



Graham James Primary Academy Educational Visit Permission Form

I wish to confirm that the following arrangements have been made for Classes 3HP/3RW

Visit location	:	Colchester Castle Museum
Date of visit	:	Monday 10 th February 2025
Arrive at school by	:	Usual time – aiming to leave school at 9.00am
Estimated return to school	:	3.15pm – traffic permitting
Contribution towards cost	:	£15.80 payable by 27.01.25
Transport by	:	Coach
Accompanying adults	:	Mrs Wilkinson, Mrs Pollington and other members of staff and helpers
Please bring	:	Packed lunch with a drink in a screw top plastic bottle in a small backpack.
Additional information	:	Uniform should be worn.
Further information from	:	Mrs Wilkinson and Mrs Pollington
		Attendance on this visit is dependent on continued good behaviour on the part of each child.

Governors' Policy on Charging

Parents are asked to make a voluntary contribution towards the cost of educational visits. Unfortunately, the cost of coach hire is continually increasing but the trip is an important part of the children's education. If the cost of a visit cannot be recovered, then it may have to be cancelled. No child will be penalised, by a parent's inability to pay so please contact the school office if you have any concerns regarding payment.

Please complete and return the slip below.

Mrs Wilkinson *Mrs Pollington*
Class teacher Class Teacher

.....

I agree/do not agree* to my child.....in Class.....
attending the educational visit to Colchester Castle Museum on Monday 10th February 2025.

I have paid £15.80 on ParentPay.

There is no need to return form if you have provided consent and answered questions on ParentPay.

Please state if your child has any medical condition or allergy.....

Signed:..... * Please delete as appropriate



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School-made Packed Lunch Orders

Colchester Castle – Year 3 – 10.02.25

If you would like to order a packed lunch for your child please complete the form below.

The trip will take place on Monday 10th February 2025.

The lunch will consist of the following:-

- Sandwich – *Cheese or *Ham or *Jam – ***Please delete as appropriate**
- Raisins
- Dessert
- Bag of crisps
- Bottle of water

If you would like your child to be given a packed lunch on their trip day you will need to order it either by email or returning this slip to the office by Thursday 30th January 2025 at the latest. We will not be able to cater for orders received after this date.

The cost will be £2.50 which is the same as school dinners. If your child is entitled to free school meals there will be no charge.

Child's name..... Class

We look forward to having a great trip to Colchester Castle!

Mrs Wilkinson *Mrs Pollington*

Class teacher

Class Teacher