



# Graham James Primary Academy

## Educational Visit Permission Form

I wish to confirm that the following arrangements have been made for 4GM & 4KP:

<b>Visit location</b>	:	Layer Marney Tower
<b>Date of visit</b>	:	Monday 11 <sup>th</sup> May 2026
<b>Leaving school</b>	:	Coach leaving at 8.45am – arrive at school at 8.30am
<b>Estimated return to school</b>	:	3.15pm – traffic permitting
<b>Contribution towards coach</b>	:	£22.50 by 27 <sup>th</sup> April 2026
<b>Lunch, Dinner &amp; Snacks</b>		<p><b>Lunch</b> will be packed lunch; either brought from home in small rucksack or ordered from school – see separate letter for packed lunch orders – last order date <b>Monday 27<sup>th</sup> April 2026</b>.</p> <p>Please ensure your child has a separate drink in a screw top plastic bottle, in a small backpack for use throughout the day.</p> <p><b>Please make sure no nut or nut products are included.</b></p>
<b>Transport by</b>	:	Coach
<b>Accompanying adults</b>	:	Mrs Gilmore, Mrs Phillips & other staff helpers
<b>Additional information</b>	:	Uniform should be worn. Please make sure your child is dressed appropriately for the weather.
<b>Further information from</b>	:	Mrs Gilmore & Mrs Phillips
		Attendance on this visit is dependent on continued good behaviour on the part of each child.

### Governors' Policy on Charging

Parents are asked to make a voluntary contribution towards the cost of educational visits. Unfortunately, the cost of coach hire is continually increasing but the trip is an important part of the children's education. If the cost of a visit cannot be recovered, then it may have to be cancelled. No child will be penalised, by a parent's inability to pay so please contact the school office if you have any concerns regarding payment.

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### Year 4 Layer Marney Tower Trip – Monday 11<sup>th</sup> May 2026

I agree/do not agree\* to my child.....in Class.....  
attending the Year 4 Layer Marney Tower Trip on Monday 11<sup>th</sup> May 2026.

I have paid £22.50 on ParentPay.

Please state if your child has any medical condition or allergy.....

Signed:..... \* Please delete as appropriate



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## School-made Packed Lunch Orders

### Year 4 Layer Marney Tower Trip – 11<sup>th</sup> May 2026

If you would like to order a packed lunch for your child please complete the form below.

The trip will take place on Monday 11<sup>th</sup> May 2026.

The lunch will consist of the following:-

- Sandwich – \*Cheese or \*Ham or \*Jam – **\*Please delete as appropriate**
- Raisins
- Dessert
- Bag of crisps
- Bottle of water

If you would like your child to be given a packed lunch on their trip day you will need to order it either by email or returning this slip to the office **by Monday 27<sup>th</sup> April** at the latest. We will not be able to cater for orders received after this date.

The cost of the packed lunch will be £2.50, which is the same as school dinners.

If your child is entitled to free school meals, there will be no charge.

Child's name..... Class .....