



Graham James Primary Academy

Educational Visit Permission Form

I wish to confirm that the following arrangements have been made for 5EM & 5MA:

Visit location	:	Eastbury Manor House, Barking
Date of visit	:	Tuesday 19 th May 2026
Leaving school	:	9.00am – arrive at school by 8.45am
Estimated return to school	:	3.15pm – traffic permitting
Contribution towards coach	:	£18.50 by 5 th May 2026
Lunch, Dinner & Snacks		<p>Lunch will be packed lunch; either brought from home in small rucksack or ordered from school – see separate letter for packed lunch orders – last order date Tuesday 5th May 2026.</p> <p>Please ensure your child has a separate drink in a screw top plastic bottle, in a small backpack for use throughout the day.</p> <p>Please make sure no nut or nut products are included.</p>
Transport by	:	Coach
Accompanying adults	:	Mrs Mcllroy, Mr Allen & other staff helpers
Additional information	:	Uniform should be worn. There will be an opportunity to visit the gift shop for pupils wishing to buy a souvenir. Suggested amount £2-£3 in a small purse/money bag. Children will be looking after their own money.
Further information from	:	Mrs Mcllroy & Mr Allen
		Attendance on this visit is dependent on continued good behaviour on the part of each child.

Governors’ Policy on Charging

Parents are asked to make a voluntary contribution towards the cost of educational visits. Unfortunately, the cost of coach hire is continually increasing but the trip is an important part of the children’s education. If the cost of a visit cannot be recovered, then it may have to be cancelled. No child will be penalised, by a parent’s inability to pay so please contact the school office if you have any concerns regarding payment.

Year 5 Eastbury Manor House Trip – Tuesday 19th May 2026

I agree/do not agree* to my child.....in Class.....
attending the Year 5 Eastbury Manor Trip on Tuesday 19th May 2026.

I have paid £18.50 on ParentPay.

Please state if your child has any medical condition or allergy.....

Signed:..... * Please delete as appropriate



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School-made Packed Lunch Orders

Year 5 Eastbury Manor House Trip – 19th May 2026

If you would like to order a packed lunch for your child please complete the form below.

The trip will take place on Tuesday 19th May 2026.

The lunch will consist of the following:-

- Sandwich – *Cheese or *Ham or *Jam – ***Please delete as appropriate**
- Raisins
- Dessert
- Bag of crisps
- Bottle of water

If you would like your child to be given a packed lunch on their trip day you will need to order it either by email or returning this slip to the office **by Tuesday 5th May** at the latest. We will not be able to cater for orders received after this date.

The cost of the packed lunch will be £2.50, which is the same as school dinners.

If your child is entitled to free school meals, there will be no charge.

Child's name..... Class