

# MONKTON INFANTS SCHOOL



## Autumn Term Newsletter 2024

### STAFFING

#### Nursery

- Mrs Ruffles - Teacher-in-Charge
- Mrs Spargo - H.L.T.A
- Mrs Broderick - T.A

#### Reception

- Mrs Bruce - Teacher Class 1
- Mrs Aldcroft - Teacher Class 2 (Deputy Headteacher)

#### Year 1

- Miss Smith - Teacher Class 4

#### Year 1/ Year 2

- Miss Wilson - Teacher Class 5

#### Year 2

- Miss Holtham/Miss Nisbet - Teachers Class 6

#### Support Staff

- Miss Wilson - H.L.T.A
- Mrs Winter - T.A
- Ms Douglas - T.A  
(Working across whole school)

### WELCOME BACK

We hope you have all had a lovely Summer break and are ready to start the new school year. We aim to have a fun-packed year with lots of activities planned, so your child will be having lots of fun in school as well as learning.

We hope to have your continued support throughout the year and we are always here if you have any problems or queries.

### HEALTH & SAFETY

*Please have Health & Safety in mind at all times while on school grounds.*

Children and adults **must not** ride Bicycles/Scooters on the school grounds.

**Children must not use the Climbing Wall or Play Equipment before or after school.**

**NO DOGS** are allowed to walk / be carried onto the school site (apart from guide dogs) and **must not** be tied to the gates / railings.

**The visitors toilet is not in use to parents or family members.**

### HOMETIME

Home for each year group from September 2024:

**Reception – 3.15pm**

**Year 1 – 3.25pm**

**Year 2 – 3.25pm**

Any child who is not collected immediately will wait in the playground/ cloakroom, with their teacher, until 3.30pm unless prior arrangements have been agreed.

### COMMUNICATION

Please continue to check the school notice board / school website which are updated regularly with school news and other information.

**If you need to speak to school staff, please make an appointment via 'Class Dojo'.**

### PUNCTUALITY

From September 2024, school starts at **8.45am.**

The School gate will be open for pupils to enter school from 8.40am.

All pupils should be in their class by 8.45am ready to start the morning activities.

***Pupils should not be arriving at school between 8.45am – 8.55am! This will be monitored by the Attendance Monitoring Officer.***

### BREAKFAST CLUB

Every Monday-Friday starting 8.10am.

### WAKE UP, SHAKE UP

Every Monday-Friday starting 8.30am.

### 4 O'CLOCK CLUB

Every Monday-Thursday after school until 4pm.

### HAIR AND HYGIENE

Please could I remind you that all children with long hair must have their **hair tied up** in school.

Also, please keep checking your child's hair to ensure it is free from head lice.

### HEALTHY SCHOOL

As we are a Healthy School, please do not send in cakes, biscuits or sweets for birthdays or other occasions. No sweets or chocolate to be included in packed lunches. Thank you.

# DATES FOR DIARIES

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## START OF YEAR WELCOME MEETINGS

- **Thursday 5th September - 9.05am** for **Year 2** parents/carers
- **Friday 6th September - 9.05am** for **Reception** parents/carers
- **Monday 9th September - 9.05am** for **Year 1** parents/carers

## 'LITTLE WANDLE PHONICS' SESSION – Wednesday 11<sup>th</sup> September

- **2.45pm** - Parents/Carers of children in Reception

## PUPIL FLU VACCINATIONS – Friday 4<sup>th</sup> October

## TRIPS TO OPENZONE LEARNING CENTRE

- **Wednesday 16<sup>th</sup> October 2024 – Year 2**
- **Wednesday 23<sup>rd</sup> October 2024 – Year 1**

## PUPIL PROGRESS MEETING FOR PARENTS / CARERS (In the School Hall)

- **Monday 21<sup>st</sup> October or Tuesday 22<sup>nd</sup> October** - (3.30pm – 6.00pm)

