _____
- ☐ Other special requests _____

Child's Name: _____ Form _____

Signed: _____ Contact number _____

