

Dear Parent/Carer,

RE: Mock Exams - Monday 13 to Friday 24 January 2020

I am writing to inform you about the upcoming mock exams that your child will be sitting in January 2020. Mock exams are an important part of the Year 11 calendar as it allows us to get an up-to-date picture of your child's progress, while also preparing them for the real exams in the summer term. Some mock exams have already taken place, for example in Art, Photography and Spanish (speaking), the rest of the exams will take place between Monday 13 and Friday 24 January. Each subject has a different number of exams so it is important your child studies their exam timetable carefully. The master timetable is attached to this email and also on the school website. You can access your child's individual timetable by logging into My Child at School and clicking on 'Exam Timetable' on the left of the home screen.

Revision and Effort

Your child is expected to be working hard and revising for these exams. Pupils have been given a Study Skills booklet that outlines what effective revision would look like, along with an example revision timetable. Please encourage your child to make the most of their break by producing their own revision timetable. The most effective way you can help is by testing them on what they have remembered using flashcards that they have written. If any student has not put effort into their preparation or the exam itself, we will be running repeat exam sessions the week following the mocks.

Exam Rules

Rules are extremely strict for exams and set by JCQ. Students are not allowed to take into the examination room, any notes, mobile phones, music players, watches or any devices which may emit noise or are likely to disturb other candidates. JCQ guidance for all exams can be found [here](#). Your child will need all equipment relevant to each exam, including a clear pencil case, pencils, pen, ruler, a calculator, a set of compasses and a protractor. Any breaking of the exam rules will not only result in school sanctions but can mean your child is disqualified.

Lessons and After School Arrangements

Lessons will run as normal when students do not have an exam. Some students will have three exams in a day and so to alleviate the exam pressure, students will be dismissed after afternoon exams and walked off-site. There will be no interventions running for these two weeks (13 – 24 January).

Wellbeing

We recognise that exams can be stressful for both students and parents. We are providing a drop-in room for students who may find the exams overwhelming. Please make sure your child is getting enough sleep, healthy food and regular exercise.

If you have any queries, feedback or suggestions do not hesitate to get in touch.

Yours sincerely,

Ms Pip Bower
Deputy Headteacher