## 'AWESOME' AUTUMN SHOW – Tuesday 22<sup>nd</sup> October – 'A TIN TO GET IN'

- **9.45am** - Parents/Carers of children in – **Year 1** and **Year 2**

## HALF TERM HOLIDAY – Monday 28<sup>th</sup> October – Friday 1<sup>st</sup> November

## CHILDREN IN NEED – Friday 15<sup>th</sup> November – 'SPOTACULAR'

## RECEPTION – PARENT AND CHILD 'CHRISTMAS PYJAMA EVENING'

- **Monday 9<sup>th</sup> December (4.30pm – 5.30pm)** – (*1 Parent Only*)

## CHRISTMAS JUMPER DAY – Thursday 12<sup>th</sup> December

## CHRISTMAS CONCERTS – 'A TIN TO GET IN'

- **Tuesday 10<sup>th</sup> December at 9.15am** – Parents/Carers of pupils in **Year 2**
- **Tuesday 17<sup>th</sup> December at 9.15am** – Parents/Carers of pupils in **Year 1**
- **Tuesday 17<sup>th</sup> December at 10am** – Parents/Carers of pupils in **Reception**

## CHRISTMAS PARTIES – PM

- **Tuesday 17<sup>th</sup> December – Reception**
- **Wednesday 18<sup>th</sup> December – Year 1**
- **Thursday 19<sup>th</sup> December – Year 2**

## CHRISTMAS HOLIDAYS

- School closes on **Friday 20<sup>th</sup> December** for the Christmas Holidays and **re-opens** to pupils on **Monday 6<sup>th</sup> January**.

*(Further details to follow closer to actual dates)*




# SCHOOL HOLIDAYS

## Academic Year 2024/25

AUGUST 2024				SEPTEMBER 2024				OCTOBER 2024				NOVEMBER 2024				DECEMBER 2024				JANUARY 2025							
5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30		6	13	20	27	
6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31		7	14	21	28	
7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25	31	1	8	15	22	29	
1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26	31	2	9	16	23	30
2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	31	
3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25		
4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26		

FEBRUARY 2025				MARCH 2025				APRIL 2025				MAY 2025				JUNE 2025				JULY 2025					
3	10	17	24	3	10	17	24	31	7	14	21	28	5	12	19	26	2	9	16	23	30	7	14	21	28
4	11	18	25	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29
5	12	19	26	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	2	9	16	23	30
6	13	20	27	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31
7	14	21	28	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25	
1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	5	12	19	26
2	9	16	23	2	9	16	23	30	6	13	20	27	4	11	18	25	1	8	15	22	29	6	13	20	27

AUGUST 2025				SEPTEMBER 2025				
4	11	18	25	1	8	15	22	29
5	12	19	26	2	9	16	23	30
6	13	20	27	3	10	17	24	
7	14	21	28	4	11	18	25	
1	8	15	22	29	5	12	19	26
2	9	16	23	30	6	13	20	27
3	10	17	24	31	7	14	21	28

