

## **FURTHER INFORMATION ABOUT THE ROLE OF A PARENT GOVERNOR AT HEARTLANDS HIGH SCHOOL**

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The role of a Parent Governor is an exciting and important opportunity to take an active role in the governance of the school; enabling its vision to become a reality through ensuring high standards of achievement for all, contributing to strategic discussions, holding school leaders to account by monitoring school performance.

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- Members of the Local Governing Committee are all volunteers – reasonable expenses will be paid in line with the Governing Body Travel and Expenses Policy
  - The term of office is for 3 years from the date of appointment and so we would ask that you are able to commit to the role for this length of time
  - Local Governing Committee meetings are held on a Thursday evening 6.00 pm to 8.00 pm and are mostly held online
  - There are 2 x Local Governing Committee meetings per term – so 6 in total each school year
  - Members of the Local Governing Committee may be asked to sit on other ad hoc meetings such as the Headteacher appraisal and pupil disciplinary panels and to visit the school as part of their link/special interest role
  - In return we will offer you training and support to help you fulfil your role; a chance to further develop your professional skills, widen your professional experience and know that your input really does make a difference to the lives of young people
  - We are really keen to ensure that our governing committee reflects and represents our wide and diverse communities and encourage applications from all.
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### **The Local Governing Committee:**

- ✓ carries forward the vision and values of SEARCH Education Trust within their school
- ✓ maintains and ensures high standards of achievement for all pupils
- ✓ monitors and evaluates the work of the school with regard to pupil performance and pupil behaviour
- ✓ monitors and reviews the school self-evaluation and improvement plan
- ✓ works to support communication inside and outside of the school community
- ✓ acts in an advisory capacity to the Headteacher and school
- ✓ offers supportive challenge to ensure the school is the best it can be
- ✓ works collectively to ensure it carries out its duties effectively

### **The role of a Parent Governor will involve:**

- ✓ attending Local Governing Committee meetings and preparing for those meetings by reading papers/reports etc. This may include:
  - o reviewing and agreeing the school's aims and objectives
  - o reviewing and approving school policies

- o scrutinising data to monitor and evaluate the school's progress such as attendance, behaviour, attainment
- o reviewing and monitoring school plans to ensure student progress
- ✓ taking on a link/special interest role for a specific area of school activity such as safeguarding or pupil premium
- ✓ being a source of challenge and support to the Headteacher and senior leadership team
- ✓ adhering to the Governing Body Code of Conduct and working in line with the ethos, values and processes as set out in the school and Trust policies such as safeguarding, equality, confidentiality etc.

### **How to apply:**

If you're interested in applying for the role, please complete the candidate application form attached and email to: [governance@searcheducationtrust.com](mailto:governance@searcheducationtrust.com) by **9.00am on Wednesday, 7th January 2026.**

As we only have one vacancy, if there is more than one application, a ballot will be held. If that is necessary, all Parents and Carers together will be provided with details of the ballot procedure.

Candidates are asked to provide a short personal statement to support their application, no longer than 300 words. In the event of a ballot being needed, the personal statement submitted will be circulated as part of that process. You may include in your statement: any skills and experience that you have to offer that you think may be useful, your commitment to the school or any particular area of interest of school life you have, what you would like to contribute to the role and any difference you would like to make.

Please ensure that you attach your personal statement or include it in your email when sending your candidate application form in.

**If you are appointed to the governing body, a Disclosure and Barring Check (DBS) will be made on you and ID/proof of address documentation will be required for this.**

Please note that applications received after the closing date will not be accepted.

If you have any questions or would like to know more please email:  
**[governance@searcheducationtrust.com](mailto:governance@searcheducationtrust.com)**