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25 July 2020

Dear Parent/Carer,

I hope you all had a lovely summer. We are very excited to almost be ready to accept all years back full time in September. We are very aware of the mixed feelings families have about this. As parents you are keen for your children to return to full time education but also want assurances that it is safe.

I am writing to remind you of all the measure we have put in place to minimise infection and improve our ability to control infection should we have a member of our community test positive. Attendance to school is compulsory in September and all children must attend. However, should your family be subject to quarantine due to returning to the UK from a country on the restricted travel list, please let us know as soon as possible and DO NOT send your child/ren to school during the quarantine period.

A reminder, if your child borrowed a Chromebook to please ask them to return it on the FIRST DAY of school. We will be collecting these from students as they enter. These Chromebooks are needed for learning, and without them lessons will be affected. They were not spare Chromebooks, but were taken from classrooms and the library, and need to be returned.

September

Wednesday 2nd September is an **INSET DAY** - no students in school. This is to ensure teachers are fully trained and aware of the steps needed to protect us all.

Thursday 3rd September: **Year 7 only 8.30am-3pm**

Friday 4th September: **Year 11 and Year 9 only 8.25am-1.30pm**

Monday 7th September: **Year 10 and year 8 only 8.25am-1.30pm**

Tuesday 8th September: **all years all day - start and end times below**

This slower, staggered start allows us to spend time with students, explaining and exploring the new rules and bubble system. This staggered start also allows staff to attend training and prepare for the school year.

We will be zoning the buildings into year group bubbles. Please see the table below for details:

	Entrance and Exit	Start	Finish	Zone	SLT Attached	First Day Back at School
Year 7	2nd gate (next to Decorium (Western Road))	8:15am	2.50pm	S3 Corridor: Yellow Zone	Mr Greenwood	Thursday 3rd September

Year 8	Community Entrance (through car park)	8.25am	2.50pm	N3 Corridor: Orange Zone	Ms Attreed	Monday 7th September
Year 9	Main Gate	8.25am	3.05pm	5th floor: Red Zone	Mr Matthews	Friday 4th September
Year 10	North Playground, Side Gate (Station Road)	8.25am	3.05pm	N4 Corridor: Green Zone	Ms Sangha	Monday 7th September
Year 11	Main Gate	8.25am	See below	S4 Corridor: Blue Zone	Ms Bower	Friday 4th September

Steps to make us all safe:

- Teachers will be offered face shields, as will students (we will ask you to register your child for a face shield via text in early September). Other face coverings will not be permitted as we cannot guarantee their safety - they impair communication and we do not want to waste learning time policing the correct wearing of masks over noses and mouths
- Students will not move outside of their given areas shown in the table above. Teachers will move from bubble to bubble to teach but will remain socially distanced at the front of the room and teachers will be asked to socially distance from each other.
- Once pupils are in school, they will wash their hands regularly, including before and after they eat, and whenever they return from break or lunch.
- Students will be placed in a protective bubble with the rest of their year group. Bubbles will not come into close contact with each other, which will help keep the school safe.
- As we move to year group bubbles, students will be given a temporary Year Group Tutor from their house to maintain continuity where we can.
- We have assigned a senior leader to each year group. The Heads of House will remain over seeing their houses.
- Students should attend school in full uniform (we will be publishing dates and times for the opening of the Uniform Shop on the website next week for those who need to top up uniform items).
- There will be additional cleaning routines, sanitizing products available in every room and regular reminders of hygiene steps students can take.

Year 11

With public exams for year 11 only a year away, we know our families are wondering what, other than a well-planned in class recovery curriculum, we will be planning in order to support students. Below is an outline of the extended day for year 11s. This is **not** optional. In addition, we will be hosting holiday camps for specific subjects to support further. We will write to you further in September with full details.

Monday	Tuesday	Wednesday	Thursday	Friday
15:00- 16:00	14:30 - 15:30	14:30 - 15:30	15:00- 16:00	15:00- 16:00
Year 11 Catch-Up	Exam Practice	Exam Practice	Year 11 Catch up	Controlled Assessment Catch-Up*

*invited students only

We are really looking forward to seeing you all!

Yours sincerely,

Elen Roberts



Headteacher