



St Edmund's Catholic Academy

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13th January 2014

Dear Parent / Guardian

Y7 Rainforests project including visit to Chester Zoo

This year we are introducing a new initiative with Year 7 called the Learning Passport. This passport is a series of activities which students are expected to complete as part of tutor time and their homework schedule.

We are introducing the Learning Passport to provide opportunities to develop personal learning and thinking skills and enable students to become better equipped as learners. The learning Passport activities will need to be signed off as complete at home and there is a section for this in the booklet. All students are expected to complete the learning passport and will be eligible for the end of year rewards visit if it is completed to the best of their ability.

As a further strand of this initiative Year 7 will be involved in putting on a **learner showcase**. This will take place on **Thursday 3rd July 2014**, we would like to extend an invitation to yourselves and your families to come and see what the students have learned over the course of the year. It will be a celebration of our learning in the community.

The focus of the learner show case will be Rainforests. In lessons during the week of March 24th to 28th students will be investigating different aspects of learning focused around rainforests and rainforest animals. It is a cross curricular project designed to enrich and extend all learners, develop thinking skills, raise attainment, aspiration and awareness. We hope it will be a project that is enjoyed and one which will engage students in a creative way.

In order to enrich this project further, a visit to Chester Zoo has been arranged. Attendance on the Zoo trip is an important part of the project. The date of the trip will be **Monday 24th March**, and will take place during the school day leaving at **9am and returning at approximately 5pm**. At this time no school buses will be available; students will therefore need to make **alternative arrangements for travelling home**. Pupils will work in groups and will be supervised throughout the whole day by staff. All pupils must wear school uniform and will be expected to behave appropriately; they will also need to bring a packed lunch (those entitled to a free school meal will be able to collect a lunch on the day) and may wish to bring a coat/umbrella in case of bad weather. Travel to and from Chester Zoo will be by coach. We ask for a contribution of £20 towards the coach and admission costs. A payment plan can be offered to those who would like to spread the cost of the trip.

Students with disclosed medical information will not be permitted on the visit if they do not have their own medical treatment with them on the day. E.g. Asthma Inhaler/Epipen.

Information regarding our Year 7 initiatives can be found on our Year 7 website:

<http://www.stedmundscloud.co.uk/category/year-7/>

Please **complete and sign** the consent form and return as soon as possible to student reception. If you would like further information regarding the trip or learner showcase, please do not hesitate to contact me.

Yours Faithfully

Mrs N Ashton

Y7 Guidance Progress and Achievement Co-ordinator

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Archdiocese of Birmingham

Bishop Cleary Catholic Multi Academy Company



Payment Information

Year 7 Chester Zoo Visit

Monday 24th March 2014

The cost for the trip is **£20.00**. This includes travel and entrance into the Zoo. **In the event of a student cancelling or withdrawing from the trip at late notice for any uninsurable reason, please note that we will be unable to refund any monies already paid for the trip and the remaining balance will still need to be paid in full. The Academy reserves the right to withdraw any pupil. On these occasions deposits may not be returned to ensure financial viability of the trip.** By completing the consent form for this trip, you are agreeing to the terms and conditions as stated in this letter and committing to making a full payment and attending the trip. If for any reason a student does need to cancel or withdraw from the trip, we will require as much notice as possible. We will always endeavor to find a replacement student, and if this is possible, we may be able to refund accordingly.

Payment for the visit may be made in the following ways:

Option 1

The total amount of **£20.00** must be paid by **Friday 7th February 2014** by either cash, cheque or online.

Option 2

Online-payments: can be paid direct into our account using the following details-

- Account Name – St Edmund’s School Development Fund
- Account Number – 03624317
- Sort Code – 30-99-83
- Bank – Lloyds TSB Bank, Wolverhampton
- Please use a reference when setting up, with the following details: name of trip (T-7), surname and initial of student (SMITHA) and tutor group (7AD) – eg. T-7-SMITHA-7AD.

All payments should go directly to the Finance Office via the Student Support Office clearly marked with the following details:

- Name of Child
- Tutor Group
- Amount enclosed confirming cheque or cash (cheques payable to St Edmunds Catholic Academy)
- Reason for payment ie:- (put the name of your activity/trip/resources eg:- Chester Zoo Trip)

Please complete the attached Consent Form and return it with your full payment of £20.00 in a sealed envelope and hand in at the Student Support Office marked for the attention of the Finance Office.



Student Details - Verification Form

Student Name	
Tutor Group	

Medical information

Medical conditions:	
Allergies	
Medical treatment which may be required:	

Contact Details for Monday March 24th 2014

Contact name(s)	
Relationship to student	
Contact Telephone number(s)	



Consent Form

YEAR 7 CHESTER ZOO VISIT

24TH MARCH 2014

Student's Name..... Tutor.....

- I would like my child to take part in the Chester Zoo visit and enclose the full payment of **£20.00**.

Cheques should be made payable to 'St Edmunds Catholic Academy'.

Please tick box if paying online

- I understand that the balance of the visit needs to be paid, in full by **Friday 7TH February 2014**.
- I consent to the administration of emergency medical treatment should it be deemed necessary by the staff accompanying the visit.
- I understand that s/he must be in school for 9am and will not return until approximately 5pm and I will make alternative arrangements for her/him to get home.
- I understand that if my daughter/son has medical information which has been disclosed to the school, s/he will not be permitted on the visit if they do not have their own medical treatment with them on the day. E.g. Asthma Inhaler/Epipen.
- ***Please notify school at a later date if any medical problems/medication being taken (as listed overleaf) should change before date of Visit.***

Signed..... Parent/Guardian Date.....

