

Graham James Primary Academy

Committed to Safeguarding Children

The Sorrells, Stanford-Le-Hope, Essex SS17 7ES



Tel: 01375 675889

17th January 2022

Dear Parents and Carers

Re: Online Payments from 21st February 2022

We have been encouraging parents to use ParentPay as our preferred method of payment for the past two years. We will be going completely cashless from 21st February 2022 meaning we will no longer be taking cash payments in school. ParentPay will allow you to make payments for school activities such as school dinners, breakfast club, school trips etc. using a secure website.

ParentPay offers you the freedom to make payments whenever and wherever you like, 24 hours a day, 7 days a week. It is the parents' responsibility to know how much credit is on their account. Parent Pay shows up to date running balances.

The administration staff have spent an immeasurable amount of valuable time on collecting and keeping track of what payments have been received for the numerous events that take place. This, combined with the burden that you may endure in either finding the correct change or writing a cheque to pay for your child's activities can at times be frustrating.

Those who have not already signed up to ParentPay will receive an activation letter before we break up for half term.

Yours sincerely,

P. Back

Mrs Petra Back
Head Teacher