



**Graham James Primary Academy**  
**Educational Visit Information & Permission Form**

I wish to confirm that the following arrangements have been made for Classes 1EP & 1MS

Visit location	:	Colchester Zoo Visit
Date of visit	:	Tuesday 16 <sup>th</sup> April 2024
Leave school at	:	9.15am – after registration
Estimated return to school	:	3.15pm – traffic permitting
Contribution towards cost	:	£15.90 payable by 9 <sup>th</sup> April 2024 £9.95 with proof of Gold Colchester Zoo Pass in child’s name (contribution towards coach cost only – free zoo entry)
Transport by	:	Coach
Accompanying adults	:	Mrs Mead, Mrs Sparkes & Miss Pollington and other members of staff and helpers
Please bring	:	Lunch will be packed lunches; either brought from home or ordered from school – see following page for packed lunch orders.  Named school water bottles should be brought for drinking water only, no other drinks are allowed
Additional information	:	Uniform should be worn. Waterproof coat advisable. Trainers may be worn.
Further information from	:	Mrs Mead, Mrs Sparkes & Miss Pollington
		Attendance on this visit is dependent on continued good behaviour on the part of each child.

**Governors’ Policy on Charging**

Parents are asked to make a voluntary contribution towards the cost of educational visits. Unfortunately, the cost of coach hire is continually increasing but the trip is an important part of the children’s education. If the cost of a visit cannot be recovered, then it may have to be cancelled. No child will be penalised, by a parent’s inability to pay so please contact the school office if you have any concerns regarding payment.

Please complete and return the slip below.

*Mrs Mead*                      *Mrs Sparkes*                      *Miss Pollington*  
Class teacher                      Class Teacher                      Class Teacher

.....  
I agree/do not agree\* to my child.....in Class.....  
attending the educational visit to Colchester Zoo Trip on Tuesday 16<sup>th</sup> April 2024

- I have paid £15.90 on ParentPay
- I have paid £9.95 on ParentPay and will bring my child’s Gold Zoo Pass to the office as proof of entitlement

There is no need to return form if you have provided consent and answered questions on ParentPay.

Please state if your child has any medical condition or allergy.....

Signed:.....\* Please delete as appropriate and tick the correct payment box



**School-made Packed Lunch Orders**

**Colchester Zoo – Year 1**

If you would like to order a packed lunch for your child please complete the form below.

The trip will take place on Tuesday 16<sup>th</sup> April 2024.

The lunch will consist of the following:-

- Sandwich – \*Cheese or \*Ham or \*Jam – **\*Please delete as appropriate**
- Raisins
- Dessert
- Bag of crisps
- Bottle of water

If you would like your child to be given a packed lunch on their trip day you will need to order it either by email or returning this slip to the office by Tuesday 19<sup>th</sup> March at the latest. We will not be able to cater for orders received after this date.

There will be no charge for school-made packed lunches, as they are covered as Universal Infant Free School Meals.

Child's name..... Class .....