



Acceptable Use of ICT Policy

Educational use

All computers, peripheral equipment, software and accessible information at XP will be used to enhance and add value to the educational experience of the students, staff and the community.

- I will use the technology provided to me by XP for learning purposes.

Accountability

- If I use ICT in an unacceptable manner, I may have the right to access the system revoked or limited and my personal devices confiscated.
- I will be held to account for any inappropriate use of ICT by my Crew leader.

Monitoring

- I understand that our school reserves the right to monitor, record or delete any data or software on our school's ICT resources.

E-safety

- I will keep myself safe online by following the e-safety guidelines on our school website and overleaf.
- I will not share my password with anyone else for any reason.
- I will report any unacceptable use to my Crew Leader.

Examples of unacceptable use are; harassing others, using disrespectful or offensive language, cyberbullying, risking my own personal safety, identity theft, playing inappropriate games, participating in unauthorised chat rooms, social networking or instant messaging, opening, reading, or sending inappropriate personal emails or texts, damage to the computer equipment or data, loading or downloading illegal or inappropriate files, modifying software or hardware without authorisation, installing viruses or data or programs that are harmful to any aspect of the computer system, not adhering to copyright rules.

I have read, understand and will abide by this agreement.

Name of student _____

Signature of student _____

Date _____

Signature of Parent or Guardian _____

Date _____

This agreement must be signed and returned to your Crew Leader



CLICK CLEVER CLICK SAFE



ZIP IT

Keep your personal stuff private and think about what you say and do online.



BLOCK IT

Block people who send nasty messages and don't open unknown links and attachments.



FLAG IT

Flag up with someone you trust if anything upsets you or if someone asks to meet you offline.



For more tips and advice go to
nidirect.gov.uk/clicksafe