 School Holidays  
 Bank Holidays  
 Inservice Days

# Friday Class Assembly – 8.55am

<b>AUTUMN TERM</b>		
<b>SEPTEMBER</b>	06/09/2024	Reception Welcome Meeting
	13/09/2024	<b>CLASS 6</b>
	20/09/2024	<b>CLASS 5</b>
	27/09/2024	<b>CLASS 4</b>
<b>OCTOBER</b>	04/10/2024	<b>CLASS 2</b>
	11/10/2024	<b>CLASS 1</b>
	18/10/2024	<b>CLASS 6</b>
	25/10/2024	<b>CLASS 5</b>
<b>HALF TERM HOLIDAY</b>		
<b>NOVEMBER</b>	08/11/2024	<b>CLASS 4</b>
	15/11/2024	<b>CLASS 2</b>
	22/11/2024	<b>CLASS 1</b>
	29/11/2024	<b>CLASS 6</b>
<b>DECEMBER</b>	06/12/2024	<b>CLASS 5</b>
	13/12/2024	<b>CLASS 4</b>
	20/12/2024	Headteacher - (Birthday Assembly)
<b>CHRISTMAS HOLIDAY</b>		
<b>SPRING TERM</b>		
<b>JANUARY</b>	10/01/2025	<b>CLASS 2</b>
	17/01/2025	<b>CLASS 1</b>
	24/01/2025	<b>CLASS 6</b>
	31/01/2025	<b>CLASS 5</b>
<b>FEBRUARY</b>	07/02/2025	<b>CLASS 4</b>
	14/02/2025	<b>CLASS 2</b>
	21/02/2025	Staff Inservice Day
<b>HALF TERM HOLIDAY</b>		
<b>MARCH</b>	07/03/2025	<b>CLASS 1</b>
	14/03/2025	<b>CLASS 6</b>
	21/03/2025	<b>CLASS 5</b>
	28/03/2025	<b>CLASS 4</b>
<b>APRIL</b>	04/04/2025	<b>CLASS 2</b>
	11/04/2025	<b>CLASS 1</b>
<b>EASTER HOLIDAY</b>		
<b>SUMMER TERM</b>		
<b>MAY</b>	02/05/2025	<b>CLASS 6</b>
	09/05/2025	<b>CLASS 5</b>
	16/05/2025	<b>CLASS 4</b>
	23/05/2025	<b>CLASS 2</b>
<b>HALF TERM HOLIDAY</b>		
<b>JUNE</b>	06/06/2025	<b>CLASS 1</b>
	13/06/2025	<b>CLASS 6</b>
	20/06/2025	<b>CLASS 5</b>
	27/06/2025	<b>CLASS 4</b>
<b>JULY</b>	04/07/2025	<b>CLASS 2</b>
	11/07/2025	<b>CLASS 1</b>
	18/07/2025	Year 2 Leavers' Assembly

# IMPORTANT ATTENDANCE INFORMATION

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As you may know, pupil attendance is rigorously monitored within school and by the Local Authority's Attendance Monitoring Officer. However, as a result of Ofsted Inspections, we have a duty to monitor pupil attendance and punctuality more stringently.

**Poor attendance and punctuality have a negative impact on children's educational progress so it is important that we all work together to help raise attendance levels. Of course, we do understand that children do become poorly from time to time so if your child does become ill, please ensure they have the required time off school.**

## *Attendance*

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- If your child is absent from school, you must **leave a message with the school office before 8.30am via telephone or 'Class Dojo'**, giving an **appropriate reason** for the absence so that the classteacher can be informed prior to the beginning of the school day. (Please note: all answer messages are listened to).
- If you do not inform school on the first day of absence, a phone call home will be made to find out the reason for this absence and this will be recorded for school record.
- If no contact has been made during the absence, a letter will be sent home on return to find out the reason for absence.
- If no contact has been made after 3 days the Headteacher and Deputy Headteacher will make a home visit.
- Where no reason is provided within a 2 week period after returning to school; the absence will remain unauthorised. ***Pupil's with attendance under 90%, who are absent, will be marked unauthorised unless evidence is provided.***
- A letter will be sent each term to inform parents if their child becomes categorised as a persistent absentee.
- **Persistent absenteeism (attendance below 90%)**, is monitored by the school and the Attendance Monitoring Officer - you will receive a letter if your child's attendance becomes a concern.
- **If your child is absent due to a medical appointment, evidence must be provided otherwise the absence will remain unauthorised.**
- 10 unauthorised sessions within a 10 week period can lead to a Penalty Notice Fine issued by the Local Authority.

## *Punctuality*

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**The school day starts at 8.45am.**

**Children should not arrive at school between 8.45am and 8.55am.**

- Pupils arriving after their class has entered school (between 8.45am – 8.55am), will be monitored.
- At 8.45am the school gate will be locked and any parents/carers who bring their child in to school after this time must come to the main entrance.
- Pupils who arrive at school between 8.55am and 9.15am will be marked as 'late during registration'.
- Pupils who arrive at school from 9.15am onwards will be marked as 'late after registration' and will lose their mark for the full morning session.
- Poor punctuality is monitored by the school and Attendance Monitoring Officer.